MUSKOGEE PUBLIC SCHOOLS
One Team, One Vision, One Community
AGENDA
REGULAR MEETING
MUSKOGEE BOARD OF EDUCATION DISTRICT I-20
6:00 P.M. MAY 16, 2017
BOARD OF EDUCATION SERVICE & TECHNOLOGY (B.E.S.T.) CENTER
202 WEST BROADWAY
MUSKOGEE, OK 74401

1. CALL TO ORDER – Keith Biglow, President
   INVOCATION – Madison Tomlinson, State Coordinator for Schools of Character
   PLEDGE OF ALLEGIANCE – President

2. PUBLIC TO BE HEARD
The Board of Education has established a period of fifteen (15) minutes, with individual time limits of two (2) minutes per person during each meeting to enable the public to address the Board relative to action items on the agenda. Individuals who have complied with the guidelines provided in Board Policy BDDH will be called to the lectern and must give their full name and address.

Persons who address the Board shall not make personal, impertinent, slanderous or profane remarks to any member of the Board about the Board, administrative staff, certified teachers, support staff, or the general public. Board members may ask questions for clarification; however, Board members and/or administrative staff shall not respond to questions from the public at this time.

Matters not on the agenda are not proper subjects for discussion during the meeting. Members of the public shall not be recognized or allowed to be heard or participate at any other time while the Board is conducting official business. (Note: The Board of Education, in its sole discretion, may dispense with this segment of the meeting when it deems necessary or appropriate and proceed directly to the official business of the Board without public participation.) Please refer to Board Policy BDDH for more information.

3. RECOGNITION OF STAFF MEMBERS
Certified: Catlin Ball, Sadler and Mike Walcutt, MHS
Support: Meagan Wiseman, Support Employee of the Year

4. SUPERINTENDENT’S REPORT

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

6. STANDING RESOLUTIONS

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE Standing Resolutions A. – L. as listed:

<table>
<thead>
<tr>
<th>A. Minutes of Previous Meeting(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 18, 2017       Regular Meeting</td>
</tr>
<tr>
<td>May 8, 2017          Special Meeting</td>
</tr>
<tr>
<td>May 10, 2017         Special Meeting</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. Schedule of Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checks to be issued in payment of April encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:</td>
</tr>
<tr>
<td>AP – Checks # 20173806 to 20174352 $ 2,441,992.99</td>
</tr>
<tr>
<td>DD’s - # 21716818 to 21717656 $ 1,579,923.71</td>
</tr>
</tbody>
</table>

| C. Schedule of Encumbrances – Numbered 17004353 to 17004996 $ 1,371,445.34 |

<table>
<thead>
<tr>
<th>D. Operating &amp; Investment Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 1, 2017 to April 30, 2017</td>
</tr>
</tbody>
</table>
### Financial Report

1. **Balance Sheet**
2. **FY 2017 Expense/Revenue Report**
3. **Activity Fund**

#### F. PO's Over $3,500/10,000 (By Fund)

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Organization</th>
<th>Quantity</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>17004406</td>
<td>Marriott Houston</td>
<td>11</td>
<td>$7,980.00</td>
<td>AP Exam Fees</td>
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<tr>
<td>17004428</td>
<td>Jostens</td>
<td>3</td>
<td>$3,924.49</td>
<td>Diplomas, covers gowns</td>
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<tr>
<td>17004969</td>
<td>Access 2 Healthcare</td>
<td>1</td>
<td>$18,000.00</td>
<td>Occup Therapy</td>
</tr>
<tr>
<td>17004555</td>
<td>OG&amp;E</td>
<td>1</td>
<td>$120,000.00</td>
<td>Electricity</td>
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<td>17004353</td>
<td>Deep River Resources</td>
<td>1</td>
<td>$12,000.00</td>
<td>Programming</td>
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<tr>
<td>17004603</td>
<td>West Interactive Svc Corp</td>
<td>1</td>
<td>$8,520.40</td>
<td>School Messenger</td>
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<td>17004558</td>
<td>Cengage</td>
<td>1</td>
<td>$10,927.50</td>
<td>MS Office Licenses</td>
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<tr>
<td>17004683</td>
<td>Pitsco Inc</td>
<td>1</td>
<td>$135,708.60</td>
<td>Engineering</td>
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<tr>
<td>17004733</td>
<td>Pitsco Inc</td>
<td>1</td>
<td>$135,708.60</td>
<td>Engineering</td>
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<tr>
<td>17004656</td>
<td>Trinity 3</td>
<td>1</td>
<td>$54,600.00</td>
<td>200 Chrome Boxes</td>
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<tr>
<td>17004669</td>
<td>Best Buy</td>
<td>1</td>
<td>$3,999.00</td>
<td>Google VR</td>
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<tr>
<td>17004672</td>
<td>Best Buy</td>
<td>1</td>
<td>$3,999.00</td>
<td>Google VR</td>
</tr>
<tr>
<td>17004553</td>
<td>Trinity 3</td>
<td>1</td>
<td>$37,962.00</td>
<td>Charging Carts/chargers</td>
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<tr>
<td>17004552</td>
<td>Trinity 3</td>
<td>1</td>
<td>$89,280.00</td>
<td>360 Chromes</td>
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<td>Google VR</td>
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<tr>
<td>17004672</td>
<td>Best Buy</td>
<td>1</td>
<td>$3,999.00</td>
<td>Google VR</td>
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<td>17004926</td>
<td>Omin Dallas Hotel</td>
<td>1</td>
<td>$4,000.00</td>
<td>AVID training</td>
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<td>17004924</td>
<td>AAA Travel</td>
<td>1</td>
<td>$5,600.00</td>
<td>AP Convention</td>
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<tr>
<td>17004973</td>
<td>Advanced Reasoning</td>
<td>1</td>
<td>$5,723.85</td>
<td>Books – Making it Visible</td>
</tr>
<tr>
<td>17004966</td>
<td>Advanced Reasoning</td>
<td>1</td>
<td>$10,000.00</td>
<td>PBL</td>
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<tr>
<td>17004925</td>
<td>The College Board</td>
<td>1</td>
<td>$4,800.00</td>
<td>AP Convention</td>
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<td>17004533</td>
<td>Office Connections</td>
<td>1</td>
<td>$21,194.00</td>
<td>Gen1 Supplies</td>
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<tr>
<td>17004663</td>
<td>Office Depot</td>
<td>3</td>
<td>$3,500.00</td>
<td>Gen1 Supplies</td>
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<td>Vex Robotics Inc</td>
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<td>Vex Kits</td>
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<td>Nat’l JOM Association</td>
<td>4</td>
<td>$4,250.00</td>
<td>JOM Conf</td>
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<td>17004514</td>
<td>Jostens</td>
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<td>$4,181.76</td>
<td>JOM Caps &amp; Gowns</td>
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<td>17004551</td>
<td>Green Country Lawn Care</td>
<td>1</td>
<td>$28,000.00</td>
<td>Mowing</td>
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<td>17004976</td>
<td>The Hogle Company</td>
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<td>MHS Heat Pumps</td>
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<tr>
<td>17004677</td>
<td>The Hogle Company</td>
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<td>$72,620.00</td>
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<td>17004975</td>
<td>Builders Unlimited</td>
<td>1</td>
<td>$184,100.00</td>
<td>MHS Gym HVAC</td>
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<tr>
<td>17004905</td>
<td>Beasley Technology Inc</td>
<td>1</td>
<td>$20,265.00</td>
<td>Sineware</td>
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<tr>
<td>17004816</td>
<td>Renaissance Architects</td>
<td>1</td>
<td>$21,092.40</td>
<td>Architect</td>
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<tr>
<td>17004898</td>
<td>Fred Miller</td>
<td>1</td>
<td>$11,170.00</td>
<td>Band Uniforms</td>
</tr>
</tbody>
</table>

### Activity Fd

- **n/a**

### H. Sanctioning

- **None**

### I. Bids

- **1714 Custodial Supplies**: Empire Paper $66,437.90
  - Interboro Packaging $14,926.40

### J. Contracts

- **New Tech Network**: $23,800

### K. Policies

- **EFC – CNS Procurement**: Modification required by new laws
  - One month's review

- **GBC-A Student Non Fraternization Policy**:

### L. Surplus

- **Building- Harris Jobe PDC Building – BEST Center**
  - 2809 N. Country Club Rd., Muskogee, OK 74403
  - 202 W. Broadway, Muskogee, OK 74401
7. **PROPOSED EXECUTIVE SESSION**

An Executive Session is proposed for discussion of:
A. Personnel recommendations A. through O. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

8. **RETURN TO OPEN SESSION**

9. **EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT**

10. **PERSONNEL**

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** personnel resolutions **A. through O.** as stated.

**A. FAMILY MEDICAL LEAVE ACT – CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the family medical leave for certified staff for the 2016-2017 school year:

*Susan Stewart – Media Specialist – Grant Foreman effective 2-14-17 to 5-14-17

**B. NON-ACCEPTANCE OF POSITION – TEMPORARY CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the non-acceptance of temporary certified staff for the 2017-2018 SY:

*Jennifer Pulliam – Media Specialist – Irving effective 08-14-2017
*Brittany Tasca - 3rd Grade – Irving effective 08-09-2017

**C. RESIGNATION – CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of certified staff for the 2017-2018 SY:

*Denise Donathan – Sophomore Counselor – MHS effective 06-30-2017
*Shannon Drain – 5th Grade Teacher – Creek effective 06-01-2017
*Heather Lasson – Special Ed. Teacher – BFSA effective 06-01-2017
*Ali Morton – 5th Grade Teacher – BFSA effective 06-01-2017
*Derek Myers – Social Studies Teacher – MHS effective 06-01-2017
*Joanne Myers – Counselor – Grant Foreman effective 06-30-2017
*Andrea Spencer – 1st Grade Teacher – Grant Foreman effective 06-01-2017
*Kathleen Trueblood – Language Arts Teacher – MHS effective 06-01-2017

**D. EMPLOYMENT – CERTIFIED**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of certified staff for the 2017-2018 SY:

*Lauren Fort – 5th Grade Teacher – Pershing effective 08-14-2017
*Courtney Lamont – 2nd Grade Teacher – Irving effective 08-14-2017
*Margaret Ragsdale – 1st Grade Teacher – Pershing effective 08-14-2017

**E. EMPLOYMENT – CERTIFIED Temporary**

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary employment of certified staff for the 2017-2018 SY:

*Rachel Bertholf – 4th Grade Teacher – Pershing effective 08-14-2017
*Elizabeth Bresnahan – 3rd Grade Teacher – Irving effective 08-14-2017
*Melissa Edwards – 6th Grade Math/Science effective 08-14-2017
*Dannon Ellis – 3rd Grade Teacher – Tony Goetz effective 08-14-2017
*Taegen Ellis – 1st Grade Teacher – Creek effective 08-04-2017
*Brian Fortney – Vocational Construction – MHS effective 08-14-2017
*Joni Henson – Counselor – Pershing effective 08-04-2017
*Taylor Hennesy – 3rd Grade Teacher – Whittier effective 08-14-2017
*Brian Jones – Science Teacher – AR effective 08-14-2017
*Glenda Karanikolis – 4th Grade Teacher – Irving effective 08-14-2017
*Kimberly Lengerich – Librarian – Irving effective 08-14-2017
*Barbara Marley – Multi-Teacher – Pershing effective 08-14-2017
*Mindy McFarland – 4th Grade Teacher – Grant Foreman effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Brandi O’Dell – PK Teacher – ECC effective 08-14-2017
*Ronnie Oehlschlager – Vo-Ag Teacher – MHS effective 08-14-2017
*Marisa Patrick – 5th Grade Teacher – Pershing effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Kimberly Lengerich – Librarian – Irving effective 08-14-2017
*Barbara Marley – Multi-Teacher – Pershing effective 08-14-2017
*Mindy McFarland – 4th Grade Teacher – Grant Foreman effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Brandi O’Dell – PK Teacher – ECC effective 08-14-2017
*Ronnie Oehlschlager – Vo-Ag Teacher – MHS effective 08-14-2017
*Marisa Patrick – 5th Grade Teacher – Pershing effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Kimberly Lengerich – Librarian – Irving effective 08-14-2017
*Barbara Marley – Multi-Teacher – Pershing effective 08-14-2017
*Mindy McFarland – 4th Grade Teacher – Grant Foreman effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Brandi O’Dell – PK Teacher – ECC effective 08-14-2017
*Ronnie Oehlschlager – Vo-Ag Teacher – MHS effective 08-14-2017
*Marisa Patrick – 5th Grade Teacher – Pershing effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Kimberly Lengerich – Librarian – Irving effective 08-14-2017
*Barbara Marley – Multi-Teacher – Pershing effective 08-14-2017
*Mindy McFarland – 4th Grade Teacher – Grant Foreman effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Brandi O’Dell – PK Teacher – ECC effective 08-14-2017
*Ronnie Oehlschlager – Vo-Ag Teacher – MHS effective 08-14-2017
*Marisa Patrick – 5th Grade Teacher – Pershing effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Kimberly Lengerich – Librarian – Irving effective 08-14-2017
*Barbara Marley – Multi-Teacher – Pershing effective 08-14-2017
*Mindy McFarland – 4th Grade Teacher – Grant Foreman effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Brandi O’Dell – PK Teacher – ECC effective 08-14-2017
*Ronnie Oehlschlager – Vo-Ag Teacher – MHS effective 08-14-2017
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*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Kimberly Lengerich – Librarian – Irving effective 08-14-2017
*Barbara Marley – Multi-Teacher – Pershing effective 08-14-2017
*Mindy McFarland – 4th Grade Teacher – Grant Foreman effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Brandi O’Dell – PK Teacher – ECC effective 08-14-2017
*Ronnie Oehlschlager – Vo-Ag Teacher – MHS effective 08-14-2017
*Marisa Patrick – 5th Grade Teacher – Pershing effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Kimberly Lengerich – Librarian – Irving effective 08-14-2017
*Barbara Marley – Multi-Teacher – Pershing effective 08-14-2017
*Mindy McFarland – 4th Grade Teacher – Grant Foreman effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017
*Brandi O’Dell – PK Teacher – ECC effective 08-14-2017
*Ronnie Oehlschlager – Vo-Ag Teacher – MHS effective 08-14-2017
*Marisa Patrick – 5th Grade Teacher – Pershing effective 08-14-2017
*Heather Morrison – 4th Grade Teacher – Pershing effective 08-14-2017

F. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary employment of certified staff for the 2016-2017 SY:

<table>
<thead>
<tr>
<th>STIPEND</th>
<th>NAME</th>
<th>SITE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>AVID</td>
<td>Melissa Jackson</td>
<td>District</td>
<td>$100/day</td>
</tr>
<tr>
<td>AP SUMMER INSTITUTE</td>
<td>Diane Walker</td>
<td>District</td>
<td>$100/day</td>
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<tr>
<td></td>
<td>Michelle Behrens</td>
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<td>$100/day</td>
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<td>Michele Colvin</td>
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<td>Blane Burge</td>
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<td>Jack Reavis</td>
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<td>Michelle Behrens</td>
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<td>Jaque Moore</td>
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<td>Meghan Johnson</td>
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<td>CAMP BENNETT ESY</td>
<td>Miranda Ward</td>
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<td>GLOBAL PBL WORKSHOP TITLE 1</td>
<td>Lauren Adair</td>
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<td>James Brinkley</td>
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<td>Amanda Cumbey</td>
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<td>Rachael Gilliam</td>
<td>Creek</td>
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<td>Mollie Goosman</td>
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<td>Tina Greer</td>
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<td>Jack Griffith</td>
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<td>Rick Hoos</td>
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<td>Becky Irwin</td>
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<tr>
<td></td>
<td>Kathryn Johnsey</td>
<td>Creek</td>
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<tr>
<td></td>
<td>Peggy Jones</td>
<td>ARJH</td>
<td>$100/day</td>
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</table>
Mitch King ARJH $100/day
Christy Lockhart Irving $100/day
Rogena McClain Whittier $100/day
Melissa Million ARJH $100/day
Staci Owens Creek $100/day
Mark Petters ARJH $100/day
Lauren Ritchie Creek $100/day
Heather Robinson Pershing $100/day
Josh Rutledge RAA $100/day
Mark Rutlege ARJH $100/day
Monica Skaggs Sadler $100/day
Joie Sneed ARJH $100/day
Cindy Summerhill Creek $100/day
Steve Thomas ARJH $100/day
Jaclyn Thompson ARJH $100/day
William Tindell Pershing $100/day
Ashanti Williams ARJH $100/day

JDC TUTOR FOR JUNE 2017 Annetta Custer McCos $25/hr

LETRS TRAINING - PRINCIPLE Debra Dennis Cherokee $100/day
Lori Jefferson Cherokee $100/day

LETRS TRAINING
Jasmine Cates Cherokee $100/day
Tiffany Sanders Cherokee $100/day

PBW WORLD TRAINING – JUNE 19-22, 2017
Catherine Dennis $100/day
Tina Greer $100/day
Melissa Million $100/day
Tammy Pierce $100/day

TITLE 1 SUMMER SCHOOL PRINCIPAL
Suzane Orton Irving $35/hr

TITLE 1 SUMMER SCHOOL
Andrea Fletcher Irving $25/hr

G. FAMILY MEDICAL LEAVE ACT – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave for support staff for the 2016-2017 school year:

*Maria Colina – Bus Assistant – District effective 03-08-17 up to 12 weeks
*Latina Lang – CNS Associate – BFSA effective 04-13-17 up to 12 weeks

H. RESIGNATION – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation for support staff for the 2016-2017 school year:

*Crystal Ashwood – CNS Food Server – Pershing effective 05-25-2017
*Patricia Jones – CNS Food Server – Pershing effective 05-25-2017

I. EMPLOYMENT – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2016-2017 SY:

*Terry Sampson – Bus Driver – District effective 08-14-2017

J. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the temporary, extra-duty employment of support staff for the 2016-2017 SY:
SUMMER FOOD SERVICE PROGRAM MANAGER

*Betty Hammond – SFSP Manager – Sadler $14/hr effective 06-05-2017 – 07-20-2017
*Kathy Jones – SFSP Manager – RAA $14/hr effective 06-05-2017 – 07-20-2017
*Stephanie Lane – SFSP Manager – Irving $14/hr effective 06-05-2017 – 07-20-2017

PROJECT CREATE 21ST CENTURY

*Haley Pierce AR $15/hr effective 06-05-2017 – 7-20-2017

K. FAMILY MEDICAL LEAVE ACT – SALARIED SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the family medical leave for salaried support staff for the 2016-2017 school year:

*Martin Lang – Police Officer - effective 04-13-17 up to 12 weeks

L. NON-COMPLETION OF PROBATION PERIOD – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the non-completion of probation period for support staff for the 2016-2017 school year:

*Krystal Cartwright – CNS Floater - District

M. RESIGNATION – SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation for support staff for the 2016-2017 school year:

*Laura Richardson – Paraprofessional – Pershing Elementary effective 05-26-2017

N. EMPLOYMENT – SALARIED SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment for the salaried support staff for the 2016-2017 school year:

*Meagan Wiseman – Transportation Technology – District effective 07-01-2017

O. EMPLOYMENT – CERTIFIED ADMINISTRATOR
RESOLVE, upon the recommendation of the Superintendent of Schools to APPROVE the employment of the certified administrative staff for the 2016 -2017 school year:

*Executive Director of Teaching and Learning- BEST Center To Be Announced effective July 1, 2017

11. NEW BUSINESS

12. ADJOURNMENT

EXHIBITS: Copies of exhibits are available in the Office of the Superintendent

SCHEDULE OF MEETINGS:

Next Regular Meeting – June 20, 2017 6:00 p.m.

This agenda was posted May 12, 2017, prior to 5:00 p.m. on the district web site and at the front entrance of the Board of Education Services & Technology (B.E.S.T.) Center, 202 West Broadway, Muskogee, Oklahoma. Notice of this Regular Meeting was submitted for filing in the Office of the County Clerk of Muskogee, Oklahoma on November 17, 2016.

Michael Garde
Superintendent of Muskogee Public Schools