
PRESENT: Keith Biglow, President
Larry Stewart, Vice President
Danny Shiew, Board Clerk
Bobby Jefferson, Vice Clerk

1. CALL TO ORDER – Keith Biglow, President
INVOCATION – Pastor Leroy Walker, Sr. Rayfield Baptist Church
PLEDGE OF ALLEGIANCE – President

2. PUBLIC TO BE HEARD
There were no requests to address the Board.

3. RECOGNITION OF STAFF MEMBERS
Certified: Rachel Wooten, Grant Foreman and Rebekah Dow, Muskogee High School
Support: Rhonda Harder, BEST Center and Vicki Parsons, Creek Elementary

4. SUPERINTENDENT'S REPORT
Attendance App – Eric Wells
Pastor Leroy Walker Sr., recipient of the David and Molly Boren Mentoring Award sponsored by Oklahoma Foundation for Excellence
Board Recognition Month
Knotchie McCrary, FFA Teacher at MHS will be having an FFA show this weekend at MHS at 10:00 a.m.

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION
None

6. STANDING RESOLUTIONS

Motion made by Danny Shiew seconded by Larry Stewart to APPROVE Standing Resolutions A. – J. as listed and AMENDED:

A. Minutes of Previous Meeting(s)
   December 19, 2017  Regular Meeting

B. Schedule of Payments
   Checks to be issued in payment December encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:
   AP – Checks # 20182027 to 20182459 $ 2,095,096.31
   DD's - # 21803493 to 21804322 $ 1,555,028.87

C. Schedule of Encumbrances – Numbered 18002505 to 18002887 $ 797,738.97

D. Operating & Investment Funds
   December 1, 2017 to December 31, 2017
   1. Operating Account $ (765,088.42)
   2. Investment Account $ 0.00

E. Financial Report
   1. Balance Sheet
   2. FY 2018 Expense/Revenue Report
   3. Activity Fund
### F. PO’s Over $3,500/10,000 (By Fund)

<table>
<thead>
<tr>
<th>SL NO</th>
<th>Description</th>
<th>GL NO</th>
<th>Cost</th>
<th>Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Conf Registration</td>
<td>18002705</td>
<td>$4,400.00</td>
<td>Power School Group</td>
</tr>
<tr>
<td>8</td>
<td>Library Books</td>
<td>18002547</td>
<td>6,120.81</td>
<td>Garrett Book Co</td>
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<tr>
<td>9</td>
<td>TV Equipment</td>
<td>18002548</td>
<td>4,823.85</td>
<td>B &amp; H Photo Video</td>
</tr>
<tr>
<td>10</td>
<td>Wrestling Uniforms</td>
<td>18002655</td>
<td>3,979.00</td>
<td>Bluethot LLC</td>
</tr>
<tr>
<td>11</td>
<td>Medical Sv</td>
<td>18002761</td>
<td>6,000.00</td>
<td>School Based Services</td>
</tr>
<tr>
<td>12</td>
<td>Online Licenses</td>
<td>18002720</td>
<td>14,750.00</td>
<td>Connections Ed</td>
</tr>
<tr>
<td>13</td>
<td>Reval Fees</td>
<td>18002793</td>
<td>138,612.46</td>
<td>Musk Co Assessor</td>
</tr>
<tr>
<td>14</td>
<td>Diesel</td>
<td>18002587</td>
<td>11,600.00</td>
<td>Crowl Oil Co</td>
</tr>
<tr>
<td>15</td>
<td>Gasoline</td>
<td>18002743</td>
<td>5,000.00</td>
<td>Project Lead The Way</td>
</tr>
<tr>
<td>16</td>
<td>Staff Travel</td>
<td>18002529</td>
<td>4,200.00</td>
<td>AAA Travel Agency</td>
</tr>
<tr>
<td>17</td>
<td>Periodicals</td>
<td>18002645</td>
<td>3,826.14</td>
<td>Triumph Learning</td>
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<tr>
<td>18</td>
<td>Periodicals</td>
<td>18002668</td>
<td>3,756.45</td>
<td>American Legacy Publishing</td>
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<tr>
<td>19</td>
<td>Prof Dev Fees</td>
<td>18002795</td>
<td>8,900.00</td>
<td>Dave Burgess Consulting</td>
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<tr>
<td>20</td>
<td>Dues &amp; Fees</td>
<td>18002777</td>
<td>6,687.50</td>
<td>ACT Inc</td>
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<tr>
<td>21</td>
<td>Speech Path Svc</td>
<td>18002530</td>
<td>24,000.00</td>
<td>Access 2 Healthcare Solutions</td>
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<tr>
<td>22</td>
<td>Baseball Uniforms</td>
<td>18002724</td>
<td>11,027.00</td>
<td>Scholastic Book Fairs</td>
</tr>
<tr>
<td>23</td>
<td>Books Resale</td>
<td>18002523</td>
<td>3,500.00</td>
<td>Worlds Finest Chocolate</td>
</tr>
<tr>
<td>24</td>
<td>Fundraiser</td>
<td>18002706</td>
<td>4,813.44</td>
<td>Big Kahuna Fundraising</td>
</tr>
<tr>
<td>25</td>
<td>Fundraiser</td>
<td>18002801</td>
<td>6,298.21</td>
<td>Century Resources</td>
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<tr>
<td>26</td>
<td>Erate funded 100%</td>
<td>18002724</td>
<td>$87,300</td>
<td>Fuel Education K-2 Online</td>
</tr>
<tr>
<td>27</td>
<td>Erate funded 100%</td>
<td>18002724</td>
<td>$43,300</td>
<td>Pinnacle 10Gb Internet</td>
</tr>
<tr>
<td>28</td>
<td>0.84</td>
<td>903 Indian Ed</td>
<td>0.84</td>
<td>District</td>
</tr>
<tr>
<td>29</td>
<td>200.84</td>
<td>932 XCountry</td>
<td>200.00</td>
<td>932 XCountry</td>
</tr>
<tr>
<td>30</td>
<td>200.84</td>
<td>878 Athletics</td>
<td>200.00</td>
<td>878 Athletics</td>
</tr>
<tr>
<td>31</td>
<td>Declare surplus to District Needs.</td>
<td>18002795</td>
<td>MLK St Old Nurses Quarters</td>
<td></td>
</tr>
<tr>
<td>32</td>
<td>Kerry Patten, CPA</td>
<td>18002772</td>
<td>8,900.00</td>
<td>Skeeter Kell</td>
</tr>
</tbody>
</table>

**VOTES:** AYES; BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

### 7. PROPOSED EXECUTIVE SESSION

Motion made by Larry Stewart seconded by Danny Shiew to enter into Executive Session for discussion of:

A. Personnel recommendations A. through H. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

B. Proposed executive session to discuss the resignation of David Walkingstick pursuant to OKLA. STAT. tit. 25, § 307(B)(1) & (7).

**VOTES:** AYES; BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

### 8. RETURN TO OPEN SESSION

Board returned to Open Session at 7:55 p.m.

### 9. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT

All members of the Board of Education present at this meeting attended the executive session. Superintendent Mike Garde participated in the Executive Session. While in Executive session, the Board discussed only the following items:

A. Personnel Items under Item 10
B. Proposed executive session to discuss the resignation of David Walkingstick pursuant to Okla. Stat. tit. 25, § 307(B)(1) & (7).

As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1) & (7) No other matters were discussed and no votes were taken. The Board returned to Open Session at 7:55 p.m.

10. PERSONNEL

Motion made by Larry Stewart seconded by Danny Shiew to APPROVE Personnel items A. through G. as presented and AMENDED:

A. NON-ACCEPTANCE OF POSITION – CERTIFIED
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the non-acceptance of temporary certified staff for the 2017-2018 SY:

Karen Lanham-Teacher-Secondary Science - Muskogee High School effective 01/04/2018

B. EMPLOYMENT – CERTIFIED
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of certified staff for the 2017-2018 SY:

Haleigh Carrier-Teacher-Kdg-Irving effective 01/04/2018
Sheila Burgess - Teacher - Irving effective 01/04/2018

C. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary employment of certified staff for the 2017-2018 SY:

<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashanti Williams</td>
<td>Robotics Assist</td>
<td>705/MHS</td>
<td>$1650.00</td>
</tr>
<tr>
<td>Burl Watson</td>
<td>Academic Pursuit</td>
<td>505/ARJH</td>
<td>$1333.00</td>
</tr>
<tr>
<td>Joyce Weston</td>
<td>Title I Tutor</td>
<td>120/BFSA</td>
<td>$25.00/ Hour</td>
</tr>
<tr>
<td>Becky Irwin</td>
<td>21st Century Tutor</td>
<td>505 ARJH</td>
<td>$25.00/ Hour</td>
</tr>
</tbody>
</table>

D. FAMILY MEDICAL LEAVE ACT – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave for support staff for the 2017-2018 school year:

Dorothy Mabe effective 01/18/2018 to 02/08/2018
Kevin Jones effective 12/06/2017 to 01/01/2018
Susan Tucker effective 12/08/2017 to 04/08/2018
Anthony Wilson effective 12/19/2017 to 01/01/2018
Sally Daniels effective 01/12/2018 intermittent
Dominic Bloschichak effective birth of child

E. NON-ACCEPTANCE OF POSITION – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the non-acceptance of support staff for the 2017-2018 SY:

Amanda Cothrum-Child Nutrition Services - Pershing effective 01/04/2018

F. RESIGNATION – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of support staff for the 2017-2018 school year:

Amber Ford-Secretary-BFSA effective 01/05/2018
Bobbi-Taylor Finch - Secretary - Whittier Elementary effective 01/09/2018
Susan Tucker - Para/Classroom Aide - ARJH effective 01/11/2018
G. EMPLOYMENT – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2017-2018 SY:

Echo Barnett - Custodian - District Wide effective 01/24/2018
Evagailina Cervantex Zepeda - Custodian effective 01/24/2018
Lori Bellard - Building Secretary - BFSA effective 01/24/2018
Brianna Lee - CNS Associate 4 hours - BFSA Correction to 01/24/2018
Cassidy Hutcherson - CNS Associate 4 hours - Creek effective 01/24/2018
Ervin McCoy – Grad Point Recovery Teacher Assistant effective 01/24/2018
Stephanie Mackey – Registrar – MHS effective 01-24-2018
Janet Coffman – Before & After School Care Lead effective 01-24-2017
Margaret Walker-Building Secretary-Whittier effective 01/24/2018

H. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary employment of support staff for the 2017-2018 SY:

<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tanner Theriot</td>
<td>Boys JH Asst Soccer Coach</td>
<td>505/ARJH</td>
<td>$1900.00</td>
</tr>
<tr>
<td>Ervin McCoy</td>
<td>JH Assistant Cheer Coach</td>
<td>505/ARJH</td>
<td>$2366.00</td>
</tr>
<tr>
<td>Matthew Denton</td>
<td>MHS Asst Boys Soccer Coach</td>
<td>705/MHS</td>
<td>$2000.00</td>
</tr>
<tr>
<td>Jason Rush</td>
<td>Bus Driver 21st Century</td>
<td>505/ARJH</td>
<td>$15.00/hour</td>
</tr>
<tr>
<td>Carmen McKinney</td>
<td>Bus Driver 21st Century</td>
<td>505/ARJH</td>
<td>$15.00/hour</td>
</tr>
<tr>
<td>Bruce Hampton</td>
<td>Bus Driver 21st Century</td>
<td>505/ARJH</td>
<td>$15.00/hour</td>
</tr>
<tr>
<td>Becky Irwin</td>
<td>21st Century Teacher</td>
<td>505 ARJH</td>
<td>$25.00/hour</td>
</tr>
</tbody>
</table>

VOTES: AYES; BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

11. Motion made by Larry Stewart seconded by Danny Shiew to APPROVE the Resignation Agreement with David Walkingstick and ACCEPT David Walkingstick’s resignation.

VOTES: AYES; BIGLOW, SHIEW AND STEWART. NAYS: BOBBY JEFFERSON. MOTION PASSED.

12. NEW BUSINESS
NONE

13. ADJOURNMENT

Motion to ADJOURN meeting made by Larry Stewart seconded by Danny Shiew.

VOTES: AYES; BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

Meeting ADJOURNED at 7:56 p.m.
STATE OF OKLAHOMA  )  ss:
COUNTY OF MUSKOGEE   )

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District I-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting **January 23, 2017 at (6:00 p.m.)** with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this _____ day of ____________________, 2018.

__________________________________
Board Minutes Clerk
Muskogee Public Schools District I-20

(District Seal)

BOARD OF EDUCATION:

__________________________________
Keith Biglow, President

ATTEST:

__________________________________
Bobby Jefferson, Clerk