
PRESENT: BOBBY JEFFERSON, PRESIDENT
TOMMY ANDERSON, VICE PRESIDENT
LARRY STEWART, BOARD CLERK
KEITH BIGLOW, DEPUTY CLERK
DANNY SHIEWS, MEMBER

1. CALL TO ORDER – Bobby Jefferson, President
INVOCA TION – Dr. Reuben McIntosh, Principal, Cherokee Elementary
PLEDGE OF ALLEGIANCE – Bobby Jefferson, President

2. PUBLIC PARTICIPATION IN BOARD MEETINGS

There were no requests to address the Board.

3. RECOGNITION OF STAFF MEMBERS

Certified Elementary: Melody Cranford, New Tech Cherokee
Certified Secondary: Diane Walker, MHS
Salaried Support: Crystal Firestone, HR
Support: Clyde Brewer, Maintenance

4. SUPERINTENDENT’S REPORT

Board Appreciation Month
Bond Issue Update - Lance Crawley

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

Bobby Jefferson, on behalf of the Board, Students and Staff, thanked Dr. Mendenhall for his transparency and keeping all safe during this pandemic.

Tommy Anderson stated how much he appreciates the staff and faculty bearing the burden of helping our students get a good education during this pandemic. Administrators, teachers and support staff have been going out of their way to ensure our students get the very best education.

6. STANDING RESOLUTIONS

Motion made by Keith Biglow seconded by Tommy Anderson to APPROVE Standing Resolutions A. – J.
as listed:

A. Minutes of Previous Meeting(s)
   December 15, 2020 Regular Meeting
   January 12, 2021 Special Meeting
B. Schedule of Payments
Checks to be issued in payment December encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:

<table>
<thead>
<tr>
<th>AP</th>
<th>Checks # 20211480 to 20211771</th>
<th>$ 4,820,710.39</th>
</tr>
</thead>
<tbody>
<tr>
<td>EP</td>
<td># 2100127 to 2100161</td>
<td>$ 186,461.53</td>
</tr>
<tr>
<td>DD's</td>
<td># 22103354 to 22104116</td>
<td>$ 1,866,108.23</td>
</tr>
</tbody>
</table>

C. Schedule of Encumbrances – Numbered 21001780 to 21001953 $472,088.38

D. Operating & Investment Funds
December 1, 2020 to December 31, 2020
1. Operating Account $ (4,712,654.84)
2. Investment Account $ 7,479.33

E. Financial Report
1. Balance Sheet
2. FY 2021 Expense/Revenue Report
3. Activity Fund
4. Designation of Funds
5. Investments

F. PO's Over $15,000

<table>
<thead>
<tr>
<th>2021 PO's</th>
<th>Project</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>21001906</td>
<td>Edmentum Holding Inc</td>
<td>511/789</td>
</tr>
<tr>
<td>21001910</td>
<td>Scholastic Inc</td>
<td>511/785</td>
</tr>
<tr>
<td>G. Contracts</td>
<td>First Team Video Display</td>
<td>Bonds</td>
</tr>
<tr>
<td></td>
<td>Lang Line Solutions</td>
<td>511</td>
</tr>
<tr>
<td></td>
<td>Pinnacle</td>
<td>281</td>
</tr>
<tr>
<td></td>
<td>Forest Grove VISTA</td>
<td></td>
</tr>
<tr>
<td>H. Transfers Activity</td>
<td>Tony Goetz</td>
<td>854 Concessions</td>
</tr>
<tr>
<td></td>
<td>818 Library</td>
<td></td>
</tr>
<tr>
<td>I. Sanctioning:</td>
<td>none</td>
<td></td>
</tr>
<tr>
<td>J. Surplus</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.

7. PROPOSED EXECUTIVE SESSION

Motion made by An Executive Session is proposed for discussion of:
A. Personnel recommendations A. through M. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. 25 O.S. § 307(B)(1).

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.
8. **RETURN TO OPEN SESSION**

Board returned to Open Session at 7:30 p.m.

9. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**

All members of the Board of Education present at this meeting attended the executive session. Dr. Jarod Mendenhall was asked to participate in the Executive Session. While in Executive session, the Board discussed only the following items:

A. Personnel Items A through M.

The board returned to Open Session at 7:30 p.m. As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1) & (7)

10. **PERSONNEL**

Motion made by Tommy Anderson seconded by Larry Stewart to **APPROVE** personnel resolutions A. **through** M. as stated.

A. **EMPLOYMENT - CERTIFIED - EXTRA DUTY**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment for extra duty of certified staff for the **2020-2021** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Holt</td>
<td>Choir Accompanist</td>
<td>MHS</td>
<td>effective 10/01/2020</td>
</tr>
<tr>
<td>John Hammer</td>
<td>Vocational/Computers</td>
<td>MHS</td>
<td>effective 01/05/2021</td>
</tr>
<tr>
<td>Jaquelyn Moore</td>
<td>Vocational/Computers</td>
<td>MHS</td>
<td>effective 01/05/2021</td>
</tr>
<tr>
<td>Travis Goldsworthy</td>
<td>Mat Cleaner</td>
<td>7th &amp; 8th Gd Academy</td>
<td>effective 09/15/2020</td>
</tr>
</tbody>
</table>

B. **RESIGNATION - CERTIFIED - EXTRA DUTY**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation for extra duty of certified staff for the **2020-2021** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Watkins</td>
<td>Head Football Coach</td>
<td>MHS</td>
<td>effective 01/12/2021</td>
</tr>
</tbody>
</table>

C. **RESIGNATION - CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of certified staff for the **2020-2021** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Watkins</td>
<td>Athletic Coordinator</td>
<td>District</td>
<td>effective 02/26/2021</td>
</tr>
</tbody>
</table>

D. **TERMINATION OF EMPLOYMENT CONTRACT - CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the termination of the certified employment contract for the **2020-2021** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Henson</td>
<td>Special Education Teacher</td>
<td>Whittier</td>
<td>effective 11/13/2020</td>
</tr>
</tbody>
</table>

E. **VSP - CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the VSP of certified staff for the **2021-2022** school year:
F. VSP – ADMINISTRATION

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the VSP of administrative staff for the 2021-2022 school year:

James Watkins Athletic Coordinator District effective 05/26/2021

G. EMPLOYMENT – SUPPORT – EMPLOYMENT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2020-2021 school year:

Matthew Church Indian Ed Tutor/Family Liaison Paraprofessional Pershing/7th&8th 7th & 8th Gd Academy effective 01/20/2021

Nhung Dang effective 01/20/2021

H. EMPLOYMENT – SUPPORT – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of extra duty of support staff for the 2020-2021 school year:

Matthew Church Wrestling Asst. MHS effective 01/20/2021

I. RESIGNATION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of support staff for the 2020-2021 school year:

James Buckhanan Paraprofessional Creek effective 12/18/2020

Joanna Santoyo Roughers Kidz Quest Asst ECC effective 01/15/2021

Brittanie Wood Roughers Kidz Quest Asst Irving effective 12/18/2020

Derra Walker Permanent Substitute MHS effective 12/18/2020

Mary Stewart CNS MHS effective 01/06/2021

Ruby Anderson CNS 6th Gd Academy effective 12/31/2020

Nhung Dang Permanent Substitute 7th & 8th Gd Academy effective 01/19/2021

J. RESIGNATION – SALARY SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of salary support staff for the 2020-2021 school year:

Timothy Everett Police Officer District effective 01/15/2021

K. RESIGNATION – SUPPORT – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of extra duty of support staff for the 2020-2021 school year:
James Buckhanan  Assist. Wrestling Coach  MHS  effective 12/18/2020

L.  **VSP – SUPPORT**
RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the VSP of support staff for the **2021-2022** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sally Daniels</td>
<td>Indian Ed Tutor</td>
<td>Cherokee/6th Gd Academy</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Vicki Parsons</td>
<td>CNS</td>
<td>Creek</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Billy Thomas</td>
<td>Custodian</td>
<td>ECC</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Isabel Hernandez</td>
<td>CNS</td>
<td>Irving</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Howard Osborn</td>
<td>CNS</td>
<td>Irving</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Cecelia Campbell</td>
<td>CNS</td>
<td>MHS</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Beth Bowen</td>
<td>Receptionist</td>
<td>MHS</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Tressa Heytz</td>
<td>Finance Secretary</td>
<td>7th &amp; 8th Gd Academy</td>
<td>05/26/2021</td>
</tr>
<tr>
<td>Barbara Walton</td>
<td>CNS</td>
<td>Whittier</td>
<td>05/26/2021</td>
</tr>
</tbody>
</table>

M.  **ABANDONMENT OF POSITION – SUPPORT**
RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the abandonment of position of support staff for the **2020-2021** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheryl Barnett</td>
<td>CNS</td>
<td>7th &amp; 8th Gd Academy</td>
<td>01/13/2021</td>
</tr>
</tbody>
</table>

**VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.**

11. **NEW BUSINESS**
None

12. **ADJOURNMENT**

Motion to ADJOURN meeting made by Tommy Anderson seconded by Larry Stewart.

**VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, SHIEW AND STEWART. MOTION PASSED.**

Meeting ADJOURNED at 7:32 p.m.
STATE OF OKLAHOMA  
)  
) ss:  
COUNTY OF MUSKOGEE  
)  

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District I-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting January 19, 2021 at (6:00 p.m.) with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this 23 day of February 2021.

[Signature]

Board Minutes Clerk

[Seal]

Bobby Jefferson, President

ATTEST:

[Signature]

Larry Stewart, Clerk

REGULAR BOARD MEETING MINUTES JANUARY 19, 2021