1. **CALL TO ORDER** – Danny Shiew, President  
   **INVOCATION** – Reverend Rodger Cutler, St. Mark Baptist Church  
   **PLEDGE OF ALLEGIANCE** – President

2. **PUBLIC TO BE HEARD**  
The Board of Education has established a period of fifteen (15) minutes, with individual time limits of two (2) minutes per person during each meeting to enable the public to address the Board relative to action items on the agenda. Individuals who have complied with the guidelines provided in Board Policy BDDH will be called to the lectern and must give their full name and address.

   Persons who address the Board shall not make personal, impertinent, slanderous or profane remarks to any member of the Board about the Board, administrative staff, certified teachers, support staff, or the general public. Board members may ask questions for clarification; however, Board members and/or administrative staff shall not respond to questions from the public at this time.

   Matters not on the agenda are not proper subjects for discussion during the meeting. Members of the public shall not be recognized or allowed to be heard or participate at any other time while the Board is conducting official business. (Note: The Board of Education, in its sole discretion, may dispense with this segment of the meeting when it deems necessary or appropriate and proceed directly to the official business of the Board without public participation.) Please refer to Board Policy BDDH for more information.

3. **RECOGNITION OF STAFF MEMBERS**  
   Certified:  
   Salaried Support: Bryan Waters, Security  
   Support: Eddie Yadon, Transportation

4. **SUPERINTENDENT’S REPORT**  
   Special Education Effectiveness Report - Veronica Teague

5. **REPORTS/COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION**

6. **STANDING RESOLUTIONS**  
   BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** Standing Resolutions A. thru I. as listed:

<table>
<thead>
<tr>
<th>Standing Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Minutes of Previous Meeting(s)</td>
</tr>
<tr>
<td>October 15, 2019 Meeting</td>
</tr>
<tr>
<td>October 29, 2019 Special Meeting</td>
</tr>
</tbody>
</table>

REGULAR BOARD MEETING AGENDA  
NOVEMBER 12, 2019
B. **Schedule of Payments**

Checks to be issued in payment October encumbrances/invoices as duly audited from the funds and in the amounts listed below and itemized in the financial reports:

- **AP** – Checks # 20201223 to 20201847 $3,048,148.93
- **DD’s** - # 22001793 to 22002658 $1,977,817.67

C. **Schedule of Encumbrances – Numbered**

- 20001840 to 20002364 $921,639.45

D. **Operating & Investment Funds**

October 1, 2019 to October 31, 2019

1. Operating Account $(3,790,893.69)
2. Investment Account $0.00

E. **Financial Report**

1. Balance Sheet
2. FY 2020 Expense/Revenue Report
3. Activity Fund
4. Designation of Funds
5. Investments

F. **PO’s Over $15,000**

<table>
<thead>
<tr>
<th>2020 PO’s</th>
<th>Fund</th>
<th>Amount</th>
<th>Fund Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>20001889 Cavin’s Construction</td>
<td>21</td>
<td>$131,544.76</td>
<td>ESC Construction</td>
</tr>
<tr>
<td>20001987 Central Restaurants</td>
<td>27</td>
<td>$16,390.06</td>
<td>Equipment</td>
</tr>
<tr>
<td>20002153 Eduskills LLC</td>
<td>11</td>
<td>$34,900.00</td>
<td>Software</td>
</tr>
<tr>
<td>20002154 OESC</td>
<td>11</td>
<td>$17,276.28</td>
<td>Unemployment</td>
</tr>
<tr>
<td>20002155 Oswalt Restaurant Supply</td>
<td>27</td>
<td>$26,612.97</td>
<td>MHS Dish Washer</td>
</tr>
<tr>
<td>20002156 Edmentum Holding</td>
<td>11</td>
<td>$128,493.23</td>
<td>Software &amp; PD</td>
</tr>
<tr>
<td>20002281 Honeywell International</td>
<td>27</td>
<td>$66,781.00</td>
<td>HVAC Software</td>
</tr>
<tr>
<td>20002339 Ok Center for Communication</td>
<td>11</td>
<td>$19,500.00</td>
<td>Bond Campaign Mgt</td>
</tr>
<tr>
<td>20002354 B &amp; J Oil</td>
<td>11</td>
<td>$15,600.00</td>
<td>Diesel &amp; Gas</td>
</tr>
</tbody>
</table>

G. **Contracts**

- Armstrong Bank
  - Cavins Construction CO #7
  - Martin Brthrs. Paint. CO # 1
  - Counseling Works, Inc.
  - Manhattan Construction

- Insured Cash Sweep $38,280.00
- $1,200.00
- No Charge 3.5%
- Tbill +.35%
- GH2 – Architects 3-7%

H. **Transfers Activity**

- District 838 Support Svc 803 Honors Banq $12,000

- District 804 Teach/Learn 839 Fedl Prog 938 Parent Univer $801.87
- $151.87
- $650.00

I. **Sanctioning**

- MHS Boys Tennis Boosters
7. **APPROVAL OF ANNUAL ELECTION RESOLUTION**

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** the Annual Board of Education Election Resolution as presented:

TO: Muskogee County Election Board
FROM: The Muskogee School District, Independent School District No. I-020 of Muskogee County, Oklahoma

The Board of Education of the Muskogee Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

**Date of the Election:**

A Board of Education Primary election shall be held on February 11, 2020, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General election shall be held on April 7, 2020, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

**Board Member Positions on Ballot:**

The voters shall elect board members for **board position number five (5)**, which has a five (5) year term of office.

**Qualifications of Candidates for Office:**

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six (6) months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period. If the board seat is in an independent district, a person must have resided in that district or own property in the independent district and reside in a dependent district that is contiguous with the independent district for at least six (6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or *nolo contendere* to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or *nolo contendere* to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial, or school office or any other elective
office of any political subdivision of this state for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

**Voters Eligible to Vote:**

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

**Ballot Titles:**

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Muskogee I-20 School Board Position Number 5.

   Approved by the Muskogee I-020 Board of Education this 12th day of November, 2019

   President of the Board of Education

   Clerk of the Board of Education

   Filed with the MUSKOGEE County Election Board this ___day of November 2019.

   Secretary, Muskogee County Election Board

8. **APPROVAL OF SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20 FOR THE CALENDAR YEAR 2020 AS PRESENTED:**

   BE IT RESOLVED by the Board of Education of Muscogee School District I-20 upon recommendation of the Superintendent of Schools to **APPROVE** the Schedule of Regular Monthly Board Meetings of Muscogee Independent School District I-20 for the Calendar Year 2020 as presented:

   **SCHEDULE OF REGULAR MONTHLY BOARD MEETINGS OF MUSKOGEE INDEPENDENT SCHOOL DISTRICT I-20 FOR THE CALENDAR YEAR 2020**
NOTICE

Date: November 12, 2019
School District Name and Number: Muskogee I-20, Muskogee County
Address: 202 W. Broadway, Muskogee, OK 74401
Room: Board Room
Telephone: (918) 684-3700

Date: Time Place of Meeting
January 21, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
February 18, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
March 24, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
April 21, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
May 19, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
June 16, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
July 21, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
August 11, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
September 15, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
October 20, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
November 10, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee
December 15, 2020 6:00 p.m. Education Service Center, 202 W. Broadway, Muskogee

__________________________________________
Carla D. Cooper, Minutes Clerk
Muskogee Board of Education, District I-020

9. APPROVAL TO ENDORSE THE CCOSA BLENDED/VIRTUAL LEARNING FRAMEWORK

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE that Muskogee Public Schools endorse the CCOSA Blended/Virtual Learning Framework standards for high quality blended and virtual education, and utilize the tenets of the Framework in the development of new blended/virtual learning opportunities, or in the assessment of existing blended/virtual learning programs.

10. PROPOSED EXECUTIVE SESSION
An Executive Session is proposed for discussion of:
   A. Personnel recommendations A. through H. (names listed below) being presented for the resignation, termination, or employment of staff members, with vote to be taken after return to Open Session; pursuant to OKLA. STAT. Tit. 25 § 307 (B) (1).

11. RETURN TO OPEN SESSION

12. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT

13. PERSONNEL

BE IT RESOLVED by the Board of Education of Muskogee School District I-20 upon recommendation of the Superintendent of Schools to APPROVE personnel resolutions A. through H. as stated.

   A. EMPLOYMENT – CERTIFIED-EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the extra-duty of certified staff for the 2019-2020 school year:
Rebecca Scheihing  
Title I Tutor  
Sadler  
25.00 per hour  

Sandy Brewer  
Title I Interventionist  
St Joseph's  
25.00 per hour  

Joyce Weston  
Title I Interventionist  
St Joseph's  
25.00 per hour  

Mary Margaret Campbell  
Title I Interventionist  
St Joseph's  
25.00 per hour  

Chetan Munsell  
Interim Free Style Wrestling  
MHS  
effective 11/13/2019  

Chetan Munsell  
Interim Mat Cleaner  
MHS  
effective 11/13/2019  

Chetan Munsell  
Interim Head Wrestling  
MHS  
effective 11/13/2019  

Kyddell Billy  
Asst Wrestling  
MHS  
effective 11/13/2019  

John Hammer  
Game Manager  
Athletics  
effective 11/13/2019  

Roy Jordan  
Asst Wrestling  
MHS  
effective 11/13/2019  

Lisa Napier  
Title I Tutor - Math  
MHS  
25.00 per hour  

Mike Walcutt  
Title I Tutor - Math  
MHS  
25.00 per hour  

Jeanette Alred  
Title I Tutor  
Tony Goetz  
25.00 per hour  

Tonya Gates  
Title I Tutor  
Tony Goetz  
25.00 per hour  

Rozlyn Bradley  
Title I Tutor  
Tony Goetz  
25.00 per hour  

Kelli Miles  
Title I Tutor  
Tony Goetz  
25.00 per hour  

Lindsey Carey  
Title I Tutor  
Tony Goetz  
25.00 per hour  

Keri Green  
Title I Tutor  
Tony Goetz  
25.00 per hour  

Rodney Clark  
Asst. Speech & Debate  
MHS  
effective 11/13/2019  

B. EMPLOYMENT – CERTIFIED-EXTRA DUTY - RESIGNATION
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of the extra-duty of certified staff for the 2019-2020 school year:

Chetan Munsell  
Asst Soccer  
MHS  
RESIGNATION  

Michael Harris  
Free Style Wrestling  
MHS  
RESIGNATION  

Michael Harris  
Mat Cleaner  
MHS  
RESIGNATION  

Michael Harris  
Head Wrestling  
MHS  
RESIGNATION  

Michael Harris  
Game Manager  
Athletics  
RESIGNATION  

John Hammer  
Head Girls Golf  
MHS  
RESIGNATION  

Jim Shields  
Asst Wrestling  
MHS  
RESIGNATION  

C. FMLA – CERTIFIED
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the FMLA of certified staff for the 2019-2020 school year:

Kim Fleak  
Principal  
MHS  
effective 09/27/2019 up to 12 weeks  

Sandra Poteet  
Teacher  
Pershing  
effective 09/23/2019 up to 12 weeks  

D. EMPLOYMENT - SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the employment of support staff for the 2019-2020 school year:

Ray Alton Chapman  
IT Technician  
District  
effective 11/13/2019  

Derra Walker  
Perm Sub  
MHS  
effective 11/13/2019  

E. EMPLOYMENT – SUPPORT - EXTRA DUTY
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the extra-duty of support staff for the 2019-2020 school year:

Derra Walker  
Co Head Cheerleading  
MHS  
effective 11/13/2019  

Cullen Lambird  
Asst Soccer(B)  
MHS  
effective 01/01/2020  

Dylan Cantrell Shelton  
Gate Worker  
Athletics  
$20.00 per hour  

REGULAR BOARD MEETING AGENDA  
NOVEMBER 12, 2019
F. EMPLOYMENT – SUPPORT - EXTRA DUTY - RESIGNATION
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of the extra-duty of support staff for the 2019-2020 school year:

Mikalya Keeter Co Head Cheer MHS effective

G. RESIGNATION - SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the resignation of employment of support staff for the 2019-2020 school year:

Rick Breland Permanent Substitute MHS effective 10/04/2019
Kasey Ogle CNS Tony Goetz effective 12/20/2019
Clinton Tiger Custodian 6th Grade Academy effective 10/24/2019
Stacy Pense Para ECC effective 11/08/2019
Nick Schornick Computer Technician District effective 11/14/2019
Teresa Greenfield CNS Sadler effective 10/04/2019
Dixie Shope Permanent Substitute MHS effective 10/29/2019
Kim Hurst Permanent Substitute MHS effective 10/29/2019

H. ABANDONMENT OF POSITION - SUPPORT
RESOLVED, upon the recommendation of the Superintendent of Schools to APPROVE the abandonment of position of support staff for the 2019-2020 school year:

Leslie Seabolt CNS 7th & 8th Grade Academy effective 10/11/2019
Ashley Barnett CNS MHS effective 10/24/2019

14. NEW BUSINESS

15. ADJOURNMENT

EXHIBITS: Copies of exhibits are available in the Office of the Superintendent

SCHEDULE OF MEETINGS: Next Regular Meeting – December 17, 2019

This agenda was posted November 8, 2019, prior to 6:00 p.m. on the district web site and at the front entrance of the Education Service Center, 2809 N. Country Club Road, Muskogee, Oklahoma. Notice of this Regular Meeting was submitted for filing in the Office of the County Clerk of Muskogee, Oklahoma on November 13, 2018.

Carla Cooper

Carla Cooper, Board Minutes Clerk