
PRESENT: Tommy Anderson, Board Clerk
Larry Stewart, Member
Keith Biglow, Member

ABSENT: Danny Shiew, President
Bobby Jefferson, Vice President

1. CALL TO ORDER – Danny Shiew
2. INVOCATION – Reverend Rodger Cutler, St. Mark Baptist Church
3. PLEDGE OF ALLEGIANCE – President
4. PUBLIC TO BE HEARD
No requests were made to address the Board.

5. RECOGNITION OF STAFF MEMBERS
Certified: Michelle Behrens, MHS and Rosa Denton, Creek Elementary
Salaried Support: Bryan Waters, Security
Support: Eddie Yadon, Transportation

6. SUPERINTENDENT’S REPORT
Special Education Effectiveness Report - Veronica Teague
Dr. Mendenhall reported on the trip he took to Ron Clark Academy in Atlanta Georgia. The Ron Clark Academy (RCA) is a highly-acclaimed, nonprofit middle school located in Southeast Atlanta. The Academy has received both national and international recognition for its success in educating students with academic rigor, passion, and creativity balanced by a strict code of discipline. The 5th - 8th grade students represent various socio-economic and academic backgrounds and communities from across the metro region.

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

6. STANDING RESOLUTIONS
Motion made by Keith Biglow seconded by Larry Stewart to APPROVE Standing Resolutions A. thru I. as listed and AMENDED:

A. Minutes of Previous Meeting(s)
   October 15, 2019 Meeting
   October 29, 2019 Special Meeting

REGULAR BOARD MEETING MINUTES NOVEMBER 12, 2019
**B. Schedule of Payments**
Checks to be issued in payment October encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:

<table>
<thead>
<tr>
<th>AP</th>
<th>Checks # 20201223 to 20201847</th>
<th>$ 3,048,148.93</th>
</tr>
</thead>
<tbody>
<tr>
<td>DD's</td>
<td># 22001793 to 22002658</td>
<td>$ 1,977,817.67</td>
</tr>
</tbody>
</table>

**C. Schedule of Encumbrances – Numbered**
20001840 to 20002364 $921,639.45

**D. Operating & Investment Funds**
October 1, 2019 to October 31, 2019
1. Operating Account $ (3,790,893.69)
2. Investment Account $ 0.00

**E. Financial Report**
1. Balance Sheet
2. FY 2020 Expense/Revenue Report
3. Activity Fund
4. Designation of Funds
5. Investments

**F. PO’s Over $15,000**

<table>
<thead>
<tr>
<th>2020 PO’s</th>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>20001889</td>
<td>Cavin’s Construction</td>
<td>21</td>
</tr>
<tr>
<td>20001987</td>
<td>Central Restaurants</td>
<td>27</td>
</tr>
<tr>
<td>20002153</td>
<td>Eduskills LLC</td>
<td>11</td>
</tr>
<tr>
<td>20002154</td>
<td>OESC</td>
<td>11</td>
</tr>
<tr>
<td>20002155</td>
<td>Oswalt Restaurant Supply</td>
<td>27</td>
</tr>
<tr>
<td>20002156</td>
<td>Edmentum Holding</td>
<td>11</td>
</tr>
<tr>
<td>20002281</td>
<td>Honeywell International</td>
<td>27</td>
</tr>
<tr>
<td>20002339</td>
<td>Ok Center for Communication</td>
<td>11</td>
</tr>
<tr>
<td>20002354</td>
<td>B &amp; J Oil</td>
<td>11</td>
</tr>
<tr>
<td>20002525</td>
<td>GH2 Architect</td>
<td>28</td>
</tr>
<tr>
<td>20002526</td>
<td>GH2 Architect</td>
<td>28</td>
</tr>
</tbody>
</table>

**G. Contracts**

<table>
<thead>
<tr>
<th>Armstrong Bank</th>
<th>Insured Cash Sweep</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cavins Construction CO #7 Martin Brhtrs. Paint. CO # 1 Counseling Works, Inc. Manhattan Construction</td>
<td>$38,280.00</td>
</tr>
<tr>
<td>GH2 Architects</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>No Charge</td>
<td>3-5-3.25%</td>
</tr>
</tbody>
</table>

**H. Transfers Activity**

| District 838 Support Svc 803 Honors Bang | $12,000 |
| District 804 Teach/Learn 839 Fedl Prog 938 Parent Univer | $151.87 |
| | $650.00 |

**I. Sanctioning**

| MHS Boys Tennis Boosters |

**VOTES: AYES; ANDERSON, BIGLOW, AND STEWART. JEFFERSON, SHIEW, ABSENT. MOTION PASSED.**
7. **APPROVAL OF ANNUAL ELECTION RESOLUTION**

Motion made by Larry Stewart seconded by Keith Biglow to **APPROVE** the Annual Board of Education
Election Resolution as presented:

TO: Muskogee County Election Board
County, Oklahoma

The Board of Education of the Muskogee Public School District has approved the following resolution
calling for an election to be submitted to the voters of the district.

**Date of the Election:**

A Board of Education Primary election shall be held on February 11, 2020, only if three or more
candidates file for the Board of Education position scheduled to be on the ballot or for a Board of
Education position appearing on the ballot as an unexpired term. A Board of Education General election
shall be held on April 7, 2020, under the following circumstances: if only two candidates file for a
position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no
candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The
polling places shall be open from 7:00 a.m. to 7:00 p.m.

**Board Member Positions on Ballot:**

The voters shall elect board members for board position number five (5), which has a five (5)
year term of office.

**Qualifications of Candidates for Office:**

To be eligible to be a candidate for member of the board of education of a school district, a
person must have resided in the district for at least six (6) months preceding the first day of the filing
period, and have been a registered voter registered with the county election board at an address located
within the geographical boundaries of the district for six months preceding the first day of the filing
period. In school districts that have been divided into election districts, a candidate must have resided in
the district for six (6) months preceding the first day of the filing period and have been a registered voter
registered with the county election board at an address located within the geographical boundaries of the
election district for six months preceding the first day of the filing period. If the board seat is in an
independent district, a person must have resided in that district or own property in the independent
district and reside in a dependent district that is contiguous with the independent district for at least six
(6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of
education of a school district unless the person has been awarded a high school diploma or certificate of
high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under
the laws of this state or of the United States or who has entered a plea of guilty or *nolo contendere* to
such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another
state which would have been a misdemeanor involving embezzlement or a felony under the laws of this
state or has entered a plea of guilty or *nolo contendere* to such crime shall not be eligible to be a
candidate for or be elected to any state, county, municipal, judicial, or school office or any other elective
office of any political subdivision of this state for a period of fifteen years following completion of his
sentence or during the pendency of an appeal of such conviction or plea.
No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the district or as a temporary substitute support employee if the school district has as Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Muskogee I-20 School Board Position Number 5.

Approved by the Muskogee I-020 Board of Education this 12th day of November, 2019

President of the Board of Education Clerk of the Board of Education

Filed with the MUSKOGEE County Election Board this day of November 2019.

Secretary, Muskogee County Election Board

VOTES: AYES; ANDERSON, BIGLOW, AND STEWART. JEFFERSON, SHIWE, ABSENT. MOTION PASSED.

8. APPROVAL OF SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20 FOR THE CALENDAR YEAR 2020 AS PRESENTED:

Motion made by Larry Stewart seconded by Keith Biglow to APPROVE the Schedule of Regular Monthly Board Meetings of Muskogee Independent School District I-20 for the Calendar Year 2020 as presented:

SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20 FOR THE CALENDAR YEAR 2020

NOTICE

Date: November 12, 2019
School District Name and Number: Muskogee I-20, Muskogee County

REGULAR BOARD MEETING MINUTES NOVEMBER 12, 2019
<table>
<thead>
<tr>
<th>Date:</th>
<th>Time</th>
<th>Place of Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 21, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>February 18, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>March 24, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>April 21, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>May 19, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>June 16, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>July 21, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>August 11, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>September 15, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>October 20, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>November 10, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
<tr>
<td>December 15, 2020</td>
<td>6:00 p.m.</td>
<td>Education Service Center, 202 W. Broadway, Muskogee</td>
</tr>
</tbody>
</table>

Carla D. Cooper, Minutes Clerk  
Muskogee Board of Education, District I-020

**VOTES: AYES; ANDERSON, BIGLOW, AND STEWART. JEFFERSON, SHIEW, ABSENT. MOTION PASSED.**

9. **APPROVAL TO ENDORSE THE CCOSA BLENDED/VIRTUAL LEARNING FRAMEWORK**

Motion made by Larry Stewart seconded by Keith Biglow to APPROVE that Muskogee Public Schools endorse the CCOSA Blended/Virtual Learning Framework standards for high quality blended and virtual education, and utilize the tenets of the Framework in the development of new blended/virtual learning opportunities, or in the assessment of existing blended/virtual Learning programs.

**VOTES: AYES; ANDERSON, BIGLOW, AND STEWART. JEFFERSON, SHIEW, ABSENT. MOTION PASSED.**

10. **PROPOSED EXECUTIVE SESSION**

Motion made by Keith Biglow seconded by Larry Stewart to enter into Executive Session for discussion of:

A. Personnel recommendations A. through H. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. Tit. 25 § 307 (B) (1).

**VOTES: AYES; ANDERSON, BIGLOW, AND STEWART. JEFFERSON, SHIEW, ABSENT. MOTION PASSED.**

11. **RETURN TO OPEN SESSION**

Board returned to Open Session at 7:07 p.m.

12. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**

All members of the Board of Education present at this meeting attended the executive session. Dr. Jarod Mendenhall was asked to participate in the Executive Session. While in Executive session, the Board discussed only the following items:
A. Personnel recommendations A. through H. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

The board returned to Open Session at 7:07 p.m.
As authorized by Oklahoma Statutes, Title 25, Section 307 (B) (1)

13. **PERSONNEL**

Motion made by Keith Biglow seconded by Larry Stewart to APPROVE personnel resolutions A. through H. as stated.

A. **EMPLOYMENT – CERTIFIED-EXTRA DUTY**

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the extra-duty of certified staff for the **2019-2020** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>School</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rebecca Scheing</td>
<td>Title I Tutor</td>
<td>Sadler</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Sandy Brewer</td>
<td>Title I Interventionist</td>
<td>St Joseph's</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Joyce Weston</td>
<td>Title I Interventionist</td>
<td>St Joseph's</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Mary Margaret Campbell</td>
<td>Title I Interventionist</td>
<td>St Joseph's</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Chetan Munsell</td>
<td>Interim Free Style Wrestling</td>
<td>MHS</td>
<td>effective 11/13/2019</td>
</tr>
<tr>
<td>Chetan Munsell</td>
<td>Interim Mat Cleaner</td>
<td>MHS</td>
<td>effective 11/13/2019</td>
</tr>
<tr>
<td>Chetan Munsell</td>
<td>Interim Head Wrestling</td>
<td>MHS</td>
<td>effective 11/13/2019</td>
</tr>
<tr>
<td>Kydell Billy</td>
<td>Asst Wrestling</td>
<td>Athletics</td>
<td>effective 11/13/2019</td>
</tr>
<tr>
<td>John Hammer</td>
<td>Game Manager</td>
<td>MHS</td>
<td>effective 11/13/2019</td>
</tr>
<tr>
<td>Roy Jordan</td>
<td>Asst Wrestling</td>
<td>MHS</td>
<td>effective 11/13/2019</td>
</tr>
<tr>
<td>Lisa Napier</td>
<td>Title I Tutor - Math</td>
<td>MHS</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Mike Walcutt</td>
<td>Title I Tutor - Math</td>
<td>MHS</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Jeanette Alred</td>
<td>Title I Tutor</td>
<td>Tony Goetz</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Tonya Gates</td>
<td>Title I Tutor</td>
<td>Tony Goetz</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Rozlyn Bradley</td>
<td>Title I Tutor</td>
<td>Tony Goetz</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Kelli Miles</td>
<td>Title I Tutor</td>
<td>Tony Goetz</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Lindsey Carey</td>
<td>Title I Tutor</td>
<td>Tony Goetz</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Keri Green</td>
<td>Title I Tutor</td>
<td>Tony Goetz</td>
<td>25.00 per hour</td>
</tr>
<tr>
<td>Rodney Clark</td>
<td>Asst. Speech &amp; Debate</td>
<td>MHS</td>
<td>effective 11/13/2019</td>
</tr>
</tbody>
</table>

B. **EMPLOYMENT – CERTIFIED-EXTRA DUTY - RESIGNATION**

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of the extra-duty of certified staff for the **2019-2020** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>School</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chetan Munsell</td>
<td>Asst Soccer</td>
<td>MHS</td>
<td>RESIGNATION</td>
</tr>
<tr>
<td>Michael Harris</td>
<td>Free Style Wrestling</td>
<td>MHS</td>
<td>RESIGNATION</td>
</tr>
<tr>
<td>Michael Harris</td>
<td>Mat Cleaner</td>
<td>MHS</td>
<td>RESIGNATION</td>
</tr>
<tr>
<td>Michael Harris</td>
<td>Head Wrestling</td>
<td>MHS</td>
<td>RESIGNATION</td>
</tr>
<tr>
<td>Michael Harris</td>
<td>Game Manager</td>
<td>Athletics</td>
<td>RESIGNATION</td>
</tr>
<tr>
<td>John Hammer</td>
<td>Head Girls Golf</td>
<td>MHS</td>
<td>RESIGNATION</td>
</tr>
<tr>
<td>Jim Shields</td>
<td>Asst Wrestling</td>
<td>MHS</td>
<td>RESIGNATION</td>
</tr>
</tbody>
</table>

C. **FMLA – CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the FMLA of certified staff for the **2019-2020** school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>School</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Fleak</td>
<td>Principal</td>
<td>MHS</td>
<td>effective 09/27/2019 up to 12 weeks</td>
</tr>
</tbody>
</table>

**REGULAR BOARD MEETING MINUTES**

**NOVEMBER 12, 2019**
D. EMPLOYMENT - SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2019-2020 school year:

Ray Alton Chapman  IT Technician  District  effective 11/13/2019
Derra Walker  Perm Sub  MHS  effective 11/13/2019

E. EMPLOYMENT – SUPPORT - EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the extra-duty of support staff for the 2019-2020 school year:

Derra Walker  Co Head Cheerleading  MHS  effective 11/13/2019
Cullen Lambird  Asst Soccer(B)  MHS  effective 01/01/2020
Dylan Cantrell Shelton  Gate Worker  Athletics  $20.00 per hour

F. EMPLOYMENT – SUPPORT - EXTRA DUTY- RESIGNATION
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of the extra-duty of support staff for the 2019-2020 school year:

Mikalya Keeter  Co Head Cheer  MHS  effective

G. RESIGNATION - SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of employment of support staff for the 2019-2020 school year:

Rick Breland  Permanent Substitute  MHS  effective 10/04/2019
Kasey Ogle  CNS  Tony Goetz  effective 12/20/2019
Clinton Tiger  Custodian  6th Grade Academy  effective 10/24/2019
Stacy Pence  Para  ECC  effective 11/08/2019
Nick Schornick  Computer Technician  District  effective 11/14/2019
Teresa Greenfield  CNS  Sadler  effective 10/04/2019
Dixie Shopec  Permanent Substitute  MHS  effective 10/31/2019
Kim Hurst  Permanent Substitute  MHS  effective 10/29/2019

H. ABANDONMENT OF POSITION - SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the abandonment of position of support staff for the 2019-2020 school year:

Leslie Seabolt  CNS  7th & 8th Grade Academy  effective 10/11/2019
Ashley Barnett  CNS  MHS  effective 10/24/2019

VOTES: AYES; ANDERSON, BIGLOW, AND STEWART. JEFFERSON, SHIEW, ABSENT. MOTION PASSED.

14. NEW BUSINESS
None

15. ADJOURNMENT

Motion to ADJOURN meeting made by Keith Biglow seconded by Larry Stewart.
VOTES: AYES; ANDERSON, BIGLOW, AND STEWART. JEFFERSON, SHIEW, ABSENT. MOTION PASSED.
Meeting adjourned at 7:08 p.m.
STATE OF OKLAHOMA                         )
COUNTY OF MUSKOGEE                        ) ss:

I, THE UNDERSIGNED minutes clerk of the Board of Education of Muskogee Public Schools District 1-20, Muskogee County, Oklahoma do certify the above to be the true and correct minutes of the Board of Education Regular Meeting, Wednesday, November 12, 2019 at (6:00 p.m.) with proper notification of meeting given as stated on Page 1 of these minutes.

Witness my hand and seal of this District this 17 day of December, 2019.

[Signature]
Board Minutes Clerk
Muskogee Public Schools District 1-20

[Seal]
District Seal
Muskogee County, Oklahoma

BOARD OF EDUCATION:

[Signature]
Danny Shew, President

ATTEST:

[Signature]
Tommy Anderson, Clerk