



Federal Programs: Assessment Department

September 2018

Executive Summary

The Assessment Department is focused on providing a high level of support to all school sites, staff and students by facilitating all state and federally mandated testing. We work collaboratively with other departments to collect and report information regarding student achievement, implementation of the assessment process and provide in-depth training regarding state and federal compliance.

To ensure a quality instructional environment, we strive to provide:

- support for all sites, staff and student assessment implementation and security;
- professional development to staff in the areas of testing regulations, guidelines and implementation;
- timely and accurate data to inform instruction.

The Assessment Department is comprised of a district level Executive Director, a District Testing Coordinator (DTC) and site Building Test Coordinators (BTCs). Descriptions of each role and their primary responsibilities are listed below:

- Executive Director: Responsible for assessment alignment, implementation and analysis of all district assessment programming.
- District Testing Coordinator (DTCs): Works with sites to coordinate district-wide testing programs, including, but not limited to state testing, college entrance testing, advanced placement testing, Access for ELs and Proficiency Based Testing for the district.

- *Building Testing Coordinators (BTCs)*: Oversees and coordinates site assessment implementation and acts as liaison to District Testing Coordinator.

We are committed to providing accurate and timely data and assessment information to our staff, students and parents/guardians.

Recent achievements of the department include the adding systems of support, comprehensive professional development and data tools that allow staff to access student information quickly and easily.

Assessments

Our department oversees many different areas of state and federal testing. Below is an overview of these assessment along with this years state testing calendar:

- **OSTP** - (Oklahoma School Testing Program): Grades 3-8 and 11. All assessments are aligned to the Oklahoma Academic Standards. The two assessment types are: General and Alternate Assessments.
- **DLM** - The Oklahoma Alternate Assessment Program (OAAP) is a component of the Oklahoma School Testing Program (OSTP) and is designed for students with the most significant cognitive disabilities. The OAAP mirrors the general assessment system in regards to grade levels and subjects assessed and utilizes the Dynamic Learning Maps (DLM) Alternate Assessment System to measure academic content knowledge of students with significant cognitive disabilities.
- **PSAT** - (Preliminary Scholastic Aptitude Test): Given to 10th grade high school students in October of each school year.
- **PSAT/NMSQT** - (Preliminary Scholastic Aptitude Test/National Merit Scholar Qualifying Test): Given to 11th grade high school students in October of each school year.
- **SAT** - (Scholastic Assessment Test): college entrance exam required for all 11th grade students.
- **ACCESS for ELs** - for all K-12 Enrolled English Language Learners is an assessment for English Language Proficiency. All K-12 English language learners (ELLs) in Oklahoma, including recently arrived ELLs, must be assessed for English language proficiency by participating in the WIDA ACCESS for ELLs during the testing window of January to April of each school year.
- **PBT** - an opportunity for students to test for advancement to the next level of study by subject or an entire level. PBP Assessments will measure mastery of the Oklahoma Academic Standards (OAS) in the same way that curriculum and instruction are aligned with OAS.
- **NAEP** - (National Assessment of Educational Progress): This assessment is administered every 2 years in February to a percentage of randomly-selected students at selected statewide sites in grades 4, 8 and 11 in the areas of reading, math and science. Scores are reported at the state level only - not individually by students, schools or districts.
- **RSA** - (Reading Sufficiency Act): ensure that all Oklahoma students are reading on grade level at the end of third grade (a critical juncture when students go from learning to read to reading to learn). RSA supports Oklahoma children in Kindergarten through third grade.

RSA Alternative Assessments: approved alternative standardized reading assessments that may be used to justify a good cause promotion pursuant to 70 O.S. § 1210.508C(K)(3). Muskogee utilizes the Stanford Achievement Test, Tenth Edition, (SAT 10), 45th Percentile, which is one of the four approved by the OSDE.

**OKLAHOMA SCHOOL TESTING PROGRAM
2018-2019 ASSESSMENTS**

	MATH	ELA	SCIENCE
Grade 3	✓	✓	
Grade 4	✓	✓	
Grade 5	✓	✓	✓
Grade 6	✓	✓	
Grade 7	✓	✓	
Grade 8	✓	✓	✓

COLLEGE & CAREER READY ASSESSMENT

	ACT or SAT	SCIENCE CONTENT	U.S. HISTORY
Grade 11	✓	✓	✓

**OKLAHOMA STATE DEPARTMENT OF
EDUCATION**
CHAMPION EXCELLENCE

**OKLAHOMA SCHOOL TESTING PROGRAM
2018-2019 TEST DATES**

	ONLINE TESTING	PAPER/PENCIL TESTING	ASSESSMENTS
Grade 3	n/a	April 1-19, 2019	MATH ELA
Grade 4	April 1-May 3, 2019	April 1-19, 2019*	MATH ELA
Grade 5	April 1-May 3, 2019	April 1-19, 2019*	MATH ELA SCIENCE
Grade 6	April 1-May 3, 2019	April 1-19, 2019*	MATH ELA
Grade 7	April 1-May 3, 2019	April 1-19, 2019*	MATH ELA
Grade 8	April 1-May 3, 2019	April 1-19, 2019*	MATH ELA SCIENCE

COLLEGE & CAREER READY ASSESSMENT

Grade 11	April 1-May 3, 2019	April 1-19, 2019*	SCIENCE CONTENT U.S. HISTORY
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	ONLINE TESTING	PAPER/PENCIL TESTING	
ACT Test	April 2-4 & 9-11, 2019	n/a	Please reference the ACT test administration manuals for accommodated testing schedules
ACT Make-Up	n/a	April 24, 2019	
SAT Test	April 9-11, 2019	n/a	Please reference the SAT test administration manuals for accommodated testing schedules
SAT Make-Up	n/a	April 23, 2019	

WIDA ACCESS/ALTERNATE ACCESS: January 14 - March 22, 2019
 National Assessment of Educational Progress (NAEP): January 28 - March 8, 2019
 Trends in International Mathematics and Science Study (TIMSS): April 1-May 31, 2019
 Oklahoma Alternate Assessment Program (OAAP) | DLM Testing Window: March 11 - May 3, 2019

*Under special circumstances only with State Board of Education Approval
 Paper/Pencil Make-up testing must be completed by April 19, 2019. All students that enroll during the testing window MUST be tested, including Grade 2 ELL.

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Supports for Implementation

Providing systematic tools of organization to sites

A system of assessment requires that the district maintains organization and security throughout the testing process. Being a Google District has afforded us the ability to communicate and collaborate through technology in an efficient and continuous manner. The creation of a Assessment Team Drives has allowed us to push out all state and federal documents to sites in a timely and secure manner. The Building Test Coordinators (BTCs) are able to access the information from anywhere quickly and easily. The use of this technology tool has created a true team approach to the implementation of district assessment.

Each site BTC receives a Data Testing Binder to assist in keeping them organized, and all of the required documentation kept in systematic format. These binders are divided into fifteen sections and contain information that is pertinent to the testing structure and process. This includes everything from checklists, material summaries, testing calendars, to security forms to name a few. Ensuring that testing coordinators have everything they need at the tip of their fingers ensures site testing security, compliance and accountability. Upon checking testing materials back into the district, we go through their binder to ensure all required paperwork has been filled out and is ready to return to the state department.

Professional Development for Implementation

Providing Test Coordinator Training

The Oklahoma State Department of Education provides training sessions for the numerous areas of assessment mandated to school districts. MPS takes this a step further by providing in-district, focused and sustained professional development to all Building Test Coordinators beginning in the fall. Our aim is to afford high-quality professional development to our staff, allowing them to become familiar with procedures and requirements, inquire into areas they need further development, and obtain timely and appropriate feedback. Sustained training that occurs overtime and that is ongoing throughout the year gives our staff a solid foundation for assessment implementation in their buildings.

The success of MPS students depends on the preparedness of our staff to effectively implement the testing process. Creating a learning environment for our staff that is safe, comprehensive and judicious, fosters a productive and effective testing setting.

Data Analysis

Using data to inform instruction

The use of student summative data is an integral part of the educational process. Data offers invaluable support for making sound instructional decisions, identifying academic gaps, and the monitoring student growth. It is important for teachers and administrators have easy access to informative data in order to identify students early in the educational process, provide targeted interventions and closely progress monitor levels of performance.

Building a foundation for data-driven decision making is seen through the Professional Learning Community (PLC) process in MPS. Teachers are continuously working together to develop an instructional plan for their students and provide a system of intervention support to positively impact student progress. The assessment department is utilizing Microsoft OneNote to organize district test scores for sites. OneNote is a digital binder that allows us to easily share district and site data with staff.

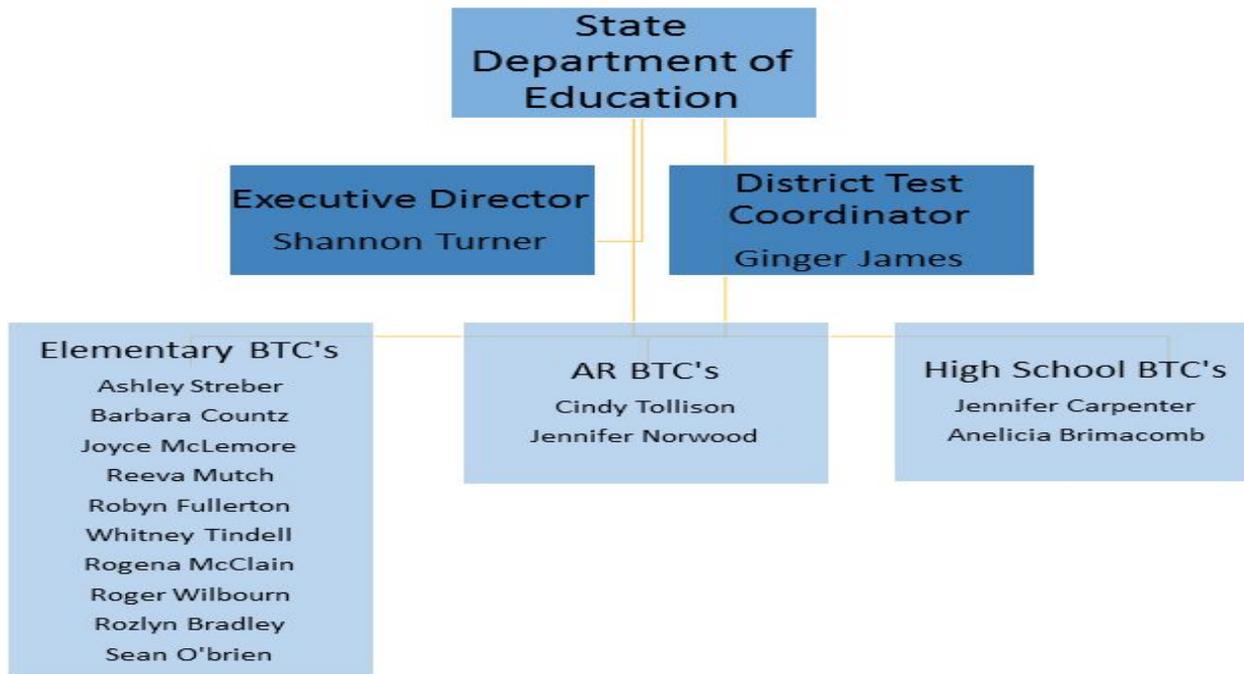
The technology department has implemented iDashboards that will become a integral part of the data digging process for our staff. This software fully uses data visualization technology, providing users with dashboards that display data via charts and maps and organize them via drill downs. We have already begun working with them to upload data from Measured Progress, the testing company used by the state department, and other data portals to provide hands-on use to our teachers.

Forecast5 is a great tool we use to obtain comparative data across the state. While Muskogee is unique in its own right, it is important for us to know how other children are performing throughout the state. This program puts data at our fingertips that we would otherwise not have access to.

Personnel

Staff and Structure

**Organizational Chart
Muskogee Public Schools
Assessment Department
2018-19SY**



Effectiveness Indicators

Providing systematic tools of organization to sites

Effectiveness of supports for the sites, teachers and students is most evident through the capability of the district maintain organization and security during the school year. Google Team Drive allows us to push out important information and documents in an efficient and timely manner to the BTCs. This technology alerts team members when they have new communication from the central office they need to be aware of. This collaborative tool allows for real-time changes, can be accessed from any device anywhere, and offers effective onboarding for new to the assessment process.

The use of a Data Testing Binder has been especially helpful during the testing process. Each BTC is able to keep everything for their site in one place, and find information easily. The State Department of Education and Measured Progress, the assessment company, requires many documents during the testing window. Coordinators have to keep an inordinate amount of paperwork to record every aspect of the testing. When they check out testing materials and return them to the central office they are able to account for everything from each individual exam, any discrepancies that occurred, provide signed security forms and IEP information and accommodations. This tool has become invaluable!

We surveyed the BTC staff at the end of the testing window to obtain feedback on the effectiveness of these tools. The overall consensus was extremely positive. Staff reported that the use of both tools was useful and they would like them to continue.

During the teacher walkout we were able to administer 86% of all 11th grade students with the state selected SAT assessment tool. A joint effort of district administrators, site principals, office staff, the technology department and transportation were able to effectively coordinate this enormous undertaking with success!

Last year's testing window opened during the teacher walk-out for all districts. Due to the contract with Measured Progress already in place the state department was unable to extend the deadline. I am excited to say that we met this challenge! The effectiveness of our departments ability to stay organized, superior communication and great staff we rose to the occasion.

Effectiveness Indicators

Providing systematic tools of organization to sites

Team Drives



2018-2019 STATE ASSESSMENT INFO

32 members



PSAT/SAT Testing Information

13 members

Effectiveness Indicators

Providing systematic tools of organization to sites

Muskogee Public Schools

MUSKOGEE PUBLIC SCHOOLS

QUESTIONS RESPONSES 9

Muskogee Public Schools

Post State Assessment Survey

How did you feel the overall testing at your site went?

Short answer text

What would you change about the process at your site?

Short answer text

Did you feel the district provided adequate support during the testing window?

Short answer text

What additional supports could the district office supply next year to make the process better?

Short answer text

Effectiveness Indicators

Providing Test Coordinator Training

Professional Development on the testing process, procedures and state mandates is an essential aspect to the success of our students. The state department provides required trainings to roll these components out to the school district. They are fast, one-time trainings that are often confusing and difficult to follow. Our responsibility is to assist in the interpretation for our staff. By hosting additional sessions in-district, BTC's can get the information in sections that are easier to understand. Beginning in the fall, BTCs will receive their Data Testing Binders and be trained on assessment manuals and guidelines allowing them to take time to ask the important clarifying questions.

We find that giving out information as soon as possible and throughout the year the most effective and successful strategy. This has eased the level of stress and prepares our staff, students and parents for the upcoming Spring testing season.

Effectiveness Indicators

Using data to inform instruction

Effectiveness is seen through the different methods used to disseminate and disaggregate data to the district. The adoption of Microsoft OneNote allows administrators and staff to utilize data in a new and more innovative approach. PLC teams are able to breakdown data easily and quickly to pinpoint deficits and academic gaps.

The iDashboard, developed by our technology department, has offered us another avenue to store and access data. All scores for state and federal testing listed above are warehoused here. Administrators and Staff can access this information by simply going to the student management system, PowerSchool.

Forecast5 affords us the opportunity to gather data in comparison across the state. The analytics in this program stores historical data for all districts across the state. We are able to use this powerful tool to analyze trend data in contrast to other schools. Comparing student performance across the state translates into identifying areas of success and instructional need.

Effectiveness Indicators

Using data to inform instruction OneNote

All Student Scores - OneNote

File Home Insert Draw History Review View

District Data Binder Key All Student Scores FAY Student Scores NFAY Student Scores 3rd Grade Report 3rd Grade Scores NFAY Report 3rd Grade SPED Scores 4th Grade Report 4th Grade Scores SAT Scores Search (Ctrl+E)

2018 Spreadsheet All Students

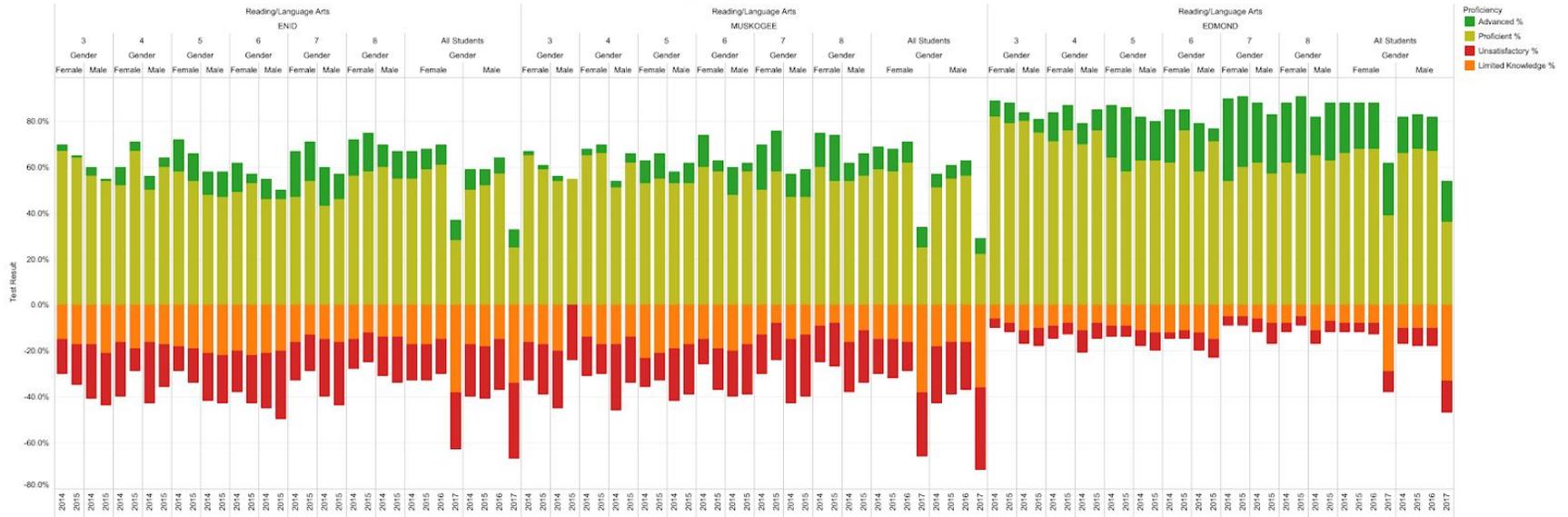
Group Summary Pl: All Grades OSTP_Final,2018

Group	Administr	Grade	ELA - Tota	ELA - Valic	ELA - Belo	ELA - Basic	ELA - Prof	ELA - Adv	ELA - % At	ELA - % Be	RSA Statu	RSA Statu	ELA - Reac	ELA - Reac	ELA - Reac	ELA - Criti	ELA - Criti	ELA - Criti	ELA - Criti	Vocce	Vocce	Vocce	Vocce	Lang	Lang	Lang
State	2018	Grade 03	54,637	52,371	34	33	27	6	33	67	22	78	52,371	48	32	20	52,371	41	46	13	52,371	36	32	32	52,371	41
State	2018	Grade 04	53,442	51,232	30	34	28	7	36	64			51,232	49	34	17	51,232	37	48	15	51,232	47	34	19	51,232	16
State	2018	Grade 05	53,368	51,098	22	41	23	14	36	64			51,098	45	36	19	51,098	37	44	19	51,098	42	41	17	51,098	29
State	2018	Grade 06	51,330	49,244	22	40	29	9	38	62			49,244	45	33	22	49,244	33	49	18	49,244	38	30	31	49,244	27
State	2018	Grade 07	48,980	46,700	32	41	20	8	27	73			46,700	50	31	19	46,700	35	52	13	46,700	24	43	33	46,700	56
State	2018	Grade 08	50,621	48,092	24	43	24	9	33	67			48,092	49	33	17	48,092	33	48	18	48,092	53	22	25	48,092	43
Muskogee	2018	Grade 03	470	456	38	28	28	6	34	66	26	74	456	53	30	18	456	41	43	16	456	38	30	32	456	41
Muskogee	2018	Grade 04	464	440	34	35	23	8	30	70			440	55	29	16	440	41	46	13	440	52	31	17	440	20
Muskogee	2018	Grade 05	468	450	27	42	19	12	31	69			450	51	33	16	450	40	45	15	450	45	39	16	450	31
Muskogee	2018	Grade 06	391	380	22	38	29	11	40	60			380	42	32	26	380	29	52	19	380	39	28	32	380	32
Muskogee	2018	Grade 07	378	367	47	34	13	6	19	81			367	61	26	13	367	46	48	6	367	32	41	28	367	61
Muskogee	2018	Grade 08	423	406	33	42	17	8	25	75			406	57	30	14	406	38	47	15	406	65	19	17	406	45
Alice Robi	2018	Grade 07	353	342	50	35	11	3	14	86			342	65	25	9	342	50	45	5	342	34	43	23	342	64
Alice Robi	2018	Grade 08	400	383	35	44	16	6	22	78			383	59	30	11	383	40	47	13	383	67	18	15	383	47
Benjamin	2018	Grade 03	55	51	51	25	22	2	24	76	33	67	51	65	27	8	51	57	35	8	51	45	35	20	51	41
Benjamin	2018	Grade 04	45	40	45	35	18	3	20	80			40	70	25	5	40	48	45	8	40	63	30	8	40	38
Benjamin	2018	Grade 05	49	47	30	40	17	13	30	70			47	49	26	26	47	45	34	21	47	43	38	19	47	30
Benjamin	2018	Grade 06	48	44	20	43	30	7	36	64			44	43	34	23	44	32	52	16	44	48	23	30	44	32
Cherokee	2018	Grade 03	41	39	67	21	13	0	13	87	56	44	39	72	23	5	39	64	28	8	39	69	21	10	39	67
Cherokee	2018	Grade 04	40	39	49	33	18	0	18	82			39	72	23	5	39	56	36	8	39	64	31	5	39	26
Cherokee	2018	Grade 05	39	39	33	46	15	5	21	79			39	67	21	13	39	51	31	18	39	67	23	10	39	46
Cherokee	2018	Grade 06	25	23	39	39	17	4	22	78			23	57	35	9	23	30	52	17	23	65	17	17	23	39
Creek ES	2018	Grade 03	61	58	28	26	36	10	47	53	12	88	58	24	38	28	58	36	45	19	58	26	28	47	58	31
Creek ES	2018	Grade 04	73	64	20	45	28	6	34	66			64	52	33	16	64	33	53	14	64	44	38	19	64	20
Creek ES	2018	Grade 05	47	44	36	34	16	14	30	70			44	50	43	7	44	48	41	11	44	39	41	20	44	39
Creek ES	2018	Grade 06	53	51	14	41	33	12	45	55			51	35	33	31	51	24	59	18	51	31	29	39	51	25
Grant-Fon	2018	Grade 03	43	43	56	26	16	2	19	81	47	53	43	70	19	12	43	51	40	9	43	60	16	23	43	47
Grant-Fon	2018	Grade 04	46	45	27	49	18	7	24	76			45	47	36	18	45	38	53	9	45	56	22	22	45	13
Grant-Fon	2018	Grade 05	40	40	48	33	15	5	20	80			40	63	25	13	40	55	40	5	40	60	30	10	40	53
Grant-Fon	2018	Grade 06	50	49	31	43	20	6	27	73			49	49	31	20	49	35	57	8	49	53	29	18	49	41
Irving ES	2018	Grade 03	63	60	30	32	35	3	38	62	20	80	60	48	43	8	60	32	57	12	60	35	27	38	60	33
Irving ES	2018	Grade 04	72	70	34	39	23	4	27	73			70	59	33	9	70	50	40	10	70	56	26	19	70	19
Irving ES	2018	Grade 05	53	50	20	50	22	8	30	70			50	50	32	18	50	36	54	10	50	52	38	10	50	28
Irving ES	2018	Grade 06	50	49	33	49	14	4	18	82			49	57	35	8	49	49	41	10	49	43	33	24	49	37
Pershing I	2018	Grade 03	59	59	37	25	20	17	37	63	27	73	59	56	22	22	59	36	44	20	59	31	36	34	59	36
Pershing I	2018	Grade 04	53	50	58	30	10	2	12	88			50	76	20	4	50	48	46	6	50	68	26	6	50	26
Pershing I	2018	Grade 05	72	67	27	45	21	7	28	72			67	55	36	9	67	36	55	9	67	42	42	16	67	27
Pershing I	2018	Grade 06	40	39	36	44	21	0	21	79			39	62	23	15	39	49	46	5	39	51	28	21	39	46

Effectiveness Indicators

Using data to inform instruction: Forecast5

OSTP Results By District
 District(s): EDMOND, ENID, MUSKOGEE
 Test Area: Reading/Language Arts, Grade Level(s): All
 Source: OSTP Test Results



Effectiveness Indicators

Using data to inform instruction: Parent/Student Report

OKLAHOMA SCHOOL TESTING PROGRAM

Parent/Student Report

Job Professor
 State Superintendent of Public Instruction
 Oklahoma State Department of Education
Test Date: 04/2018

Dear Families,

Your child's strengths, abilities and potential cannot be measured by a single test score. And, of course, children are not standardized. Each student grows at different rates both physically and academically. Annual check-ups and measuring growth are important in both areas.

This report showcases student performance on the spring 2018 Oklahoma School Testing Program Assessments in key academic areas. The information included provides a checkpoint for families, teachers and schools to help identify any learning gaps for a student as early as possible.

An additional tool is in development to help families gauge how their student is progressing toward the graduation goal of being college- and career-ready after high school, with each grade level building toward the goal. We plan to have it to you this fall.

If you have questions, please contact your school or the Oklahoma State Department of Education. You may also visit our website, www.sde.ok.gov, and search "Office of Assessments" for additional resources.

Sincerely,

 Joy Holtmeister
 State Superintendent

**ELA
Grade 3**

Student: [REDACTED]
 Local ID: [REDACTED]
 State ID: [REDACTED]
 Birth Date: [REDACTED]
 Class: [REDACTED]
 School: Creek ES
 District: Muskogee
 Code: 51IC20-110

ACHIEVEMENT LEVEL PERFORMANCE

Your Student's Performance Level
Based on Oklahoma Performance Index (OPI)

ADVANCED 329-399	
PROFICIENT 300-328	322
BASIC 277-299	
BELOW BASIC 200-276	

(Proficient = 300 or above)

Your student's Performance Level is PROFICIENT.

Your student's OPI score on any one test provides an estimate of what he/she knows and is able to do. If tested again, your student would likely score in this range: 313-331.

IMPORTANT: The Performance Level indicates the student can perform the majority of what is described for that level and even more of what is described for the levels below. The student may also be capable of performing some of what is described in the next level, but not enough to have reached the level. A description of each Performance Level is presented on the back of this report.

The student meets the RSA Criteria based upon Standard 2.0 (Vocabulary) and Standard 4.0 (Reading Comprehension/Critical Literacy).

Your Student's Lexile[®] Reader Measure is 850L.

Your student's Lexile Reader Measure provides you with valuable information about your student's reading ability. Based on the reading portion of the ELA test, measures can range from 0L for early readers to above 2000L for advanced readers. Lexile measures reported on the OSTP in grades 3-6 may be used to track reading growth over time. For more information on Lexile measures, please visit: <http://sde.ok.gov/sdelexiles>.

PERFORMANCE BY STANDARDS

Standards	Student Performance	State Performance	<div style="display: flex; justify-content: space-between; width: 100px;"> Below Standard At/Near Standard Above Standard </div>		
Reading/Writing Process	At/Near Standard	49%	32%	20%	
Critical Reading/Writing	At/Near Standard	41%	46%	13%	
Vocabulary	Above Standard	36%	32%	32%	
Language	Above Standard	41%	43%	15%	
Research	Above Standard	34%	48%	22%	

Additional Resources and Information
 Office of Assessment: (405) 521-3244
 Bilingual Education/Migrant Education: (405) 521-2848
 Special Education Services: (405) 521-3357
 Office of Accountability: (405) 522-5169
 Office of Instruction: (405) 522-3521

Visit the Oklahoma Department of Education at <http://www.sde.ok.gov>
 Click on the Services tab and then on Assessment to access sample test questions, study materials, and practice test items. Report cards for your student's school can be accessed from the Department of Education's home page.

Cost of Program

Assessment Cost:

There are no charges to the district for state and federally mandated assessments.

We do, however, pay for 11th grade students to take the PSAT/NMSQT Assessment. Students both self-select and are encouraged by their teachers to participate in this examination in an attempt to qualify for as National Merit Scholars. This is paid for out of the Muskogee City Foundation Grant: \$1,000.00

Vision for the Future

Providing tools of organization to sites

As the state department and federal laws change and evolve so will our vision. Assessment is a fluid process that requires districts to adapt as adjustments are made by the state department and Measured Progress. The MPS Assessment Department is continually striving to develop and sustain best practices to support students, staff and parents throughout the testing process.

Vision for the Future

Providing Test Coordinator Training

The MPS Assessment Department vision is to provide high-quality, meaningful and timely professional development for the testing process. The interconnected points of training outlined below summarize our vision focus.

- Allowing opportunities to attend outside district PD
- Webinars/Google Team Drive
- In-district training
- Utilize veteran BTCs to mentor and train new staff

Vision for the Future

Using data to inform instruction

Our vision for the use of data is to maintain the integrity of what we have put in place with the iDashboard, PowerSchool Analytics, Microsoft OneNote, and Forecast5.

We intend to continue to seek out the best ways to provide district staff with relevant and appropriate data that directly correlates to the instructional needs of our students. Teachers need concrete student data to drive instruction and develop targeted intervention strategies to remediate learning. Our vision includes supporting principals and teachers in putting student achievement data to the best possible use as follows:

- Make data part of the ongoing cycle of instructional improvement
- Provide supports that foster a data-driven culture within the school
- Develop and maintain a districtwide data system