PRESENT: Keith Biglow, President
Danny Shiew, Vice President
Bobby Jefferson, Clerk
Larry Stewart, Vice Clerk
Tommy Anderson, Member

1. CALL TO ORDER – Keith Biglow, President
INVOCATION – Reverend Leroy Walker, Rayfield Baptist Church
PLEDGE OF ALLEGIANCE – President

2. PUBLIC TO BE HEARD

There were no requests to address the board.

3. SUPERINTENDENT’S REPORT

- First day of school report. Thanks to Brad Smythe and transportation and all of the MPS staff who helped them man the phones for a great first day of school with minimal incidents in transportation.
- Technology Effectiveness Report – Eric Wells

4. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

None

5. STANDING RESOLUTIONS

Motion made by Danny Shiew seconded by Bobby Jefferson to APPROVE Standing Resolutions A. – K. as listed and AMENDED:

<table>
<thead>
<tr>
<th>A. Minutes of Previous Meeting(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 17, 2018 Regular Meeting</td>
</tr>
<tr>
<td>July 27, 2018 Special Meeting</td>
</tr>
<tr>
<td>July 31, 2018 Special Meeting</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. Schedule of Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checks to be issued in payment July encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:</td>
</tr>
<tr>
<td>AP – Checks # 20190001 to 20190239 $6,260,802.80</td>
</tr>
<tr>
<td>DD’s - # 21900001 to 21900230 $388,340.04</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. Schedule of Encumbrances – Numbered</th>
</tr>
</thead>
<tbody>
<tr>
<td>19000331 to 1900722 $1,900,330.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>D. Operating &amp; Investment Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 2018 to July 30, 2018</td>
</tr>
<tr>
<td>1. Operating Account $1,255,577.22</td>
</tr>
<tr>
<td>2. Investment Account $0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E. Financial Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Balance Sheet</td>
</tr>
</tbody>
</table>
## 2. FY 2018 Expense/Revenue Report

### 3. Activity Fund

#### F. PO's Over $3,500/10,000 (By Fund)

<table>
<thead>
<tr>
<th>2019 PO's</th>
<th>11 General</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>2019 PO's</th>
<th>2019 PO's</th>
</tr>
</thead>
<tbody>
<tr>
<td>19000547</td>
<td>Veritv Operating Co</td>
</tr>
<tr>
<td>19000610</td>
<td>SearchSoft Solutions</td>
</tr>
<tr>
<td>19000605</td>
<td>Stephen McDonald &amp; Assc</td>
</tr>
<tr>
<td>19000556</td>
<td>Omni Orlando Resort</td>
</tr>
<tr>
<td>19000714</td>
<td>Weidenhammer Sys Corp</td>
</tr>
<tr>
<td>19000447</td>
<td>Alert Svc</td>
</tr>
<tr>
<td>19000551</td>
<td>Garrett Davis</td>
</tr>
<tr>
<td>19000552</td>
<td>Best Buy</td>
</tr>
<tr>
<td>19000399</td>
<td>VIP Technology Sol.</td>
</tr>
<tr>
<td>19000500</td>
<td>Summitt Truck Group</td>
</tr>
<tr>
<td>19000719</td>
<td>Thompson School Book</td>
</tr>
<tr>
<td>19000720</td>
<td>Edmentum Holding</td>
</tr>
<tr>
<td>19000551</td>
<td>Edmentum Holding</td>
</tr>
<tr>
<td>19000672</td>
<td>Tankersley Brothers</td>
</tr>
<tr>
<td>19000673</td>
<td>Tankersley Brothers</td>
</tr>
<tr>
<td>19000674</td>
<td>US Food Service</td>
</tr>
<tr>
<td>19000541</td>
<td>Sadler Paper Co</td>
</tr>
<tr>
<td>19000542</td>
<td>Hiland Dairy</td>
</tr>
<tr>
<td>19000549</td>
<td>Arnolds Fruit Co</td>
</tr>
<tr>
<td>19000540</td>
<td>Harris Baking</td>
</tr>
<tr>
<td>19000540</td>
<td>Arnolds Fruit Co</td>
</tr>
<tr>
<td>19000549</td>
<td>Resto-Coat</td>
</tr>
<tr>
<td>19000604</td>
<td>Skeeter Kell Sporting</td>
</tr>
</tbody>
</table>

#### G. Contracts

- Edmentum: $10,410.00, Reading Eggs: Online Courses
- Edmentum: $132,000.00, Pluto: Uniforms
- Edmentum: $130,010.25, School Pictures: Counseling Svc
- UniFirst: $18,471.60, Architect Svc: Counseling Svc
- Ruth Kelly Studio: (20% Comm), Therapy Svc: Psychologist
- Blue Sky Behavioral Health: n/a, SAAS: Ed Svc
- GS Helms & A: 7.5%, Maint Svc: SAAS
- Access 2Healthcare: $60 @ hour, E911 Trust Authority: n/a
- School Based Services: $125-$715 @ Hr, People Admin: Counseling Svc
- Great Plains Resources: $8,250.00, People Admin: Emergency Svc

#### H. Transfers Activity:

- TABLED
- Creek PTO: Qtr-Note Club
VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

6. **APPROVAL FOR COOPERATIVE ATHLETIC AGREEMENT WITH ST. JOSEPH**

Motion made by Larry Stewart seconded by Danny Shiew to APPROVE the Athletic Cooperative Agreement with St. Joseph School as presented.

VOTES: AYES; BIGLOW, JEFFERSON, SHIEW AND STEWART. ANDERSON ABSTAINED. MOTION PASSED.

7. **PROPOSED EXECUTIVE SESSION**

Motion made by Danny Shiew seconded by Larry Stewart to enter into Executive Session for discussion of:
A. Personnel recommendations A. through O. (names listed below) being presented for The resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

8. **RETURN TO OPEN SESSION**

Board returned to Open Session at 7:24 p.m.

9. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**

All members of the Board of Education present at this meeting attended the executive session. While in Executive session, the Board discussed only the following items:

Personnel Items under Item 10

The board returned to Open Session at 7:24 p.m. As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1) & (7) (pursuant to 25 O.S. 307(B): S.L.O. 528(B)(5)

10. **PERSONNEL**

Motion made by Larry Stewart seconded by Bobby Jefferson to APPROVE personnel resolutions A. through O. as stated and AMENDED.

A. A. MUSKOGEE EDUCATION ASSOCIATION NEGOTIATED AGREEMENT
BE IT RESOLVED, by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE the Negotiated Agreement with Muskogee Educators Association for the FY 2017-2018 2018-2019.

B. MUSKOGEE EDUCATION SUPPORT PERSONNEL ASSOCIATION NEGOTIATED AGREEMENT

C. SUBSTITUTE TEACHER PAY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the increase of substitute teacher pay rates for the 2018-2019 school year:

Retired Certified Teachers - $120.00 per day

D. EMPLOYMENT – SALARIED ADMINISTRATION
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of certified administration staff for the 2018-2019 school year:

Steve Braun     Director of Communications and Marketing     effective 08/22/2018

E. NON-ACCEPTANCE OF POSITION – SALARIED SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the Non-Acceptance of Position of salaried support staff for the 2018-2019 school year:

Shawna Drywater-Terhune     Family & Community Counselor     ARJH     effective 08/03/2018

F. EMPLOYMENT – CERTIFIED - TEMPORARY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary employment of certified staff for the 2018-2019 school year:

Lakeya Anderson     PRE-K  (pending OKSDE Cert)     ECC     effective 08/13/2018
Rodney Clark     Computer/Video Instructor     ARJH     effective 08/13/2018
Michelle Green     English Teacher     MHS     effective 08/13/2018
Barbara Countz     Counselor     Whittier/Irving     effective 08/13/2018
Crystal Cox     First Grade Teacher     Whittier     effective 08/13/2018
Colton Wood     Sixth Grade Teacher  (pending OKSDE Cert)     BFSA     effective 08/13/2018
Jason Cochran     Science Teacher  (pending OKSDE Cert)     ARJH     effective 08/13/2018
Dustin Tatham     History Teacher  (pending OKSDE Cert)     RAA     effective 09/01/2018

G. EMPLOYMENT – CERTIFIED - TEMPORARY - EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary extra duty employment of certified staff for the 2018-2019 school year:

Vicki Coleman     Title I Interventionist     Creek     $25.00 per hour
Janna Hitt     Title I Interventionist     Creek     $25.00 per hour
Linda Hammer     Title I Interventionist     Pershing     $25.00 per hour
Deborah Hytche     Title I Interventionist     Pershing     $25.00 per hour
Pam White     Title I Interventionist     Pershing     $25.00 per hour

H. EMPLOYMENT – CERTIFIED – EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the extra duty employment of certified staff for the 2018-2019 school year:

Supervisor of Music     Jerry Huffer     MHS     $7,500.00
Drill Writer Music     Jeff McCoy     MHS     $5,000.00
Vocational     Clayton Blevins     MHS     $2,000.00
Counselor     Anelicia Brimacomb     MHS     $2,000.00
I. FAMILY MEDICAL LEAVE ACT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave of certified staff for the 2018-2019 school year:

Catlin Fritz  Sixth Grade Teacher  Sadler  effective @ birth up to 12 weeks

J. NON-ACCEPTANCE OF POSITION – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the Non-Acceptance of Position of certified staff for the 2018-2019 school year:

Kristen Smith  Elementary Teacher Trainer  District Wide  effective 08/01/2018

K. EMPLOYMENT – SUPPORT – TEMPORARY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2018-2019 school year:

Sue Berryhill  Finance Secretary  BFSA  effective 08/23/2018
Laura Haddock  Office Assistant  Tony Goetz  effective 08/23/2018
April Walker  CNS Technician  Sadler  effective 08/23/2018
Donna Dunn  Teacher Assistant  ECC  effective 08/23/2018
DeNisa Howe  Attendance Secretary  MHS  effective 08/23/2018
Pamela Coleman  Computer Technician  District Wide  effective 08/23/2018

L. EMPLOYMENT – SUPPORT – EXTRA-DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the Extra-Duty employment of certified staff for 2018-2019 school year:

Jr. High Boys Basketball  Ron Mayes (Lay Coach)  ARJH  $2,723.00
Football Asst. 9th Grade  Ron Mayes (Lay Coach)  MHS  $3,700.00
Jr. High Boys Track  Ron Mayes (Lay Coach)  ARJH  $2,090.00
Jr. High Boys Basketball  Don Mayes (Lay Coach)  ARJH  $2,723.00
Football Asst HS  Don Mayes (Lay Coach)  MHS  $4,000.00
Asst. Robotics  Larry Mullins (Lay Coach)  MHS  $1,650.00
Character Club  Taylor Banks  MHS  $750.00
Athletic Gate Worker  Donna Jones-Hamilton  CNS  $20.00 per hour
Athletic Gate Worker  Sekora Brown  CNS  $20.00 per hour
Athletic Gate Worker  LaDonna Riggins  Transportation  $20.00 per hour
Athletic Gate Worker  Leonard Hamilton  MHS  $20.00 per hour
Athletic Gate Worker  Monique Beech  MHS  $20.00 per hour
Athletic Gate Worker  Dawn Knupp  Transportation  $20.00 per hour

M. FAMILY MEDICAL LEAVE ACT – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave for support staff for the 2018-2019 school year:

Hettie Fields  Custodian  Tony Goetz  effective 07/31/2018 up to 12 weeks
Kimberly Smith  CNS  Sadler  effective 08/13/2018 up to 12 weeks

N. RESIGNATION – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of support staff for the 2018-2019 school year:

Shelly Duncan  Bus Driver  Transportation  effective 07/31/2018

O. NON-ACCEPTANCE OF POSITION – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the Non-Acceptance of Position of support staff for the 2018-2019 school year:

Janice Hefner  Finance Secretary  BFSA  effective 08/01/2018

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

11. NEW BUSINESS
None

12. ADJOURNMENT

Motion to ADJOURN meeting made by Danny Shiew seconded by Larry Stewart.

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

Meeting adjourned at 7:25 p.m.
STATE OF OKLAHOMA  
COUNTY OF MUSKOGEE  

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District I-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting, August 21, 2018 at (6:00 p.m.) with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this _____ day of ____________________, 2017.

__________________________________  
Board Minutes Clerk  
Muskogee Public Schools District I-20  

(District Seal)

BOARD OF EDUCATION:  
__________________________________  
Keith Biglow, President

ATTEST:  
__________________________________  
Bobby Jefferson, Clerk