
PRESENT: Keith Biglow, President
Larry Stewart, Vice President
Bobby Jefferson, Vice Clerk
Mike Ebert, Board Member

ABSENT: Danny Shiew, Board Clerk

1. CALL TO ORDER – Mike Ebert, President
INVOCATION – Pastor Charles Moore, First Baptist Church Summit
PLEDGE OF ALLEGIANCE – President

2. REORGANIZATION OF BOARD OF EDUCATION OFFICERS FOR MARCH 2017 – FEBRUARY 2018

Motion made by Mike Ebert seconded by Larry Stewart for Board to Re-Organize per Board Policy BCA.

Keith Biglow, President
Larry Stewart, Vice President
Danny Shiew, Clerk
Bobby Jefferson, Vice Clerk

VOTES: AYES; BIGLOW, EBERT, JEFFERSON AND STEWART. SHIEW ABSENT. MOTION PASSED.

3. PUBLIC TO BE HEARD

There was one request to address the board: Reverend Rodger Cutler, 1020 S. 2nd St., Muskogee, OK 74401. Reverence Cutler spoke on Agenda Item 13. Personnel.

4. RECOGNITION OF STAFF MEMBERS

Certified: Ramelle Roberts, Irving and Angie Hillmon, MHS
Support: Tami Gardenhire, BEST Center and Meagan Wiseman, Technology

5. SUPERINTENDENT’S REPORT

All School Musical – The Little Mermaid – P. McGill
Whittier State School of Character – L. Rogers
David & Molly Boren Mentoring Initiative Recognition of Pastor Charles Moore
DECA Student Recognition – M. Carey & C. Blevins

6. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

None

7. STANDING RESOLUTIONS

Motion made by Mike Ebert seconded by Larry Stewart to APPROVE Standing Resolutions A. – J. as listed:

<table>
<thead>
<tr>
<th>A.</th>
<th>Minutes of Previous Meeting(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 17, 2017</td>
<td>Regular Meeting</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B.</th>
<th>Schedule of Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checks to be issued in payment of January encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:</td>
<td></td>
</tr>
</tbody>
</table>
### AP – Checks # 20172383 to 20172866
- Total: $2,360,278.32

### DD’s - # 21714293 to 21715126
- Total: $1,561,890.39

### C. Schedule of Encumbrances – Numbered
- Numbered 17002862 to 17003413
- Total: $880,463.97

### D. Operating & Investment Funds
- January 1, 2017 to January 31, 2017
  1. Operating Account: $(1,623,183.27)
  2. Investment Account: $0.00

### E. Financial Report
  1. Operating Account: $(1,623,183.27)
  2. Investment Account: $0.00

### F. PO’s Over $3,500/10,000 (By Fund)

<table>
<thead>
<tr>
<th>PO #</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>17002895</td>
<td>Skeeter kell Sporting Goods</td>
<td>$4,035.00</td>
</tr>
<tr>
<td>17003153</td>
<td>School Bases Services, LLC</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>17003034</td>
<td>The PC Landing Zone</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>17002906</td>
<td>Follett School Solutions Inc</td>
<td>$11,670.44</td>
</tr>
<tr>
<td>17003363</td>
<td>B &amp; M Oil</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>17003175</td>
<td>Rex Playground Equipment</td>
<td>$3,576.00</td>
</tr>
<tr>
<td>17003174</td>
<td>Gopher</td>
<td>$5,102.51</td>
</tr>
<tr>
<td>17003047</td>
<td>The Library Store</td>
<td>$8,545.24</td>
</tr>
<tr>
<td>17003127</td>
<td>Office Connections LLC</td>
<td>$6,295.00</td>
</tr>
<tr>
<td>17003094</td>
<td>Lakeshore Learning Materials</td>
<td>$3,602.74</td>
</tr>
<tr>
<td>17002936</td>
<td>Varitronics LLC</td>
<td>$10,100.00</td>
</tr>
<tr>
<td>17003015</td>
<td>Hatch Inc</td>
<td>$4,379.00</td>
</tr>
<tr>
<td>17003152</td>
<td>Lightspeed Technologies Inc</td>
<td>$5,512.00</td>
</tr>
<tr>
<td>17003092</td>
<td>Lakeshore Learning Materials</td>
<td>$3,966.25</td>
</tr>
<tr>
<td>17003035</td>
<td>Verizon Wireless</td>
<td>$17,000.00</td>
</tr>
<tr>
<td>17002907</td>
<td>Wallace Packaging</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>17002939</td>
<td>The PC Landing Zone</td>
<td>$50,000.00</td>
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<tr>
<td>17002938</td>
<td>Trinity 3, LLC</td>
<td>$108,000.00</td>
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<tr>
<td>17002908</td>
<td>Atwell Roofing</td>
<td>$107,100.00</td>
</tr>
<tr>
<td>17002908</td>
<td>Atwell Roofing</td>
<td>$107,100.00</td>
</tr>
</tbody>
</table>

### G. Activity Fd
- MHS 874 Class of 2017: $(4,500.00)
- 876 Class of 2018: $4,500.00

### H. Sanctioning
- None

### I. Bids
- None

### J. Policies
- ECC Use of Vehicles: For Approval

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**VOTES: AYES; BIGLOW, EBERT, JEFFERSON AND STEWART. SHIEW ABSENT. MOTION PASSED.**

8. **APPROVAL FOR OUT OF STATE TRIPS**

Motion made by Mike Ebert seconded by Larry Stewart to **APPROVE** the Out of State Trips listed below:

| Date          | Description                                      | Cost          | Location                                      |
|---------------|--------------------------------------------------|---------------|
| April 29, 2017 – May 6, 2017 | Sadler 7/8 Students – 50 Sponsors - 5            | Celebrate OK Experience | American History Experience |
|               |                                                  | OK sites & Grand Canyon, Hoover Dam, Painted Desert, Santa Fe, NM |
| April 18-23, 2017 | ARJH Rougher Bots Students – 10 Sponsors - 4   | VEX World Competition | Louisville, KY |

**VOTES: AYES; BIGLOW, EBERT, JEFFERSON AND STEWART. SHIEW ABSENT. MOTION PASSED.**


Motion made by Larry Stewart seconded by Mike Ebert to **APPROVE** the MPS School Calendars for years 2017-2018 and 2018-2019 as presented.

**VOTES: AYES; BIGLOW, EBERT, JEFFERSON AND STEWART. SHIEW ABSENT. MOTION PASSED.**
10. **PROPOSED EXECUTIVE SESSION**

Motion made by Larry Stewart seconded by Mike Ebert to enter into Executive Session for discussion of:

A. Personnel recommendations A. through L. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

**VOTES: AYES; BIGLOW, EBERT, JEFFERSON AND STEWART. SHIEW ABSENT. MOTION PASSED.**

11. **RETURN TO OPEN SESSION**

Board returned to Open Session at 6:55 p.m.

12. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**

All members of the Board of Education present at this meeting attended the executive session. Superintendent Mike Garde was asked to participate in the Executive Session. While in Executive session, the Board discussed only the following items:

Personnel Items under Item 13

As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1) & (7)

No other matters were discussed and no votes were taken.

The Board returned to Open Session at 6:55 p.m.

13. **PERSONNEL**

Motion made by Mike Ebert seconded by Larry Stewart to **APPROVE** items A. – L. M. as presented and **AMENDED**:

**A. CERTIFIED – VOLUNTARY SEPERATION PLAN**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the voluntary separation plan for certified staff for the 2017-2018 SY:

*Tommy R. Anderson – PE Teacher – Cherokee  effective 06-01-2017
*Tammy Bohnstead – 6th grade teacher – Irving  effective 06-01-2017
*Michelle Chambers – Special Ed Counselor – MHS effective 06-01-2017
*Georgie L. Chapuis – 8th grade teacher – Sadler effective 06-01-2017
*Patricia K. Dickens – 2nd grade teacher – Pershing effective 06-01-2017
*Deborah Sue Havens – Librarian – BFSA effective 06-01-2017
*Kerry Hillmon – Special Ed. Social Studies – MHS effective 06-01-2017
*Kennie Hull – 5th Grade Teacher – Tony Goetz effective 06-01-2017
*Shannon Johnson – KG Teacher – Pershing effective 06-01-2017
*Irvin Orton – Special Ed. - District effective 06-01-2017
*Pamela N. Rains – 2nd Grade Teacher – Tony Goetz effective 06-01-2017
*Ramelle Roberts – 3rd Grade Teacher – Irving effective 06-01-2017
*Linda Rhodes – 4th Grade Teacher – BFSA effective 06-01-2017
*Sheila Rolland – Reading Teacher – ARJH effective 06-01-2017
*Kim Stotts – Psychometrist - District effective 06-01-2017
*Brenda J. Tracy – 2nd grade Teacher – Sadler effective 06-01-2017
*Mary A. Thompson – Technology – District effective 06-01-2017
*Keli Wilbourn – English – MHS effective 06-01-2017

**B. RESIGNATION – CERTIFIED – TEMPORARY – EXTRA DUTY**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary, extra-duty resignation of certified staff for the 2016-2017 SY:

*Karen Jones – AVID Tutoring Position – AR effective 02-07-2017

**C. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY**
RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary, extra-duty employment of certified staff for the 2016-2017 SY: **PER AMENDED**

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMICS BUILDING TUTORING</td>
<td>Math</td>
<td>John Pierré LaFleur</td>
<td>ARJH</td>
</tr>
<tr>
<td>RSA Tutoring</td>
<td>Jametra Newton</td>
<td>Cherokee</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Tamara Kinsey</td>
<td>Cherokee</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Regina Kelley</td>
<td>Cherokee</td>
<td>$25/hr</td>
</tr>
<tr>
<td>Title 1 Tutoring</td>
<td>Tamara Kinsey</td>
<td>Cherokee</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Regina Kelley</td>
<td>Cherokee</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Phyllis Porter</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Marsha Gore</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td>Athletics</td>
<td>Wrestling Assistant JH</td>
<td>Derek Myers</td>
<td>ARJH</td>
</tr>
</tbody>
</table>

**D. FAMILY MEDICAL LEAVE ACT – SUPPORT**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the family medical leave for support staff for the 2016-2017 school year:

*Elitha Scott – CNS Associate – Cherokee Elm.  
  effective 1-10-2017 up to 12 weeks

**E. MEDICAL LEAVE OF ABSENCE- SUPPORT**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the medical leave of absence for support staff for the 2016-2017 school year:

*Mea Anderson – Principals Secretary – Tony Goetz  
  effective 02-13-2017 through 06-07-2017

**F. RESIGNATION - SUPPORT**

RESOLVE, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of the support staff for the 2016 -2017 school year:

*Natisha Goosby – Receptionist – MHS  
  effective 02-03-2017

*Memory Forwalt – Before/After Care – ECC  
  effective 01-20-2017

**G. NON-COMPLETION OF PROBATION PERIOD**

RESOLVE, upon the recommendation of the Superintendent of Schools to **APPROVE** the Non-completion of probation period of the support staff for the 2016 -2017 school year:

*Tara Huling – Permanent Sub – MHS  
  effective 2-14-2017

**H. EMPLOYMENT – SUPPORT**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of support staff for the 2016-2017 school year:

*Robbie Anderson – Teacher Assistant – ECC  
  effective 2-22-2017

*Yolidabeth Hernandez – Schools Out 6 hour – ECC  
  effective 2-22-2017

*Monique Beech – Switchboard/Receptionist – MHS  
  effective 2-22-2017

**I. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary, extra-duty employment of support staff for the 2016-2017 SY:
1. **STIPEND**

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALL SCHOOL MUSICAL</td>
<td>Robbie Anderson</td>
<td>MHS</td>
<td>$591.00</td>
</tr>
</tbody>
</table>

2. **J. EMPLOYMENT – SALARIED SUPPORT**

RESOLVE, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of the salaried support staff for the 2016-2017 school year:

*Brad Smythe – Director of Transportation*

3. **K. EMPLOYMENT – SALARIED SUPPORT**

RESOLVE, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of the salaried support staff for the 2017-2018 school year:

*CMST Tammy Leprid – AFJROTC Assistant – MHS effective 07-01-2017*

4. **L. VOLUNTARY SEPERATION PLAN – CERTIFIED ADMINISTRATOR**

RESOLVE, upon the recommendation of the Superintendent of Schools to **APPROVE** the voluntary separation plan of the certified administrator staff for the 2017-2018 school year:

*Bonito J. Gay – Assistant Principle – MHS effective 06-15-2017*

* Tamra Scherer – Special Ed. Coordinator – District effective 06-30-2017*

*Joyce Weston – Director of Title 1 and Assessments – District effective 06-30-2017*

5. **M. FAMILY MEDICAL LEAVE – CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the family medical leave for CERTIFIED staff for the 2016-2017 school year: **PER AMENDED**

*Jessica King – Science – MHS effective 2-7-2017 up to 12 weeks*

**VOTES: AYES; BIGLOW, EBERT, JEFFERSON AND STEWART. SHIE W ABSENT. MOTION PASSED.**

14. **NEW BUSINESS**

None

15. **ADJOURNMENT**

Motion to **ADJOURN** meeting made by Mike Ebert seconded by Larry Stewart.

**VOTES: AYES; BIGLOW, EBERT, JEFFERSON AND STEWART. SHIE W ABSENT. MOTION PASSED.**

Meeting adjourned at 6:55 p.m.
STATE OF OKLAHOMA       )
COUNTY OF MUSKOGEE     ) ss:

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District I-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting, **February 21, 2017 at (6:00 p.m.)** with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this _____ day of ____________________, 2017.

__________________________________
Board Minutes Clerk
Muskogee Public Schools District I-20

(District Seal)

BOARD OF EDUCATION:

__________________________________
Keith Biglow, President

ATTEST:

__________________________________
Danny Shiew, Clerk