



## General Guidelines for Energy Saving Program

- **Turn off all lights when area is not occupied**  
 If 10 schools turned off their lights **for one minute** it could save **\$88.00**  
 Lighting a classroom overnight wastes enough energy to heat water for 1000 cups of coffee.
- **Thermostats should be set at 75 to 78 for summer occupancy**
- **Thermostats should be set at 71 to 74 degrees for winter occupancy**  
 For every degree the thermostat is changed it could reduce or increase the cost of the controlled area by 5%.
- **All Computers turned off at night or when not in use.**  
 Each technology plug-in transformed is .10 to .25 cents per month.  
 Computers with standard peripheral devices cost \$5.00 to \$12.00 per month depending on the number of connected devices.  
 Remember to switch off your computer monitor when not in use. Monitors can account for **up to half** of your computer's electricity requirement.
- **All Television sets, Interactive Displays, Projectors turned OFF when not in use.**  
 A 65" LED Flat Panel can consume upwards of 150 watts!
- **Coffee pots, refrigerators only in office areas, teachers lounge areas or site designated central locations.**  
 Coffee pots cost \$5.23 per month if you make two pots of coffee per day.  
 Small under the counter refrigerators are upwards of \$3.75 a month.
- **Keep outside doors and windows closed when the building is being conditioned.**
- **No portable heaters in building**
- **No touch lamps with halogen bulbs.**
- **Turn off laminators when not in use.**

Cost for non-essentials items in classroom areas		
Item	Description	Cost per year
Refrigerator	Small college dorm type, 3.5 to 6 CF	\$50.00
Microwave	Microwave if none in lounge area	\$60.00
Air Freshener	Plug in freshener, "Scentsy"	\$10.00
Coffee Pot	Coffee pot if none in lounge area	\$70.00



# MUSKOGEE PUBLIC SCHOOLS

## Notice of Personal Refrigerator for medical purposes



<b>Building:</b>	
<b>Room #</b>	
<b>Teacher</b>	

Personal refrigerator is needed for storage of medication or specific dietary needs for medical condition.

\_\_\_\_\_ (Principal's approval)