
PRESENT: Keith Biglow, President
Bobby Jefferson, Clerk
Larry Stewart, Vice Clerk
Tommy Anderson, Member
ABSENT: Danny Shiew, Vice President

1. CALL TO ORDER – Keith Biglow, President
INVOCATION – Reverend Marlon Coleman, Antioch, The Temple of Hope
PLEDGE OF ALLEGIANCE – President

2. PUBLIC TO BE HEARD

There were no requests to address the Board.

3. RECOGNITION OF STAFF MEMBERS

Certified: Tamara Kinsey, Cherokee and Lauren Adair, ARJH
Support: Magdalene Nelson, Creek
Salsaried Support: Odell Alexander, Technology

4. SUPERINTENDENT’S REPORT

Koley Boyd, Miss Keetowah Cherokee – Lisa Yahola - Shannon Turner
Human Resources Effectiveness Report – Lori Boots

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

Tommy Anderson said he appreciated everyone coming to the meeting tonight.
Bobby Jefferson thanked the Long Range Planning Committee for all of their hard work and dedication.

6. APPROVE THE RECOMMENDATION BY THE LONG RANGE PLANNING COMMITTEE TO MOVE DISTRICT SIXTH GRADE STUDENTS TO GRANT FOREMAN FOR THE 2019-2020 SCHOOL YEAR.

Motion made by Larry Stewart seconded by Tommy Anderson to APPROVE the recommendation by the Long Range Planning Committee to move the District 6th Grade students to Grant Foreman for the 2019-2020 School Year.

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, AND STEWART. SHIEW ABSENT. MOTION PASSED.
7. APPROVE THE RECOMMENDATION BY THE LONG RANGE PLANNING COMMITTEE TO MOVE DISTRICT 7TH & 8TH GRADE STUDENTS TO BEN FRANKLIN FOR THE 2019-2020 SCHOOL YEAR.

Motion made by Bobby Jefferson seconded by Larry Stewart to APPROVE the recommendation by the Long Range Planning Committee to move the District 7th & 8th Grade students to Ben Franklin for the 2019-2020 School Year.

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, AND STEWART. SHIEW ABSENT. MOTION PASSED.

8. APPROVE THE RECOMMENDATION BY THE LONG RANGE PLANNING COMMITTEE TO CHANGE SCHOOL START AND END TIMES AS PRESENTED.

Motion made by Bobby Jefferson seconded by Larry Stewart to APPROVE the recommendation by the Long Range Planning Committee to change school start and end times as presented.

<table>
<thead>
<tr>
<th>ELEMENTARY SCHOOLS</th>
<th>START TIME - 7:50 AM</th>
<th>END TIME - 2:50 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECONDARY SCHOOLS</td>
<td>START TIME - 8:30 AM</td>
<td>END TIME - 3:30 PM</td>
</tr>
</tbody>
</table>

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, AND STEWART. SHIEW ABSENT. MOTION PASSED.

9. STANDING RESOLUTIONS

Motion made by Larry Stewart seconded by Tommy Anderson to APPROVE Standing Resolutions A. – L. as listed and AMENDED:

A. Minutes of Previous Meeting(s)
   February 19, 2019 Regular Meeting
   March 1, 2019 Special Meeting

B. Schedule of Payments
   Checks to be issued in payment February encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:
   AP - Checks # 20193160 to 20193634 $ 2,441,556.59
   DD's - # 21905176 to 21906033 $ 1,954,136.34

C. Schedule of Encumbrances – Numbered 190033536 to 19003908 $2,443,829.24

D. Operating & Investment Funds
   February 1, 2019 to February 28, 2019
   1. Operating Account $ 5,836,881.68
   2. Investment Account $ 0.00

E. Financial Report
   1. Balance Sheet
   2. FY 2019 Expense/Revenue Report
   3. Activity Fund
   4. Designation of Funds
   5. Investments

F. PO's Over $3,500/10,000 (By Fund)

<p>| 2019 PO's | | |
|-----------|| |
| 19003526  | Musk. Alumni Band Assoc | 60 | 4,000.00 | Loan Repayment |
| 19003528  | Data Management Inc | 11 | 17,271.96 | Tech Supplies |</p>
<table>
<thead>
<tr>
<th>Invoice</th>
<th>Vendor</th>
<th>Contract No.</th>
<th>Amount</th>
<th>Description</th>
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<td>Sch Based Svc Inc</td>
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<td>PSCY Med Svc</td>
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<td>19003530</td>
<td>Fuel Ed LLC</td>
<td></td>
<td>10,000.00</td>
<td>Software</td>
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<tr>
<td>19003531</td>
<td>West Interactive Svc Corp</td>
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<td>8,520.40</td>
<td>Tech Supplies</td>
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<td>BSN Sports Inc</td>
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<td>Cavins Const Group LLC</td>
<td>21/26</td>
<td>1,551,250.00</td>
<td>ESC remodel</td>
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<td>19003565</td>
<td>Learn for Living</td>
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<td>10,500.00</td>
<td>Prof Ed</td>
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<tr>
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<td>Eagle Fundraising</td>
<td>60</td>
<td>4,646.40</td>
<td>Fund Raiser</td>
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<tr>
<td>19003729</td>
<td>Access 2 Healthcare</td>
<td>11</td>
<td>30,000.00</td>
<td>Occupational Svc</td>
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<tr>
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<td>Best Buy</td>
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<td>Tech Supplies</td>
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<td>OSSBA</td>
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<td>C.S.I.</td>
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<td>Crowl Oil Co, Inc</td>
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<td>Diesel &amp; Gas</td>
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<td>Fund Raiser</td>
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<td>Tankersley Brothers</td>
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<td>Food</td>
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<td>Produce</td>
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<td>Trinity 3</td>
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<td>7,000.00</td>
<td>Ipads</td>
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<td>AVID Center</td>
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<td>11</td>
<td>19,000.00</td>
<td>Periodicals &amp; Registration</td>
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**G. Contracts**
- ImageNet $268,662.18
- Hanover Research 40,500.00
- Musk Medical Foundation $2,376,578
- Cavins Change Order #3 49,754.28
- Copiers & Maint (2 yrs
- Research Srvs.
- LP Indian Bowl

**H. Transfers Activity:**
- Cherokee 881 ED Fd Grts 1,000.00
- District 881 ED Fd Grts 1,000.00

**I. Budget Increase**
- none

**J. Bids**
- none

**K. Board Policies**
- RFR Board Policies Per Exhibit
- Review only

**L. Surplus**
- none

**VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, AND STEWART. SHIEW ABSENT. MOTION PASSED.**

10. **PROPOSED EXECUTIVE SESSION**

Motion made by Tommy Anderson seconded by Bobby Jefferson to enter into Executive Session for discussion of:

A. Personnel recommendations A. through H. (names listed below) being presented for The resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. Tit. 25 § 307 (B) (1).

**VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, AND STEWART. SHIEW ABSENT. MOTION PASSED.**
11. **RETURN TO OPEN SESSION**
   Board returned to Open Session at 7:45 p.m.

12. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**
   
   All members of the Board of Education present at this meeting attended the executive session. Dr. Jarod Mendenhall was asked to participate in the Executive Session. While in Executive session, the Board discussed only the following items:

   A. Personnel recommendations A. through H. (names listed below) being presented for The resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

   The board returned to Open Session at 7:45 p.m. As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1) & (7).

13. **PERSONNEL**

   Motion made by Larry Stewart seconded by Tommy Anderson to APPROVE personnel resolutions A. through H. as stated and AMENDED.

   **A. EMPLOYMENT – ADMINISTRATION**
   RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of administrative staff for the 2018-2019 school year:

   Lance Crawley  
   Chief Operations Officer  
   District  
   To Be Determined

   **B. EMPLOYMENT – CERTIFIED – EXTRA-DUTY**
   RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the extra-duty employment of certified staff for the 2018-2019 school year:

   Jason Campbell  
   Counselor / Bus Driver  
   Camp Bennett - Adult Kid Camp  
   Summer 2019

   Rachel Skelton  
   Student Transport  
   District  
   effective 02/01/2019

   Kiersten Edwards  
   Student Transport  
   District  
   effective 02/01/2019

   **C. FAMILY MEDICAL LEAVE ACT – CERTIFIED**
   RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave of certified staff for the 2018-2019 school year:

   Desirae Hood  
   Speech Path  
   ECC  
   effective 01/14/2019 up to 12 weeks

   **D. RESIGNATION – CERTIFIED**
   RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of certified staff for the 2018-2019 school year:

   Riley Hawkins  
   Sociology Teacher  
   MHS  
   effective 02/22/2019

   **E. RETIREMENT – CERTIFIED**
   RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the retirement of employment of certified staff for the 2018-2019 school year:

   Carol Ford  
   Special Ed Teacher  
   BFSA  
   effective 05-24-2019

   Lori Martin  
   Physical Ed. Teacher  
   ARJHS  
   effective 05/24/2019
F. EMPLOYMENT – SUPPORT - TEMPORARY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary employment of support staff for the 2018-2019 school year:

Abria Virgin  CNS  Pershing  effective 03/13/2019
Ellen Carter  Finance Secretary  Cherokee  effective 03/13/2019

G. EMPLOYMENT – SUPPORT –EXTRA-DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the extra-duty employment of support staff for the 2018-2019 school year:

Zach Wallis  Lay-Coach Boys Golf  ARJHS  effective 03/13/2019

H. RESIGNATION – SUPPORT – EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of employment of support staff extra-duty for the 2018-2019 school year:

Dustin Steele  Lay-Coach Girls Soccer Assistant  ARJHS  effective 02/11/2019

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, AND STEWART. SHIEW ABSENT. MOTION PASSED.

14. NEW BUSINESS

15. ADJOURNMENT

Motion to ADJOURN meeting made by Larry Stewart seconded by Tommy Anderson.

VOTES: AYES; ANDERSON, BIGLOW, JEFFERSON, AND STEWART. SHIEW ABSENT. MOTION PASSED.

Meeting adjourned at 7:46 p.m.
STATE OF OKLAHOMA

COUNTY OF MUSKOGEE

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District I-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting, **March 12, 2019 at 6:00 p.m.** with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this _____ day of ____________________, 2019.

__________________________________

Board Minutes Clerk
Muskogee Public Schools District I-20

(District Seal)

BOARD OF EDUCATION:

__________________________________

Danny Shiew, President

ATTEST:

__________________________________

Tommy Anderson, Clerk