1. CALL TO ORDER – John Barton, President
   INVOCATION – Pastor Leroy Walker, Rayfield Baptist Church
   PLEDGE OF ALLEGIANCE – John Barton, President

2. ADMINISTRATION OF OATH OF OFFICE TO NEW BOARD MEMBER
   The Oath of Office and Loyalty Oath will be administered to new Board of Education member, Bobby Jefferson.

3. REORGANIZATION OF BOARD OF EDUCATION OFFICERS FOR APRIL 2016 – FEBRUARY 2017
   Consideration and action for Election and Seating of President, Vice-President, and Clerk of the Board. (Board Policy # BCA provides for the member in the fifth year of their term or office to serve as President, the member in the fourth year of their term to serve as Vice-President, and the member in the third year of their term to serve as Clerk of the board).

4. PUBLIC TO BE HEARD
   The Board of Education has established a period of fifteen (15) minutes, with individual time limits of two (2) minutes per person during each meeting to enable the public to address the Board relative to action items on the agenda. Individuals who have complied with the guidelines provided in Board Policy BDDH will be called to the lectern and must give their full name and address.

   Persons who address the Board shall not make personal, impertinent, slanderous or profane remarks to any member of the Board about the Board, administrative staff, certified teachers, support staff, or the general public. Board members may ask questions for clarification; however, Board members and/or administrative staff shall not respond to questions from the public at this time.

   Matters not on the agenda are not proper subjects for discussion during the meeting. Members of the public shall not be recognized or allowed to be heard or participate at any other time while the Board is conducting official business. (Note: The Board of Education, in its sole discretion, may dispense with this segment of the meeting when it deems necessary or appropriate and proceed directly to the official business of the Board without public participation.) Please refer to Board Policy BDDH for more information.

5. Recognition of Staff Members
   Certified:
   Support:

6. SUPERINTENDENT’S REPORT
   MPS Teacher of the Year, Sarah McWilliams – Melony Carey & Clevetta Gray
   Oklahoma Close-up Students – Diane Walker

7. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

8. STANDING RESOLUTIONS

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE Standing Resolutions 8.A. through 8.L as listed:

<table>
<thead>
<tr>
<th>Minutes of Previous Meeting</th>
<th>Schedule of Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 22, 2016 Regular Meeting</td>
<td>Checks to be issued in payment of March encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:</td>
</tr>
<tr>
<td>March 25, 2016 Special Board Meeting</td>
<td>AP - Checks # 20163617 to 20164113 $5,041,293.42</td>
</tr>
<tr>
<td></td>
<td>DD’s - # 21606212 to 21607068 $1,634,077.69</td>
</tr>
</tbody>
</table>
C. Schedule of Encumbrances – Numbered 16004043 to 16004580 - $5,658,591.22

D. Operating & Investment Funds

March 1, 2016 to March 31, 2016

1. Operating Account $1,371,146.93
2. Investment Account $2,500,000.00

E. Financial Report

1. Balance Sheet
2. FY 2016 Expense / Revenue Report

F. PO’s over $10,000 (per fund)

<table>
<thead>
<tr>
<th>PO #</th>
<th>Description</th>
<th>Amount</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>16004229</td>
<td>Lakeshore Learning Materials</td>
<td>$23,358.67</td>
<td>Classroom Supplies</td>
</tr>
<tr>
<td>16004230</td>
<td>Heinemann</td>
<td>$10,760.20</td>
<td>Classroom Supplies</td>
</tr>
<tr>
<td>16004435</td>
<td>DHS</td>
<td>$21,011.30</td>
<td>Social Workers</td>
</tr>
<tr>
<td>16004561</td>
<td>Solution Tree</td>
<td>$10,035.00</td>
<td>Staff Registration</td>
</tr>
<tr>
<td>16004400</td>
<td>City of Muskogee -Bankcard</td>
<td>$24,000.00</td>
<td>Utility Services</td>
</tr>
<tr>
<td>16004400</td>
<td>City of Muskogee -Bankcard</td>
<td>$24,000.00</td>
<td>Garbage Services</td>
</tr>
<tr>
<td>16004228</td>
<td>Green Country Lawn Svc</td>
<td>$24,000.00</td>
<td>Mowing</td>
</tr>
<tr>
<td>16004508</td>
<td>City of Muskogee Foundation</td>
<td>$72,756.57</td>
<td>Turf Lease Principal</td>
</tr>
<tr>
<td>16004508</td>
<td>City of Muskogee Foundation</td>
<td>$14,838.84</td>
<td>Turf Lease Interest</td>
</tr>
<tr>
<td>16004231</td>
<td>The PC Landing Zone</td>
<td>$25,025.00</td>
<td>Repairs parts 1:1</td>
</tr>
<tr>
<td>16004434</td>
<td>United Systems Inc</td>
<td>$19,837.16</td>
<td>Erate Service</td>
</tr>
<tr>
<td>16004557</td>
<td>UMB Bank N.A.</td>
<td>$1,200,000.00</td>
<td>Principal – 2011</td>
</tr>
<tr>
<td>16004558</td>
<td>UMB Bank N.A.</td>
<td>$1,780,000.00</td>
<td>Principal – 2012</td>
</tr>
<tr>
<td>16004559</td>
<td>UMB Bank N.A.</td>
<td>$1,125,000.00</td>
<td>Principal – 2013</td>
</tr>
<tr>
<td>16004560</td>
<td>UMB Bank N.A.</td>
<td>$870,000.00</td>
<td>Principal – 2014</td>
</tr>
<tr>
<td>16004558</td>
<td>UMB Bank N.A.</td>
<td>$18,245.00</td>
<td>Interest – 2012</td>
</tr>
<tr>
<td>16004559</td>
<td>UMB Bank N.A.</td>
<td>$18,281.25</td>
<td>Interest – 2013</td>
</tr>
<tr>
<td>16004560</td>
<td>UMB Bank N.A.</td>
<td>$71,550.00</td>
<td>Interest – 2014</td>
</tr>
</tbody>
</table>

G. Activity Fund Transfers

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

H. Sanctioning

n/a

I. Contracts

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>AVID</td>
<td>$24,905.00</td>
<td>College Prep Training</td>
</tr>
</tbody>
</table>

J. Bids

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>1609 Chromebooks</td>
<td>$258 @ Chromebook</td>
<td>4 Year full warranty</td>
</tr>
</tbody>
</table>

K. Policies

<table>
<thead>
<tr>
<th>Description</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>DLC – Student Travel</td>
<td>Revise Cleanup codes</td>
</tr>
<tr>
<td>GCB-E A Vacation</td>
<td>Revise Deletes buy-back</td>
</tr>
</tbody>
</table>

L. 2017 Budget

<table>
<thead>
<tr>
<th>Description</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reduction – minimum of $2,200,000</td>
<td>Not to exceed $2,500,000</td>
</tr>
</tbody>
</table>

To be presented in May Bd Mtg
9. **BOARD TO CONSIDER AND TAKE ACTION ON A RESOLUTION DETERMINING THE DATE, TIME AND PLACE FOR THE SALE OF THE $7,105,000 General Obligation Combined Purpose Bonds of the School District.**

10. **APPROVAL FOR SETTING OF GOAL FOR REDUCTION OF GENERAL FUND BUDGET**

   BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** setting of goal to reduce the General Fund budget by $2.2 million for the 2017 SY.

11. **PROPOSED EXECUTIVE SESSION**

   An Executive Session is proposed for discussion of:
   
   A. Personnel recommendations A. through M. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

12. **RETURN TO OPEN SESSION**

13. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**

14. **PERSONNEL**

   BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** personnel resolutions A. through M. as stated.

   **A. FAMILY MEDICAL LEAVE – CERTIFIED**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the family medical leave of the certified staff for the 2015-2016 school year:

   *Kathy Lee – 1st Grade Teacher – Cherokee  effective 3-31-2016 up to 12 weeks
   *Martha Harris-Jefferson – Librarian – Grant Foreman effective 5-3-2016 up to 12 weeks
   *Cindy Kane – Social Studies Teacher – MHS effective 3-11-2016 up to 12 weeks

   **B. RETIREMENT – CERTIFIED**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the retirement of employment of the certified staff for the 2015-2016 school year:

   *Cathy Hamilton – Librarian – Irving  effective 6-1-2016
   *Debra Kinman – Science Teacher – ARJH effective 6-1-2016

   **C. RESIGNATION – CERTIFIED**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of employment of the certified staff for the 2015-2016 school year:

   *Karyn Lewis – Librarian – Creek  effective 4-29-2016
   *Aprel Paris – 1st Grade Teacher – Irving effective 6-3-2016
   *Jessica Farrell – Special Education Teacher – Pershing effective 6-1-2016

   **D. EMPLOYMENT – CERTIFIED – TEMPORARY**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary employment of certified staff for the 2016-2017 school year:

   *Christian Campbell – Music Teacher – Cherokee  effective 8-15-2016
   *Barbara Marley – Special Education Teacher – Pershing effective 8-15-2016
   *Angela McGehee – Music Teacher – Pershing effective 8-15-2016

   **E. RESIGNATION – CERTIFIED – TEMPORARY – EXTRA DUTY**

   RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of temporary, extra-duty employment of certified staff for the 2015-2016 school year:

   **STIPEND**  **NAME**  **SITE**
   CHEER  Andrea Fletcher  ARJH

   **F. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY**
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of certified staff for the 2015-2016 school year:

**STIPEND**

**21st CENTURY TUTOR**
- **NAME**: Steve Willies
- **SITE**: ARJH
- **AMOUNT**: $25/hr

**TRACK**
- **Boys Head**
- **NAME**: Josh McMillan
- **SITE**: ARJH
- **AMOUNT**: $1,915.84

G. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY – SUMMER

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, summer extra-duty employment of certified staff for the summer of 2015-2016 SY:

**STIPEND**

**SUMMER SCHOOL**

**ELEMENTARY TEACHER**
- **NAME**: Rozlyn Bradley
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Shelby Castleberry
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Megan Harmon
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Kennie Hull
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Heather McCall
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Suzie Orton
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Sheila Rolland
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Cindy Seitz
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Kayla Tracy
- **SITE**: Irving
- **AMOUNT**: $25/hr

**3rd GRADE TEACHER**
- **NAME**: Adam Cooper
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Mindy McFarland
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Jimmy Monroe
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: April Roberts
- **SITE**: Irving
- **AMOUNT**: $25/hr
- **NAME**: Angela Satterfield
- **SITE**: Irving
- **AMOUNT**: $25/hr

**TITLE I TUTOR**

**June Only**
- **NAME**: Carol White
- **SITE**: JDC
- **AMOUNT**: $25/hr

H. FAMILY MEDICAL LEAVE – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave of the support staff for the 2015-2016 school year:

* **Susan Roberts – Family/School Liaison – Indian Education**
  - **Effective**: 3-10-2016 up to 12 weeks

I. RETIREMENT – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the retirement of the support staff for the 2015-2016 school year:

* **Brenda Elliott – 6hr CNS Associate – BFSA**
  - **Effective**: 5-26-2016
* **Sandra Adair – School’s Out! Site Leader – ECC**
  - **Effective**: 5-31-2016
* **Janice Yount – 6hr CNS Associate – MHS**
  - **Effective**: 5-27-2016

J. ABANDONMENT OF POSITION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the abandonment of position of the support staff for the 2015-2016 school year:

* **Sarah Morris – Custodian – BEST Center**
  - **Effective**: 4-15-2016

K. RESIGNATION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of the support staff for the 2015-2016 school year:

* **Tonya Hinkle – Paraprofessional – BFSA**
  - **Effective**: 3-28-2016
* **Chris Mayhue – Bus Driver – Transportation**
  - **Effective**: 4-1-2016
* **Randall Pofahl – Mechanic – Transportation**
  - **Effective**: 3-31-2016

L. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of support staff for the 2015-2016 school year:

**STIPEND**

**June Only**
- **NAME**: Carol White
- **SITE**: JDC
- **AMOUNT**: $25/hr
21st CENTURY

TRACK
Girls Assistant Collin Swangan ARJH $1,508

M. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY – SUMMER

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, summer extra-duty employment of support staff for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAMP BENNETT</td>
<td>Assistant Counselor/Bus Driver</td>
<td>Ernestine Harrison</td>
<td>Adult/ESY</td>
</tr>
<tr>
<td></td>
<td>Custodian</td>
<td>Cheryl Barnett</td>
<td>ESY</td>
</tr>
</tbody>
</table>

15. NEW BUSINESS

16. ADJOURNMENT

EXHIBITS: Copies of exhibits are available in the Office of the Superintendent

SCHEDULE OF MEETINGS:

Next Regular Meeting – May 17, 2016 6:00 p.m.

This agenda was posted April 22, 2016 prior to 5:00 p.m. on the district web site and at the front entrance of the Board of Education Services & Technology (B.E.S.T.) Center, 202 West Broadway, Muskogee, Oklahoma. Notice of this Regular Meeting was submitted for filing in the Office of the County Clerk of Muskogee, Oklahoma on November 12, 2015.

Michael Garde
Superintendent of Muskogee Public Schools