
PRESENT: Mike Ebert, President
Keith Biglow, Vice President
Larry Stewart, Board Clerk – Arrived at 6:13 p.m.
Bobby Jefferson, Board Member
Danny Shiew, Board Member

1. CALL TO ORDER – Mike Ebert, President
INVOCATION – Justin Walker, Principal of Grant Foreman Elementary
PLEDGE OF ALLEGIANCE – Mike Ebert, President

2. PUBLIC TO BE HEARD
There were no requests to address the Board.

3. RECOGNITION OF STAFF MEMBERS
Certified: Sacha Watts, Grant Foreman and Andre Freeman Janet Lopez, MHS
Support: Martin Lang, RAA and Tim Applegate, MHS

4. SUPERINTENDENT’S REPORT
-Chef Neda Hilliard
-Jimmy Johnson Grant Recipients – Whittier-Lisa Rogers, Grant Foreman - Dr. Justin Walker, Tony Goetz- David Shouse
-VEX Robotics – ARJH – David Bandy

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION
Bobby Jefferson congratulated the football team for winning the District Title and wished them luck going to State.

6. STANDING RESOLUTIONS

Motion made by Keith Biglow seconded by Larry Stewart to APPROVE Standing Resolutions A. – J. as listed:

A. Minutes of Previous Meeting(s)
   October 18, 2016 Regular Meeting

B. Schedule of Payments
   Checks to be issued in payment of October encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:

   AP – Checks # 20171019 to 20171499 $ 2,120,301.59
   DD’s - # 21711780 to 21712614 $ 1,570,821.21

C. Schedule of Encumbrances – Numbered 17001054 to 17001053 $ 1,096,987.71

D. Operating & Investment Funds
   October 1, 2016 to October 31, 2016
   1. Operating Account $(1,032,621.69)
   2. Investment Account $ 0.00

E. Financial Report
   1. Balance Sheet
2. FY 2017 Expense/Revenue Report
   F. PO's Over $10,000 (By Fund)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>17001657</td>
<td>Junior Achievement</td>
<td>$40,000.00</td>
<td>Dues &amp; Fees</td>
</tr>
<tr>
<td>17001665</td>
<td>Hiland Dairy</td>
<td>$225,000.00</td>
<td>Milk</td>
</tr>
<tr>
<td>17001666</td>
<td>Tyson Foods</td>
<td>$13,630.25</td>
<td>Food</td>
</tr>
<tr>
<td>17001704</td>
<td>Nissan of Muskogee</td>
<td>$45,600.00</td>
<td>(2) vehicles</td>
</tr>
<tr>
<td>17001705</td>
<td>Hudiburg Chevrolet</td>
<td>$29,606.00</td>
<td>P/u Trnsp</td>
</tr>
<tr>
<td>17001913</td>
<td>Green Country Ad</td>
<td>$14,040.00</td>
<td>BFSA Video Board</td>
</tr>
<tr>
<td>17002035</td>
<td>Connections Ed</td>
<td>$75,000.00</td>
<td>Online Courses</td>
</tr>
</tbody>
</table>

G. Activity Fd
H. Sanctioning
I. Contracts  
   Arvest Bank  
   Debit Card
J. Bids  
   #1707 MHS Greenhouse  
   Weatherbee Development Inc  
   $2,000

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART.  MOTION PASSED.

7. APPROVAL OF SPECIAL OLYMPICS USAGE/DATE FOR INDIAN BOWL STADIUM

Motion made by Danny Shiew seconded by Larry Stewart to APPROVE the Special Olympics use of Indian Bowl stadium on March 31 and April 1, 2017.

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART.  MOTION PASSED.

8. APPROVE OUT OF STATE TRIP

Motion made by Larry Stewart seconded by Keith Biglow to APPROVE the Out of state trip listed below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
<th># of Sponsors</th>
<th># of Students</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 27-30, 2017</td>
<td>Advanced Chorale and Bel Canto Women's Choir</td>
<td>Nashville, TN</td>
<td>8</td>
<td>74</td>
<td>Student Fundraisers/activity Accts./Student Contribution</td>
</tr>
</tbody>
</table>

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART.  MOTION PASSED.

9. APPROVAL OF ANNUAL ELECTION RESOLUTION

Motion made by Danny Shiew seconded by Larry Stewart to APPROVE the Annual Election Resolution as presented:

ANNUAL ELECTION RESOLUTION

TO: Muskogee County Election Board
FROM: The Muskogee School District, Independent School District No. I-020 of Muskogee County, Oklahoma

The Board of Education of the Muskogee Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

An election shall be held to vote to elect a board member for member position number two (2) on the second Tuesday in February, that being February 14, 2017, with a run-off election to be held on the first Tuesday in April, that being April 4, 2017, if no candidate for the board member position receives more than 50% of the vote. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect board members for board position number two (2), which has a five (5) year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter
registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. If the board seat is in an independent district, a person must have resided in that district or own property in the independent district and reside in a dependent district that is contiguous with the independent district for at least six (6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or *nolo contendere* to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or *nolo contendere* to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial, or school office or any other elective office of any political subdivision of this state for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

**Voters Eligible to Vote:**

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

**Ballot Titles:**

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Muskogee I-20 School Board Position Number 2.

Approved by the Muskogee I-020 Board of Education this 15th day of November, 2016

________________________  __________________________
President of the Board of Education  Clerk of the Board of Education

Filed with the MUSKOGEE County Election Board this _____day of November, 2016.

________________________
Secretary, Muskogee County Election Board

**VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.**

10. **APPROVE SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20 FOR THE CALENDAR YEAR 2017**

Motion made by Keith Biglow seconded by Larry Stewart to **APPROVE** the Schedule of Regular Monthly Board Meetings of Muskogee Independent School District 1-20 for the calendar year 2017.

**SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20**

November 15, 2016 Regular Board Meeting Minutes Page 3
FOR THE CALENDAR YEAR 2017

NOTICE

Date: November 15, 2016
School District Name and Number: Muskogee I-20, Muskogee County
Address: 202 W. Broadway, Muskogee, OK 74401
Telephone: (918) 684-3700

Date: Time Place of Meeting
January 17, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
February 21, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
March 21, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
April 18, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
May 16, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
June 20, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
July 18, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
August 15, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
September 19, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
October 17, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
November 14, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
December 19, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee

__________________________________
Carla D. Cooper, Minutes Clerk
Muskogee Board of Education, District I-020

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

11. PROPOSED EXECUTIVE SESSION
Motion made by Larry Stewart seconded by Keith Biglow to enter into An Executive Session for discussion of:

A. Personnel recommendations A. through K. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

12. RETURN TO OPEN SESSION
Board returned to Open Session at 7:00 p.m.

13. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT
All members of the Board of Education present at this meeting attended the executive session. Superintendent Mike Garde was asked to participate in the Executive Session. While in Executive session, the Board discussed only the following items:

Personnel Items under Item 14

As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1) & (7)
No other matters were discussed and no votes were taken.

The Board returned to Open Session at 7:00 p.m.

14. PERSONNEL
Motion made by Danny Shiew seconded by Larry Stewart to APPROVE personnel resolutions A. through K. L. as stated and AMENDED.

A. FAMILY MEDICAL LEAVE – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave of the certified staff for the 2016-2017 school year: AS AMENDED
*Susan Boyd – Language Arts – ARJH  effective 10-13-2016 thru 1-5-2017
*Natasha Franklin – Special Education – ARJH  effective 10-18-2016 thru 11-30-2016
*Glenn Robinson – Social Studies – MHS  effective 11-3-2016 thru 1-2-2017
*Pamela Morgan – Social Studies – ARJH  effective 11-7-2016 up to 12 weeks

B. RETIREMENT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the retirement of the certified staff for the 2016-2017 school year:

*Darla Ryan – Social Studies Teacher – ARJH  effective 12-16-2016

C. RESIGNATION – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of certified staff for the 2016-2017 school year:

*Samantha Walton – Special Education Teacher – MHS  effective 12-17-2016

D. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of certified staff for the 2016-2017 SY:

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMICS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AVID TUTOR</td>
<td>Interventionist</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td>PROJECT CREATE</td>
<td>Lori Martin</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Denise Webb</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td>ROBOTICS</td>
<td>Assistant</td>
<td>MHS</td>
<td>$1,650</td>
</tr>
<tr>
<td>TITLE I TUTOR</td>
<td>Kennie Hull</td>
<td>Tony Goetz</td>
<td>$25/hr</td>
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<tr>
<td></td>
<td>Catherine Dennis</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Tina Greer</td>
<td>ARJH</td>
<td>$25/hr</td>
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<tr>
<td>ATHLETICS</td>
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<tr>
<td>ARCHERY</td>
<td>Lori Martin</td>
<td>ARJH</td>
<td>$750</td>
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<tr>
<td>BASKETBALL</td>
<td>Assistant</td>
<td>MHS</td>
<td>$3,186</td>
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<tr>
<td>GIRLS</td>
<td>Melanie Walker</td>
<td>MHS</td>
<td>$20/hr</td>
</tr>
</tbody>
</table>

E. FAMILY MEDICAL LEAVE – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave of support staff for the 2016-2017 SY:

*Mea Anderson – Elementary Secretary – Tony Goetz  effective 10-28-16 up to 12 weeks
*Willie Jamerson – Custodian – RAA -intermitantly  effective 11-2-16 up to 12 weeks
*Carrie Dumond – Principal Secretary – MHS  effective 9-14-16 up to 12 weeks

E. RESIGNATION -- SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE resignation of the support staff for the 2016-2017 school year:
G. ABANDONMENT OF POSITION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the abandonment of position of the support staff for the 2016-2017 school year:

*Cierra Ennis – School’s Out! Caregiver – Grant Foreman effective 11-3-2016

H. NON-ACCEPTANCE OF POSITION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the non-acceptance of the support staff for the 2016-2017 school year:

*Olivia Jamerson – Vo-Tech Teacher Assistant – ARJH effective 10-24-2016

I. EMPLOYMENT – SUPPORT – CORRECTION

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the correction of employment of support staff for the 2016-2017 school year:

*Jennifer Davis – Paraprofessional – BFSA effective 12-1-2016

J. EMPLOYMENT – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2016-2017 school year: AS AMENDED

*Cheyenee Pistubbee-Watson – School’s Out! Caregiver – Grant Foreman effective 11-16-2016
*Dominique Cisneros-Watson – Teacher Assistant – ARJH effective 11-16-2016
*Sean Whitehouse – Groundsman – MHS effective 11-16-2016
*Briana Sinnett – 6hr Technology Technician – Technology effective 11-16-2016
*Cindy Randolph – Bus Driver – Transportation effective 11-16-2016
*LaDonna Riggins – Bus Driver – Transportation effective 11-16-2016
*Lawrence Stanberry – Bus Driver – Transportation effective 11-16-2016
*Kenneth Wogoman – Full Time Non-Certified Sub – MHS effective 11-16-2016

K. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of support staff for the 2016-2017 SY:

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMICS</td>
<td>AVID TUTOR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hannah Webster</td>
<td>ARJH</td>
<td>$7.25/hr</td>
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<tr>
<td></td>
<td>Laura Webster</td>
<td>ARJH</td>
<td>$7.25/hr</td>
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<tr>
<td>ELL/ESL TUTOR</td>
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<tr>
<td>ROBOTICS</td>
<td>Assistant</td>
<td>Nathan Hill</td>
<td>MHS</td>
</tr>
<tr>
<td>ATHLETICS</td>
<td>BASEBALL</td>
<td>Lay Theron Segar</td>
<td>MHS</td>
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<td></td>
<td>Assistant</td>
<td>Lay Anthony McNac</td>
<td>ARJH</td>
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<tr>
<td></td>
<td>Lay Kenneth Cooper</td>
<td>ARJH</td>
<td>$2,723</td>
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<td>Lay Christian Smith</td>
<td>MHS</td>
<td>$3,135</td>
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<tr>
<td>CROSS-COUNTRY FOOTBALL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Assistant 8th Grade</td>
<td>Lloyd Moss</td>
<td>ARJH</td>
</tr>
</tbody>
</table>
GATE WORKERS

Briana Sinnett
Athletics
$20/hr

SOCCER
Assistant Lay
Quinn Boulet
MHS
$2,000

TRACK GIRLS
Assistant Lay
Mikeus Moore
MHS
$2,186

WRESTLING
Assistant
Lloyd Moss
ARJH
$2,088


Resolved, upon the recommendation of Superintendent of Schools to APPROVE the resignation of support extra duty for 2016-2017 school year:

*Courtney Wacoche – Cheerleader – LAY- MHS effective 11-11-2016

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

15. NEW BUSINESS

None

16. ADJOURNMENT

Motion to adjourn meeting made by Larry Stewart seconded by Keith Biglow.

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

Meeting adjourned at 7:01 p.m.
STATE OF OKLAHOMA  )
COUNTY OF MUSKOGEE  ) ss:

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District I-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting, **November 15, 2016 (6:00 p.m.)** with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this _____ day of ____________________, 2016.

__________________________________
Board Minutes Clerk
Muskogee Public Schools District I-20

(District Seal)

BOARD OF EDUCATION:

__________________________________
Mike Ebert, President

ATTEST:

__________________________________
Larry Stewart, Clerk