Muskogee Band Program Instrument Contract

I, _________________________________ am checking out the following musical instrument for use in band class and performances.

I understand that:
A. I must reimburse Muskogee Public Schools for ANY damage or loss of this instrument.
B. I must keep this instrument in good and proper repair, playing condition, as determined by the Band Director. The instrument must be returned in the same condition as it was when I checked the equipment out.
C. The complete instrument and case must be returned upon the request of the Band Director. I understand that I must use proper check-in/check-out procedures, which include approved signatures on this form.
D. I will be the only person using this instrument unless instructed otherwise by Staff.

As a further consideration for this instrument being loaned to me, I agree to attend and participate in all scheduled band rehearsals and to perform the duties expected of me as a member of the Muskogee Band Program.

Maintenance Fee
Most band members are expected to provide their own instruments. In special cases such as percussion, low brass, or other large instruments, school owned equipment may be available; Our Equipment Maintenance Donation is $25.00 per semester or $50.00 per year. Students who play more than one rented instrument in a semester pay only one rental fee. **The fee may be waived if the family can demonstrate severe financial hardship or if the student is playing a secondary instrument at the specific request of the directors to help the band’s instrumentation.**

Care
School owned instruments and equipment become the responsibility of the student to who they are assigned. Any damages other than normal wear and tear will need to be repaired at the students’ expense. Individual instruments must always be maintained in top playing condition. Always show the director before taking it in for repairs.

Remember that horseplay can cause damage to instruments and equipment. Be careful with your own instrument, place it out of harm’s way if it is necessary for you put it down, and never play around with or on anyone else’s instrument.

I, the parent of the above student, understand this agreement and will take full responsibility for my child’s compliance with these guidelines.

Parent Signature: _______________________________ Date: __________________________

CHECK OUT: Instrument __________________________ Make __________________________

Serial # __________________________

Date issued: ______________ Condition issued: __________________________

Students Initials: ______________ Directors Initials: __________________________

CHECK IN: Date Returned: ______________ Condition returned: __________________________

Other Comments:

____________________________________________________________________________________
____________________________________________________________________________________

________________________________________________________ Student fee status: ______________

________________________________________________________ Date: ______________