1. **CALL TO ORDER** – Mike Ebert, President
   
   **INVOCATION** -
   
   **PLEDGE OF ALLEGIANCE** – Mike Ebert, President

2. **PUBLIC TO BE HEARD**
   The Board of Education has established a period of fifteen (15) minutes, with individual time limits of two (2) minutes per person during each meeting to enable the public to address the Board relative to action items on the agenda. Individuals who have complied with the guidelines provided in Board Policy BDDH will be called to the lectern and must give their full name and address.

   Persons who address the Board shall not make personal, impertinent, slanderous or profane remarks to any member of the Board about the Board, administrative staff, certified teachers, support staff, or the general public. Board members may ask questions for clarification; however, Board members and/or administrative staff shall not respond to questions from the public at this time.

   Matters not on the agenda are not proper subjects for discussion during the meeting. Members of the public shall not be recognized or allowed to be heard or participate at any other time while the Board is conducting official business. (Note: The Board of Education, in its sole discretion, may dispense with this segment of the meeting when it deems necessary or appropriate and proceed directly to the official business of the Board without public participation.) Please refer to Board Policy BDDH for more information.

3. **RECOGNITION OF STAFF MEMBERS**
   
   Certified: Sacha Watts, Grant Foreman and Andre Freeman, MHS
   Support:

4. **SUPERINTENDENT’S REPORT**
   
   - Chef Neda Hilliard
   - Jimmy Johnson Grant Recipients – Whittier-Lisa Rogers, Grant Foreman - Dr. Justin Walker, Tony Goetz- David Shouse

5. **REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION**

6. **STANDING RESOLUTIONS**

   **BE IT RESOLVED** by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** Standing Resolutions A. – J. as listed:

<table>
<thead>
<tr>
<th>A.</th>
<th>Minutes of Previous Meeting(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.</td>
<td>October 18, 2016 Regular Meeting</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B.</th>
<th>Schedule of Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checks to be issued in payment of October encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:</td>
<td></td>
</tr>
<tr>
<td>AP - Checks # 20171019 to 20171499</td>
<td>$ 2,120,301.59</td>
</tr>
<tr>
<td>DD’s - # 21711780 to 21712614</td>
<td>$ 1,570,821.21</td>
</tr>
</tbody>
</table>

   | C.                    | Schedule of Encumbrances – Numbered 17001054 to 17001053 | $ 1,096,987.71 |
### D. Operating & Investment Funds
October 1, 2016 to October 31, 2016

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Operating Account</td>
<td>$(1,032,621.69)</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Investment Account</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

### E. Financial Report

1. Balance Sheet
2. FY 2017 Expense/Revenue Report

### F. PO's Over $10,000 (By Fund)

<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>Description</th>
<th>Quantity</th>
<th>Amount</th>
<th>Department/Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>17001657</td>
<td>Junior Achievement</td>
<td>11</td>
<td>$40,000.00</td>
<td>Dues &amp; Fees</td>
</tr>
<tr>
<td>17001665</td>
<td>Hiland Dairy</td>
<td>22</td>
<td>225,000.00</td>
<td>Milk</td>
</tr>
<tr>
<td>17001666</td>
<td>Tyson Foods</td>
<td></td>
<td>13,630.25</td>
<td>Food</td>
</tr>
<tr>
<td>17001704</td>
<td>Nissan of Muskogee</td>
<td>28</td>
<td>45,600.00</td>
<td>(2) vehicles</td>
</tr>
<tr>
<td>17001705</td>
<td>Hudiburg Chevrolet</td>
<td></td>
<td>29,606.00</td>
<td>P/u Trnsp</td>
</tr>
<tr>
<td>17001913</td>
<td>Green Country Ad</td>
<td></td>
<td>14,040.00</td>
<td>BFSA Video Board</td>
</tr>
<tr>
<td>17002035</td>
<td>Connections Ed</td>
<td></td>
<td>75,000.00</td>
<td>Online Courses</td>
</tr>
</tbody>
</table>

### G. Activity Fd

### H. Sanctioning

Grant Foreman PTO

### I. Contracts

<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Arvest Bank Debit Card</td>
<td></td>
</tr>
</tbody>
</table>

### J. Bids

<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1707 MHS Greenhouse</td>
<td>Weatherbee Developement Inc</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

7. **APPROVAL OF SPECIAL OLYMPICS USAGE/DATE FOR INDIAN BOWL STADIUM**

BE IT RESOLVED, by the Board of Education of Muskogee school District I-20 upon recommendation of the Superintendent of Schools for the Board to **APPROVE** the Special Olympics use of Indian Bowl stadium on March 31 and April 1, 2017.

8. **APPROVE OUT OF STATE TRIP**

BE IT RESOLVED, by the Board of Education of Muskogee school District I-20 upon recommendation of the Superintendent of Schools for the Board to **APPROVE** the Out of state trip listed below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Location</th>
<th>Sponsors</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 27 - 30, 2017</td>
<td>Advanced Chorale and Bel Canto Women's Choir</td>
<td>Nashville, TN</td>
<td>8</td>
<td>74</td>
</tr>
</tbody>
</table>

9. **APPROVAL OF ANNUAL ELECTION RESOLUTION**

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** the Annual Election Resolution as presented:

**ANNUAL ELECTION RESOLUTION**

TO: Muskogee County Election Board  
FROM: The Muskogee School District, Independent School District No. I-020 of Muskogee County, Oklahoma

The Board of Education of the Muskogee Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

**Date of the Election:**

An election shall be held to vote to elect a board member for member position number two (2) on the second Tuesday in February, that being February 14, 2017, with a run-off election to be held on the first Tuesday in April, that being April 4, 2017, if no candidate for the board member position receives more than 50% of the vote. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

**Board Member Position on Ballot:**
The voters shall elect board members for board position number two (2), which has a five (5) year term of office.

**Qualifications of Candidates for Office:**

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. If the board seat is in an independent district, a person must have resided in that district or own property in the independent district and reside in a dependent district that is contiguous with the independent district for at least six (6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial, or school office or any other elective office of any political subdivision of this state for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate’s spouse, child, parent, grandchild, grandparent, brother, sister, spouse’s child, spouse’s grandchild, spouse’s brother, spouse’s sister, spouse’s grandparent, grandchild’s spouse, parent’s spouse, and child’s spouse. The prohibitions in this paragraph shall apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

**Voters Eligible to Vote:**

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

**Ballot Titles:**

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Muskogee I-20 School Board Position Number 2.

Approved by the Muskogee I-020 Board of Education this 15th day of November, 2016

_________________________________  ___________________________________
President of the Board of Education  Clerk of the Board of Education

Filed with the MUSKOGEE County Election Board this ______ day of November, 2016.

Secretary, Muskogee County Election Board

10. APPROVE SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20 FOR THE CALENDAR YEAR 2017
BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE the Schedule of Regular Monthly Board Meetings of Muskogee Independent School District I-20 for the calendar year 2017.

SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS
OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20
FOR THE CALENDAR YEAR 2017

NOTICE

Date: November 15, 2016
School District Name and Number: Muskogee I-20, Muskogee County
Address: 202 W. Broadway, Muskogee, OK 74401
Telephone: (918) 684-3700

Date: Time Place of Meeting
January 17, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
February 21, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
March 21, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
April 18, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
May 16, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
June 20, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
July 18, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
August 15, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
September 19, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
October 17, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
November 14, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee
December 19, 2017 6:00 p.m. BEST Center, 202 W. Broadway, Muskogee

Carla D. Cooper, Minutes Clerk
Muskogee Board of Education, District I-020

11. PROPOSED EXECUTIVE SESSION
An Executive Session is proposed for discussion of:
A. Personnel recommendations A. through K. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

12. RETURN TO OPEN SESSION
13. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT
14. PERSONNEL

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE personnel resolutions A. through K. as stated.

A. FAMILY MEDICAL LEAVE – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave of the certified staff for the 2016-2017 school year:

*Susan Boyd – Language Arts – ARJH effective 10-13-2016 thru 1-5-2017
*Natasha Franklin – Special Education – ARJH effective 10-18-2016 thru 11-30-2016
*Glenn Robinson – Social Studies – MHS effective 11-3-2016 thru 1-2-2017

B. RETIREMENT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the retirement of the certified staff for the 2016-2017 school year:
*Darla Ryan – Social Studies Teacher – ARJH      effective 12-16-2016

C. RESIGNATION – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of certified staff for the 2016-2017 school year:

* Samantha Walton – Special Education Teacher – MHS      effective 12-17-2016

D. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of certified staff for the 2016-2017 SY:

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMICS</td>
<td>AVID TUTOR</td>
<td>Interventionist</td>
<td>Karen Jones</td>
</tr>
<tr>
<td>PROJECT CREATE</td>
<td></td>
<td>Lori Martin</td>
<td>ARJH</td>
</tr>
<tr>
<td></td>
<td>Denise Webb</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td>ROBOTICS</td>
<td>Assistant</td>
<td>Mark Colvin</td>
<td>MHS</td>
</tr>
<tr>
<td>TITLE I TUTOR</td>
<td></td>
<td>Kennie Hull</td>
<td>Tony Goetz</td>
</tr>
<tr>
<td></td>
<td>Catherine Dennis</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td></td>
<td>Tina Greer</td>
<td>ARJH</td>
<td>$25/hr</td>
</tr>
<tr>
<td>ATHLETICS</td>
<td>ARCHERY</td>
<td>Lori Martin</td>
<td>ARJH</td>
</tr>
<tr>
<td>BASKETBALL</td>
<td>GIRLS</td>
<td>Assistant</td>
<td>Melanie Walker</td>
</tr>
</tbody>
</table>

E. FAMILY MEDICAL LEAVE – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave of support staff for the 2016-2017 SY:

* Mea Anderson – Elementary Secretary – Tony Goetz      effective 10-28-16 up to 12 weeks
* Willie Jamerson – Custodian – RAA -intermitently      effective 11-2-16 up to 12 weeks
* Carrie Dumond – Principal Secretary – MHS      effective 9-14-16 up to 12 weeks

E. RESIGNATION -- SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE resignation of the support staff for the 2016-2017 school year:

* Leland Doug Fulkerson – Groundsman – MHS      effective 11-4-2016

G. ABANDONMENT OF POSITION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the abandonment of position of the support staff for the 2016-2017 school year:

* Cierra Ennis – School’s Out! Caregiver – Grant Foreman      effective 11-3-2016

H. NON-ACCEPTANCE OF POSITION – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the non-acceptance of the support staff for the 2016-2017 school year:

*Olivia Jamerson – Vo-Tech Teacher Assistant – ARJH effective 10-24-2016

I. EMPLOYMENT – SUPPORT – CORRECTION

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the correction of employment of support staff for the 2016-2017 school year:

*Jennifer Davis – Paraprofessional – BFSA effective 12-1-2016

J. EMPLOYMENT – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2016-2017 school year:

*Cheyenne Püstbbe-Watson – School’s Out! Caregiver – Grant Foreman effective 11-16-2016
*Dominique Cisneros-Watson – Teacher Assistant – ARJH effective 11-16-2016
*Sean Whitehouse – Groundsman – MHS effective 11-16-2016
*Briana Sinnett – 6hr Technology Technician – Technology effective 11-16-2016
*Cindy Randolph – Bus Driver – Transportation effective 11-16-2016
*LaDonna Riggins – Bus Driver – Transportation effective 11-16-2016
*Lawrence Stanberry – Bus Driver – Transportation effective 11-16-2016

K. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of support staff for the 2016-2017 SY:

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMICS</td>
<td>AVID TUTOR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ELL/ESL TUTOR</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ROBOTICS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ATHLETICS</td>
<td>BASEBALL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BASKETBALL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CROSS-COUNTRY</td>
<td>FOOTBALL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GATE WORKERS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOCCER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TRACK</td>
<td>GIRLS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WRESTLING</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

15. NEW BUSINESS
16. **ADJOURNMENT**

**EXHIBITS:** Copies of exhibits are available in the Office of the Superintendent

**SCHEDULE OF MEETINGS:**

Next Regular Meeting – December 13, 2016  6:00 p.m.

This agenda was posted November 11, 2016, prior to 5:00 p.m. on the district web site and at the front entrance of the Board of Education Services & Technology (B.E.S.T.) Center, 202 West Broadway, Muskogee, Oklahoma. Notice of this Regular Meeting was submitted for filing in the Office of the County Clerk of Muskogee, Oklahoma on November 12, 2015.

Michael Garde
Superintendent of Muskogee Public Schools