The Board of Education of Independent District I-20, Muskogee County, Oklahoma, met in regular session, March 21, 2017 at 6:00 p.m. Board of Education Services and Technology (B.E.S.T.) Center, 202 West Broadway, Muskogee, Oklahoma. Requirements of Title 25, O.S. (1977 Supp) SS 311, were met as follows: On November 17, 2016, the date, time and place of all regular meetings were filed in the office of the county clerk of Muskogee County, Oklahoma, and by posting the agenda and recommendations of the superintendent of schools in the front entranceway of said B.E.S.T. Center and on the district website, prior to 5:00 p.m. on March 17, 2017.

Present:
Keith Biglow, President
Larry Stewart, Vice President
Danny Shiew, Board Clerk
Bobby Jefferson, Vice Clerk
Mike Ebert, Board Member

1. CALL TO ORDER – Keith Biglow, President
   Invocation – Janet Lopez, Muskogee High School
   Pledge of Allegiance – President

2. PUBLIC TO BE HEARD
   There were no requests to address the Board.

3. RECOGNITION OF STAFF MEMBERS
   Certified: Amanda Barnes, Whittier and Terri Brossett, MHS
   Support: Avery Collins, Janitor Creek Elementary

4. SUPERINTENDENT’S REPORT
   Whittier State School of Character – Lisa Rogers
   MHS Robotics Team – Janet Lopez
   Certified Healthy Oklahoma Schools Awards – Karah Lehman

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION
   None

6. STANDING RESOLUTIONS

   Motion made by Danny Shiew seconded by Larry Stewart to APPROVE Standing Resolutions A. – L. as listed:

<table>
<thead>
<tr>
<th>A. Minutes of Previous Meeting(s)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>February 21, 2017 Regular Meeting</td>
<td></td>
</tr>
<tr>
<td>February 22, 2017 Special Meeting</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. Schedule of Payments</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Checks to be issued in payment of February encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:</td>
<td>$</td>
</tr>
<tr>
<td>AP – Checks # 20172867 to 20173318</td>
<td>3,006,188.11</td>
</tr>
<tr>
<td>DD’s - # 21715127 to 21715977</td>
<td>1,641,180.42</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. Schedule of Encumbrances – Numbered 17003414 to 17003822</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>865,335.51</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>D. Operating &amp; Investment Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>February 1, 2017 to February 28, 2017</td>
<td></td>
</tr>
<tr>
<td>1. Operating Account</td>
<td>$</td>
</tr>
<tr>
<td>$ 3,484,553.64</td>
<td></td>
</tr>
<tr>
<td>2. Investment Account</td>
<td>$</td>
</tr>
<tr>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E. Financial Report</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Balance Sheet</td>
<td></td>
</tr>
<tr>
<td>2. FY 2017 Expense/Revenue Report</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>F. PO’s Over $3,500/10,000 (By Fund)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>17003523 Brokers Risk Claims Fund</td>
<td>11</td>
</tr>
<tr>
<td>10,000.00 Deductible - Brians</td>
<td></td>
</tr>
</tbody>
</table>
VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

7. APPROVAL FOR OUT OF STATE TRIP

Motion made by Larry Stewart seconded by Mike Ebert to APPROVE the out of state trip presented below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Location</th>
<th>Camp Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-13-17 – 7-17-17</td>
<td>John Hammer</td>
<td>Notre Dame, Indiana</td>
<td>Notre Dame Team Camp</td>
</tr>
</tbody>
</table>

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

8. APPROVAL FOR SETTING THE SALE OF THE $5,205,000 BUILDING BONDS

Motion made by Mike Ebert seconded by Larry Stewart to have a Special Meeting on May 10 at 1:00 p.m. for the sale of the $5,205,000 General Obligation Building Bonds of the School District.

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

9. PROPOSED EXECUTIVE SESSION

Motion made by Danny Shiew seconded by Mike Ebert to enter into Executive Session for discussion of:
A. Personnel recommendations A. through G. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

**VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.**

10. **RETURN TO OPEN SESSION**
   Board returned to Open Session at 7:24 p.m.

11. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**

   All members of the Board of Education present at this meeting attended the executive session. Superintendent Mike Garde was asked to participate in the Executive Session. While in Executive session, the Board discussed only the following items:
   
   Personnel Items under Item 12
   
   As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1) & (7) No other matters were discussed and no votes were taken. The Board returned to Open Session at 7:24 p.m.

12. **PERSONNEL**

   Motion made by Larry Stewart seconded by Mike Ebert to **APPROVE** personnel resolutions **A. through K.** as stated. **AS AMENDED**

   **A. FAMILY MEDICAL LEAVE ACT – CERTIFIED**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the family medical leave for certified staff for the 2017-2018 school year:

   *Megan Salcido – 2nd Grade Teacher – Irving effective 03-06-2017 up to 12 weeks

   **B. CERTIFIED – VOLUNTARY SEPATION PLAN**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the voluntary separation plan for certified staff for the 2017-2018 SY:

   *Jeanne Owens – Teacher Trainer – MHS effective 06-01-2017

   **C. RESIGNATION – CERTIFIED- ADMINISTRATIVE**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of certified staff for the 2017-2018 SY:

   *Clevetta Gray – Director of Elementary Education – B.E.S.T. Center effective 06-16-2017

   **D. EMPLOYMENT – CERTIFIED – TEMPORARY**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary employment of certified staff for the 2017-2018 SY:

   *Amy Pool – Special Ed. Parent Outreach Coordination – B.E.S.T. Center effective 08-14-2017

   **E. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary, extra-duty employment of certified staff for the 2017-2018 SY: **AMENDED**

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMICS</td>
<td>RSA Tutoring</td>
<td>Gena Whitaker</td>
<td>Cherokee</td>
</tr>
<tr>
<td></td>
<td>ELL/ESL Tutor</td>
<td>Nancy McLemore</td>
<td>AR</td>
</tr>
</tbody>
</table>

   **F. RESIGNATION - SUPPORT**

   RESOLVE, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of the support staff for the 2017 -2018 school year:
G. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of support staff for the 2017-2018 SY:

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>21st CCC Assistant</td>
<td>Terry Crafton</td>
<td>505</td>
<td>$7200</td>
</tr>
</tbody>
</table>

12. H. RETIREMENT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the retirement of certified staff for the 2017-2018 SY: AS AMENDED

*James Kinman – History Teacher – RAA

12. I. EMPLOYMENT – CERTIFIED – TEMPORARY – SUMMER CAMP BENNETT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the certified temporary SUMMER CAMP BENNETT for the 2016-2017 school year AS AMENDED

*Lisa Rogers – Camp Director – Camp Bennett - $7200 effective 06-06-2017
*Victor Paden – Camp Counselor - Camp Bennett $25/hr effective 06-05-2017
*Janean Fowler – Camp Counselor – Camp Bennett $25/hr effective 06-06-2017
*Gena Whitaker – Camp Counselor – Camp Bennett $25/hr effective 06-06-2017
*Susan Garland – Camp Counselor – Camp Bennett $25/hr effective 06-06-2017
*Andrea Garrett – Camp Counselor – Camp Bennett $25/hr effective 06-06-2017
*Ramona McDaniel – Camp Counselor – Camp Bennett $25/hr effective 06-06-2017
*Gina Batie – Camp Counselor – Camp Bennett $25/hr effective 06-06-2017
*Amy Pool – Arts and Crafts – Camp Bennett $25/hr effective 06-06-2017
*Shawna Shorb – Science and Nature – Camp Bennett $25/hr effective 06-06-2017
*Diana Lushenko – Music and Rhythm – Camp Bennett $25/hr effective 06-06-2017
*Jana O’Neal – Outdoor Recreations – Camp Bennett $25/hr effective 06-06-2017

12. J. EMPLOYMENT – SUPPORT – TEMPORARY – SUMMER CAMP BENNETT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the Support temporary SUMMER CAMP BENNETT for the 2016-2017 school year: AS AMENDED

*Carmen McKinney – Assistant/Bus Driver – Camp Bennett $15/hr effective 06-06-2017
*Victor Paden – Bus Driver/ESY – Camp Bennett $15/hr effective 06-06-2017
*Sherry Morgan – Asst. Counselors – Camp Bennett $15/hr effective 06-06-2017
*Amanda Brown – Asst. Counselors – Camp Bennett $15/hr effective 06-06-2017
*Andrew Coker – Asst. Counselors – Camp Bennett $15/hr effective 06-06-2017
*Cheryl Barnett – Custodian – Camp Bennett $15/hr effective 06-06-2017

12. K. RESIGNATION – CERTIFIED – TEMPORARY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of temporary certified staff for the 2016-2017 SY: AS AMENDED

*Kenneth Wogoman – Social Studies Teacher – MHS effective 03-20-2017

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

13. NEW BUSINESS

None

14. ADJOURNMENT

Motion to adjourn meeting made by Mike Ebert seconded by Larry Stewart.

VOTES: AYES; BIGLOW, EBERT, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

Meeting adjourned at 7:25 p.m.
STATE OF OKLAHOMA   )
COUNTY OF MUSKOGEE   ) ss:

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District I-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting, March 21, 2017 at (6:00 p.m.) with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this _____ day of ____________________, 2017.

__________________________________
Board Minutes Clerk
Muskogee Public Schools District I-20

(District Seal)

BOARD OF EDUCATION:

______________________________
Keith Biglow, President

ATTEST:

__________________________________
Danny Shiew, Clerk