



MUSKOGEE PUBLIC SCHOOLS
One Team, One Vision, One Community

A G E N D A
REGULAR MEETING
MUSKOGEE BOARD OF EDUCATION DISTRICT I-20
6:00 P.M DECEMBER 19, 2017
BOARD OF EDUCATION SERVICE & TECHNOLOGY (B.E.S.T.) CENTER
202 WEST BROADWAY
MUSKOGEE, OK 74401

- 1. CALL TO ORDER – Keith Biglow, President
INVOCATION – Jerry Huffer, Music Instructional Coach, Muskogee Public Schools
PLEDGE OF ALLEGIANCE – President

2. PUBLIC TO BE HEARD

The Board of Education has established a period of fifteen (15) minutes, with individual time limits of two (2) minutes per person during each meeting to enable the public to address the Board relative to action items on the agenda. Individuals who have complied with the guidelines provided in Board Policy BDDH will be called to the lectern and must give their full name and address.

Persons who address the Board shall not make personal, impertinent, slanderous or profane remarks to any member of the Board about the Board, administrative staff, certified teachers, support staff, or the general public. Board members may ask questions for clarification; however, Board members and/or administrative staff shall not respond to questions from the public at this time.

Matters not on the agenda are not proper subjects for discussion during the meeting. Members of the public shall not be recognized or allowed to be heard or participate at any other time while the Board is conducting official business. (Note: The Board of Education, in its sole discretion, may dispense with this segment of the meeting when it deems necessary or appropriate and proceed directly to the official business of the Board without public participation.) Please refer to Board Policy BDDH for more information.

3. RECOGNITION OF STAFF MEMBERS

Certified Elementary: Geri Bryant, ECC
Certified Secondary: Meghan Johnson, MHS
Support: Bub Goad, Plumber and Odell Alexander, 1:1 Coordinator

4. SUPERINTENDENT’S REPORT

- Teresa Pointer and Shayln Galloway - Outstanding Exemplary High School and Middle School Vocal/Choral Music Teachers for the State of Oklahoma. – Jerry Huffer
- Cooking Class Recognition – Kim Hall and Neda Hilliard

5. REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

6. STANDING RESOLUTIONS

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE Standing Resolutions A. – I. as listed:
A. Minutes of Previous Meeting(s)
November 14, 2017 Regular Meeting November 30, 2017 Special Meeting

B. Schedule of Payments					
Checks to be issued in payment of November encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:					
AP - Checks # 20181574 to 20182026				\$ 2,073,054.88	
DD's - # 21802641 to 21803492				\$ 1,563,431.60	
C. Schedule of Encumbrances – Numbered 18002108 to 18002504 \$ 442,957.01					
D. Operating & Investment Funds					
November 1, 2017 to November 30, 2017					
1. Operating Account				\$ (523,128.96)	
2. Investment Account				\$ 0.00	
E. Financial Report					
1. Balance Sheet					
2. FY 2018 Expense/Revenue Report					
3. Activity Fund					
F. PO's Over \$3,500/10,000 (By Fund)					
18002334	Data Management Inc	11	\$	4,153.96	Time clock maint
18002331	Office Connections			6,607.92	Furniture
18002261	Perma-Bound			4,443.87	Library Books
18002336	Perma-bound			6,897.34	Library Books
18002368	Midwest Sporting Goods			4,477.52	Uniforms – slo pitch
18002367	Midwest Sporting Goods			4,664.66	Uniforms – slo pitch
18002354	Connections Ed			22,100.00	Online Courses
18002475	Netchemia			12,000.00	TLE Annual Maint
18002470	Omni-it			12,500.00	IT Audit Fee
18002469	Follett School Solutions			12,045.96	Library Maint
18002482	Tyler Technologies			4,859.95	Verstran maint
18002199	Crowl Oil Co			14,500.00	Diesel
18002355	Wenger Corp			25,027.00	Music Shelving
18002231	Teach For America			20,000.00	5 Teachers
	Dave Burgess			8,900.00	Prof. Dev.
		21			
18002364	Williams Contracting Inc			18,875.00	Ramp Repair
		22			
18002249	Rest-Coat LLC			19,900.00	CNS Floor Replacements
18002344	Empire Paper Co			17,934.00	Machinery
		41			
18002474	UMB Bank N.A.			28,350.00	Interest – 2015 Bonds
18002788	Connors State College			21,990.00	Concurrent Enroll Books
18002473	UMB Bank N.A.			10,125.00	Interest – 2014 Bonds
		60			
18002286	Premier Popcorn Inc			5,892.00	Resale Merchandise
G. Activity Transfers					
	MHS 868 Football			101.33	
	MHS 830 Girls Basketball			9.00	
	MHS 948 Girls Soccer Athletics			107.35	
					217.68
H. Contracts					
	None				
I. Sanctioning					
	None				

7. PROPOSED EXECUTIVE SESSION

An Executive Session is proposed for discussion of:

- A. Personnel recommendations A. through J. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. tit. 25 § Section 307 (B) (1).

8. RETURN TO OPEN SESSION

9. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT

10. PERSONNEL

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** Personnel items A. through J. as presented:

A. FAMILY MEDICAL LEAVE ACT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the family medical leave of certified staff for the 2017-2018 school year:

Kathy Hardcastle	effective 11/16/2017 to 11/30/2017
Jenny Jamison	effective 12/15/2017 to 2/5/2018
Jennifer Slader	effective 12/06/2017 up to 12 weeks
Steve Thomas	effective 12/07/2017 up to 12 weeks

B. RESIGNATION – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of certified staff for the 2017-2018 SY:

Erin Crissman-Teacher-Irving	effective 12/31/2017
Emily Lamplough-English Teacher-MHS	effective 12/20/2017
Chellie Roller-Teacher Grant Foreman	effective 12/15/2017
Crystal Smith-Okotoghaide –BFSA	effective 11/13/2017

C. EMPLOYMENT – CERTIFIED

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of certified staff for the 2017-2018 SY:

Sheila Burgess-2 nd Grade-BFSA	effective 01/04/2018
Charity Nicholson-Special Ed BFSA	effective 01/04/2018

D. EMPLOYMENT – CERTIFIED – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary employment of certified staff for the 2017-2018 SY:

<u>NAME</u>	<u>STIPEND</u>	<u>SITE</u>	<u>AMOUNT</u>
Julie Crank	Musical Producer	MHS	\$1156
Raytosha Craft	Title 1 Tutoring	MHS	\$25/hr
Chetan Munsell	Athletic Gate Work	Athletics	\$20/hr
Mark Rutledge	21 st Century Tutor	ARJH	\$25/hr
Mark Rutledge	Title 1 Tutoring	MHS	\$25/hr
Ashley Streber	Title 1 Tutoring	MHS	\$25/hr

E. FAMILY MEDICAL LEAVE ACT – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the family medical leave for support staff for the 2017-2018 school year:

Gary Barnes	effective 10/30/2017 up to 12 weeks intermittently
Carl Drake	effective 11/13/2017 up to 12 weeks
Carrie Dumond	effective 12/15/2017 up to 12 weeks intermittently
Dawn Knupp	effective 12/18/2017 up to 12 weeks
Heather Phipps	effective 11/27/2017 up to 12 weeks
Cecelia Shells	effective 11/21/2017 up to 12 weeks
Canzaty Thompson	effective 12/20/2017 to 2/28/2018

F. ABANDONMENT OF POSITION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the abandonment of position of support staff for the 2017-2018 school year:

Linda Barnett-CNS MHS	effective 12/01/2017
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G. RESIGNATION – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the resignation of support staff for the 2017-2018 school year:

Monica Jones-Teacher Asst.-ECC effective 12/20/2017
 Sandra LeCompte-CNS MHS effective 12/20/2017

H. EMPLOYMENT – SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of support staff for the 2017-2018 SY:

Tasha Anderson-Custodian ECC effective 12/20/2017
 Amber Alexander-CNS-MHS-6hr effective 01/04/2018
 Kenneth Baker-Bus Driver-Transportation effective 01/04/2018
 Amanda Cothrum-CNS-Pershing effective 01/04/2018
 Allison Dittman – Teacher Asst. – ECC effective 01-04-2018
 Ryan King-Before/After School Lead TG effective 01/04/2018
 Dawn Knupp-Transportation Secretary effective 01/02/2018
 Brianna Lee-CNS- BFSAs-4hr effective 01/04/2018
 Tiffany Pressler-Paraprofessional BFSAs effective 01/04/2018

I. EMPLOYMENT – SUPPORT – TEMPORARY – EXTRA DUTY

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the temporary, extra-duty employment of support staff for the 2017-2018 SY:

<u>NAME</u>	<u>STIPEND</u>	<u>SITE</u>	<u>AMOUNT</u>
Robbie Anderson	ASM Tech Director	MHS	\$591
Jerrold Adair	Character Club Sponsor	ARJH	\$750
Taylor Banks	Character Club Sponsor	MHS	\$750
Kerry Huffer	Accompanist/All School Musical	MHS	\$25/Hr
Don Mayes	Asst Boys Basketball	ARJH	\$2,723
Ervin McCoy	Head Cheer	MHS	\$5,619.32
Kamara Stangle	Asst Girls Basketball	ARJH	\$2,723
Diego Zavala	Asst. Boys Soccer	MHS	\$2,000
Ervin McCoy	Head Cheer	MHS	\$4,585.37
Lauren Rosson	Head Cheer	MHS	\$1,033.85

J. EMPLOYMENT – SALARIED SUPPORT

RESOLVED, upon the recommendation of the Superintendent of Schools to **APPROVE** the employment of salaried support staff for the 2017-2018 school year:

Traci Aldridge-Benefits Specialist-BEST effective 12/20/2017
 Tami Gardenhire-HR Specialist-BEST effective 11/16/2017
 Jerome Jones-Dispatcher-Transportation effective 01/02/2018

12. **NEW BUSINESS**

13. **ADJOURNMENT**

EXHIBITS: Copies of exhibits are available in the Office of the Superintendent
SCHEDULE OF MEETINGS:

Next Regular Meeting – January 23, 2018 6:00 p.m.

This agenda was posted December 15 2017, prior to 5:00 p.m. on the district web site and at the front entrance of the Board of Education Services & Technology (B.E.S.T.) Center, 202 West Broadway, Muskogee, Oklahoma. Notice of this Regular Meeting was submitted for filing in the Office of the County Clerk of Muskogee, Oklahoma on November 17, 2016.



Michael Garde
 Superintendent of Muskogee Public Schools