MUSKOGEE PUBLIC SCHOOLS
Request for Bids #2008
Custodial Supplies

Sealed Bids will be accepted at the office of the Chief Financial Officer until 2:00 p.m., July 9, 2020. At 2:00 p.m. of the same day, a public opening of all Bids will be held in the office of the Chief Financial Officer.

All Bids must be accompanied by a completed (signed & notarized) business relationships affidavit, non-collusion affidavit and Statement of Compliance. All Bids submitted without all these affidavits (and Bid bond, if specified) will not be considered. Please submit one (1) original and one (1) legible copy of your Bid. Bids received more than ninety-six (96) hours prior to Bid opening (excluding Saturdays, Sundays, and holidays) may not be considered for award of Bid. Bids may not be modified after submittal.

Please indicate “Sealed Bid” and Bid number on outside of sealed envelope.

The Board of Education of District I-20, Muskogee County, Oklahoma is under no obligation to accept any Bid. The Board of Education reserves the right to evaluate Bids, to reject any or all Bids, and to waive any informality in any Bid. This Bid is submitted as a legal offer, and when accepted by the Board of Education, constitutes a firm contract.

__________________________
Vendor Name, Email, Address, & Phone:
John R. Little, Jr.
Chief Financial Officer
Muskogee Public Schools
202 West Broadway
Muskogee, OK 74401
John.little@roughers.net
**Bid Information** = Products that are different from stated must be an approved, tested products by Muskogee Public Schools prior to bid opening date. All bidders must supply samples of all products prior to or with the sealed bid proposal. Muskogee Public Schools reserves the right to reject any or all bids and to waiver informalities or minor irregularities on any bid product. Products must be satisfactory in the opinion of Muskogee Public Schools for the intended use. Globally Harmonized System of Classification and Labeling of Chemicals (GHS) must accompany all products. Preference may be given to products that are manufactured with recycled materials in accordance with HB-1736. All products must be delivered within 30 days of purchase order being placed unless otherwise specified in writing, and approved by Muskogee Public Schools. For questions regarding specifications, please email Odell Alexander, Director of Maintenance odell.alexander@roughers.net

**Item # 1 Consumable paper products**
All products shall be packages on pallets, wrapped in shrink wrap or banded secured to the pallet. Successful bidders shall give Muskogee Public Schools seven days notice before scheduled delivery time. The scheduled time shall be coordinated with Muskogee Public Schools during normal scheduled hours so paper products can be unloaded by fork lift. The paper products and truck shall be packaged for easy unloading of products and warehouse stacking.

<table>
<thead>
<tr>
<th>600 cs.</th>
<th>Line item cost $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural dispenser roll towels 7.87” 350’ per roll, non-perforated 12 rolls per case, 100% recycled fiber Georgia Pacific or approved better Stock#26401 (product shall be shipped on pallets four boxes high, nine boxes per flat)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>60 Units</th>
<th>Line item cost $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Push Paddle Roll Towel Dispenser Georgia Pacific MFG#54338</td>
<td></td>
</tr>
</tbody>
</table>

**Total Lot Cost Item #1 _____________

**Item # 2 Spartan Chemicals & Floor Care Products**
All products shall be packages on pallets, wrapped in shrink wrap or banded secured to the pallet. Successful bidders shall give Muskogee Public Schools five days notice before scheduled delivery time. The scheduled time shall be coordinated with Muskogee Public Schools during normal scheduled hours so paper products can be unloaded by fork lift. The products and truck shall be packaged for easy unloading of products and warehouse stacking. Must have M.S.D.S. sheet attached to each individual package.

<table>
<thead>
<tr>
<th>25 Case</th>
<th>Line item cost $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spartan M95, 9.5 acid bathroom and bowl cleaner 12 Per case packaged in quart bottles</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10 Case</th>
<th>Line item cost $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spartan Consume -Eliminates foul odors caused by urine, feces, blood, vomit, food spills, garbage and grease; removes blood, urine and other difficult stains from carpets, 12 per case. 32 Qz. containers per case</td>
<td></td>
</tr>
</tbody>
</table>

**Total Lot Cost Item #2 _____________
**Item # 3 Diversity Wax Professional Cleaning Chemicals**

All products shall be packages on pallets, wrapped in shrink wrap or banded secured to the pallet. Successful bidders shall give Muskogee Public Schools five days notice before scheduled delivery time. The scheduled time shall be coordinated with Muskogee Public Schools during normal scheduled hours so paper products can be unloaded by fork lift. The products and truck shall be packaged for easy unloading of products and warehouse stacking. Must have M.S.D.S. sheet attached to each individual package.

<table>
<thead>
<tr>
<th>20 boxes</th>
<th>TRIAD III - Alkaline disinfectant cleaner Packed in 5 liter RTD container 1:64 dilution ratio</th>
<th>Line item cost $</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 boxes</td>
<td>SPITFIRE -Super strength alkaline formula eliminates grease. Petroleum and food oils Packed in 2 per box 1.5 liter RTD container 1:16 dilution ratio</td>
<td>Line item cost $</td>
</tr>
<tr>
<td>40 cases</td>
<td>Virex 256 Germicidal detergent Deodorant broad spectrum hospital grade disinfectant packed in 64oz. plastic container w/dilution ratio spout built in container. Must fit SC/Johnson Solution Center</td>
<td>Line item cost $</td>
</tr>
<tr>
<td>5 cases</td>
<td>SnapbackTM Spray Buff 4 x 1 Gallon Spray buffer delivers state-of-the-art performance and cost efficiency. Opaque white in color with a mild scent.</td>
<td>Line item cost $</td>
</tr>
</tbody>
</table>

**Total Lot Cost Item #3 _____________

**Item # 4 Trash Can Liners**

All products shall be packages on pallets, wrapped in shrink wrap or banded secured to the pallet. Successful bidders shall give Muskogee Public Schools two days notice before scheduled delivery time. The scheduled time shall be coordinated with Muskogee Public Schools during normal scheduled hours so products can be unloaded by fork lift. The products and truck shall be packaged for easy unloading of products and warehouse stacking.

| 100 cs. | 24”x 33” trash liners, 16 or better micron weight. High density, 15 gal. size, clear star sealed packed 1000 per case. (product shall be shipped on pallets no more than fourteen boxes high, seven boxes per flat) | Line item cost $ |
| 300 cs. | 40”x60” Trash Liners. 26 or better micron. High density, 55 gal. clear star sealed bottom. 200 per case. (product shall be shipped on pallets no more than fourteen boxes high, seven boxes per flat) | Line item cost $ |

**Total Lot Cost Item #4 _____________

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### Non lot Items – priced individually

<table>
<thead>
<tr>
<th>Items #</th>
<th>Quantity</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items # 5</td>
<td>400 cs.</td>
<td><strong>GOJO® Antibacterial Foam Handwash</strong> 881203 GOJO® ADX™ 1250mL Refill 3 per case</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spa-inspired, green certified foam hand soap offers luxurious foam lather in a fragrance- and dye-free formulation. Enriched with moisturizers and skin conditioners. USDA certified bio based formulation. Eco Logo certified. Delights users while supporting a healthy environment.</td>
<td>Line item cost $</td>
</tr>
</tbody>
</table>
BIDDING DOCUMENTS

BID AFFIDAVITS

The following affidavits are to accompany the bid:

A. Noncollusion Affidavit

STATE OF ______________________)

)ss.
COUNTY OF ______________________)

______________________________, of lawful age, being duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

X
Signature of Representative

Subscribed and sworn to before me this __________ day of __________, __________.

____________________________________
Notary Public

My Commission Expires: _______________
B.  Business Relationships Affidavit

STATE OF ______________________)
COUNTY OF ______________________)

__________________________________, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the Architect, Engineer, or other party to the project is as follows:

______________________________________________________________________________

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company any officer or director of the architectural or engineering firm or other party to the project is as follows:

______________________________________________________________________________
______________________________________________________________________________

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

______________________________________________________________________________
______________________________________________________________________________

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

X

Signature of Representative

Subscribed and sworn to before me this ____________ day of ____________, __________.

___________________________________
Notary Public

My Commission Expires: ________________

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MUSKOGEE PUBLIC SCHOOLS
Important: Amended Law (S.B. 588) effective May 24, 1999
STATEMENT OF COMPLIANCE
(Regarding Prohibition of Felony & Sex Offenders on School Premises)

According to the amended law, no person or business having a contract with the school district for services to be performed on school premises shall knowingly and willfully allow any employee to work on school premises if the employee is currently registered under the provisions of the Oklahoma Sex Offenders Registration Act*. This statement of compliance must be signed and returned before payment(s) can be made.

S.B. 588, Section 1:
It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00). In addition the violator may be liable for civil damages.

A person or business who offers or provides services shall ensure compliance with subsection A of this section as provided by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

Section 2:
477870200. No person or business having a contract with a school or school district to perform work on a full-time or part-time basis that would otherwise be performed by school district employees shall allow any employee to work on school premises if such employee is convicted in this state, the United States or another state of any felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the criminal offense.
477870201. Every person or business performing services not subject to subsection A of this section on the property of a school or school district shall be required to sign a statement declaring that no employee working on school premises under the authority of such business is currently registered under the provisions of the Oklahoma Sex Offenders Registration Act and that the business is not in violation of the provisions of this section. Compliance with this statute shall be required of the person or private business, and there shall be no obligation placed upon a school district to ascertain the truthfulness of the affidavit.
477870202. A person or business having a written contract with a school or school district to perform work on a full-time or part-time basis that would otherwise be performed by school district employees may conduct a felony search of the employees of the person or entity who would be assigned that work through a request to the State Board of Education in the same manner as a felony search is afforded school districts by Section 5-142 of Title 70 of the Oklahoma Statutes.

The undersigned is familiar with the facts stated above and agrees that this law will be observed.

PERSON/BUSINESS NAME

____________________________________

SIGNATURE

____________________________________

SOCIAL SECURITY # OR FEDERAL ID #

____________________________________

DATE

____________________________________

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FELONY

A felony is a crime which is, or may be, punishable with death, by imprisonment in the penitentiary with or without post imprisonment supervision, by a sentence to community punishment, or by a fine.

*OKLAHOMA SEX OFFENDERS REGISTRATION ACT*

The provisions of the Oklahoma Sex Offenders Registration Act apply to any person who, after November 1, 1989, has been convicted, whether upon a verdict or pleas of guilty or upon a plea of nolo contendere, or received a suspended sentence for a crime or an attempt to commit one of crimes listed below. The provisions of the Act apply to anyone who enters Oklahoma after November 1, 1989, and who has been convicted or received a suspended sentence for a crime or attempted crime, which, if attempted in this state, would be a crime or an attempt to commit a crime provided for in any of said laws. In addition, the provisions of the Act apply to anyone who enters Oklahoma after September 1, 1993, and who has received a deferred judgment for a crime or attempted crime, which if committed or attempted in this state, would be a crime or an attempt to commit one of the crimes listed below.

1. Abuse or neglect of a child if that crime involves either sexual abuse or sexual exploitation.
   i. “Sexual Abuse” includes, but is not limited to, rape, incest, and lewd or indecent acts or proposals, by a person responsible for the child’s health or welfare.
   ii. “Sexual Exploitation” includes, but is not limited to, allowing, permitting, or encouraging a child to engage in prostitution by a person responsible for the child’s health or welfare or allowing, permitting, or encouraging, or engaging in the lewd, obscene, or pornographic photographing, filming, or depicting of a child in those acts by a person responsible for the child’s health or welfare.

2. Kidnapping - without lawful authority, forcibly seizing and confining another, or to lure, entice, or lead astray, by false representation or promises, or other deceitful means or to cause another to be sent out of state against their will.

3. Trafficking in Children.

4. Incest.

5. Forcible Sodomy.


7. Indecent exhibitions - procuring, counseling, or assisting any person to expose such person, or to make any other exhibition of such person to public view or to the view of any number of persons for the purpose of sexual stimulation of the viewer.

8. Obscene or Indecent Writings - writing, composing, stereotyping, printing, photographing, designing, copying, drawing, engraving, painting, molding, cutting or otherwise preparing, publishing, selling, distributing, keeping for sale, or exhibiting any obscene or indecent writing, paper, book, picture, photograph, motion picture, figure, for of any description or any type of obscene material.

9. Making, prearranging, cutting, selling, giving, loaning, distributing, keeping for sale, or exhibiting any disc record, metal, plastic, or wax, wire or tape recording, or any type of obscene material or any other kind of sound recording of any obscene or indecent language, poetry, or songs, or speaking any words by means of a telephone to any person which are offensive to decency or are calculated to excite vicious or lewd thoughts or acts or speaking any other communicable words which are offensive to decency or are adapted to excite vicious or lewd thoughts or acts.

10. Solicitation of Minors - willfully soliciting or aiding a child to perform or show, exhibit, loan or distribute to a minor.
child any obscene or indecent writing, paper, book, picture, photograph, motion picture, figure, or form of any
description or any type of obscene material for the purpose of inducing any minor to participate in any act described
in 7, 8, or 9.

11. Procuring or causing participation of a minor, under the age of 18, in any film, motion picture, videotape,
photograph, negative, slide, drawing, painting, play, performance or any type of obscene material wherein the minor
child is engaged in or portrayed, depicted, or represented as engaging in any act of sexual intercourse.

12. Any parent, guardian, or individual having custody of a minor who allows the minor to participate in any act
specified in 11.

13. Facilitating, encouraging, offering or soliciting sexual conduct with a minor.

14. Showing acts of sexual intercourse or unnatural copulation.

15. Procuring child under eighteen years of age for prostitution, lewdness or other indecent act.

16. Inducing, keeping, detaining, or restraining a child, under eighteen years of age for prostitution.

17. Rape by instrumentation.

18. Rape in the first or second degree.

19. Lewd or indecent proposals or acts as to a child under sixteen.