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Changes/updates approved by the Board of Education during the Special Meeting on Tues., July 28, 2020 are highlighted yellow to denote such changes from the original document.
We have created this plan to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to the district. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC) and World Health Organization (WHO).

MPS is preparing for a safe return to a traditional On Campus Learning format for the 2020-21 school year. We understand that Distance Learning days may likely be required at some point for all students, and so we are working to be even more effective in that area as well. Finally, for the first time in the history of Muskogee Public Schools, all students in grades K through 12 may choose to participate in a full-time Distance Learning program instead of the traditional On-Campus format.

Understanding that Covid-19 is an extremely complex and evolving issue, MPS is committed to the following actions to increase safety for students and staff:

1. Use of Personal Protective Equipment throughout the district.
2. Sanitizing all district spaces each day with foggers or Clorox 360 Machines.
3. Sanitizing high touch areas throughout the district multiple times a day.
4. Changing cafeteria arrangements where possible to increase social distancing.
5. Changing entry, release, and hallway patterns where possible to increase social distancing.
6. Evaluating and adjusting bus routes where possible to increase social distancing.
7. Increase time away from the building for students / staff with fever or other symptoms of Covid.
8. Strengthening the Distance learning curriculum for all students in MPS.
9. Communicating timely and useful information about confirmed Covid-19 cases that affect MPS.

Regular updates will be made to this plan based on information provided by the CDC, WHO, and applicable federal, state and local agencies. New practices and policies introduced in this document may be more restrictive than those previously in place in MPS. This document will be reviewed and approved by the MPS School Board at an upcoming meeting.

GUIDING PRINCIPLES
In order to ensure the continued well being of our employees the following guiding principles have been put in place:

1. EMPLOYEE AND STUDENT SAFETY MEASURES
2. INPUT FROM SCHOOL AND COMMUNITY MEMBERS
3. HEALTH GUIDELINES
4. SUPPORT FOR FAMILIES
## PHASES AND TIMELINES

### SECTION 1: SAFETY OF STUDENTS, STAFF, AND VISITORS

<table>
<thead>
<tr>
<th>PHASE</th>
<th>TIMING</th>
<th>ITEMS</th>
</tr>
</thead>
</table>
| Planning | May | • Supplies, equipment  
| | | • Prepare schedule for phases  
| | | • Summer building and transportation prep for reopen with thorough cleaning |
| Phase 1 | June | • Implement social distancing protocol for summer activities and open facilities with limited access/use  
| | | • Back to School Committee to begin meeting |
| Phase 2 | July | • Expand use of school based on recommendations and data from CDC, OK SDE, MEA, MESPA, and applicable state and local agencies  
| | | • Create Back to School Document  
| | | • Town Hall and 2nd Summer Survey  
| | | • Create Necessary Board Policy for Return |
| Phase 3 | Aug | • Open school  
| | | • Expand full operation based on recommendations and data from CDC, MEA, MESPA, and applicable local and state agencies  
| | | • Determine what restrictions/guidelines stay in place |

**PHASES AND TIMELINES**

Information and direction about the phases and timeline will be sent to all employees, students, and parents before implementation. Please see below for a summary of the phases and timelines.

**FIRST DAY OF SCHOOL**

If circumstances allow, our first day of school will be Monday, August 31. All staff will return for Convocation on Monday, August 3. The 2020-21 calendar can be found on page 26 of this document.
EMPLOYEE SCREENING AND PROTOCOLS

1. To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees, at the beginning of each week we will be requiring employees to complete a self-screening which includes answering a set of questions related to COVID-19 symptoms. These sheets will be kept for each employee in the department supervisor’s or principal’s office.

2. Each building / department in the district will have multiple temperature taking devices. Employees are required to take their temperature during the week.

3. Employees should report any temperature of 100 degrees or higher to their supervisor immediately.

All screening information will be kept confidential.

- If an employee becomes ill at work or if another person is exhibiting symptoms of COVID-19 at work, they may be asked to leave work and go home or to the nearest health center.
- Employees returning to work from an approved medical leave should contact HR. You may be asked to submit a healthcare provider’s note before returning to work.
- If you have been diagnosed with COVID-19, you may return to work when all 3 criteria are met:
  1. At least 7 days have passed since recovery (no fever without the use of fever-reducing medications); and
  2. You are free of respiratory symptoms (cough, shortness of breath, etc); and
  3. At least 10 days have passed since symptoms first occurred; and

If you have symptoms that could be COVID-19 and do not get evaluated by a medical professional or tested for COVID-19, it is assumed that you have COVID19 and may not return to work until the three criteria listed above have been met.

All employees will be deemed essential in order to return to school as of August 6th, 2020. For any Covid-19 related leave, employees must use their available leave (sick or personal). The CARES Act does provide some additional Federal leave for employees. Please contact HR for assistance with questions you may have.
STUDENT SCREENING AND PROTOCOLS

1. Prior to the beginning of the school year, all MPS families will fill out the MPS Return to School Covid-19 Contract

MUSKOGE FAMILY COVID-19 CONTRACT

2. All MPS students will not be screened daily; however, portions of each school’s population will be screened each day.
   a. Any student who has a fever of 100 degrees or more will need to be picked up by a parent or approved adult as soon as possible.
   b. That student will be taken to a safety area immediately.
   c. The student may return to school when they have been fever free for 3 days without the use of medicine or a Covid-19 test confirming a negative prognosis and 48 hours fever free without the use of medicine.
   d. Any student sent home for fever or Covid-19 symptoms, may participate in Distance Learning activities provided by the teacher, and as long as those assignments are completed satisfactorily and on time, absences will not be counted against the student.

VISITOR RESTRICTIONS

MPS will not allow normal visitation to our campuses until reopen date. MPS will alter visitation practices for all individuals who are not students or staff once school is back in session. Once those specific changes are in place they will be outlined here in this document. Also, based on the physical uniqueness and age groups in each building, processes for visitor entry may vary somewhat from site to site.

Parents will not be able to escort their children into the building. All parents will be asked to remain in their cars and drive through the drop-off line to ensure a safe exit from and entrance into their family vehicles.

If a parent or guardian needs to come to school to see their student, we ask that the school’s office be contacted BEFORE the parent or guardian arrives on campus.

TRAVEL RESTRICTIONS

MPS field trips, staff travel to conferences and workshops are not allowed until further notice unless pre-approved by the Superintendent.

USE OF MASKS

The use of masks will be required for students and staff. Each student and staff member will be provided a mask at the beginning of each semester. Students and staff are expected to bring their own mask daily.

For students in grades Pre-Kindergarten through 2nd Grade, masks will be strongly encouraged, but will not be required inside the classroom. For students in 3rd through 12th grade, masks will be required in the classroom.

Staff are expected to wear masks in the classroom.

In areas where social distancing can be maintained, mask requirements may be relaxed per the MPS staff instructions.

STUDENTS and STAFF WITH UNDERLYING MEDICAL CONDITIONS

Students and Staff with medical conditions that prevent them from wearing a mask will need to provide documentation from a physician to their respective principal or supervisor.
GUIDANCE IF EXPOSED FOR STUDENTS AND STAFF

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you’ve been in contact with has had diagnosed exposure to the virus, our first concern is for your health and safety and those around you. In this rapidly changing situation, healthcare providers should have the most up-to-date information from the CDC.

Please do the following:
1. Quarantine yourself in a specific room away from others in your home
2. Contact the following (in order of priority), let them know you have been exposed to COVID-19, then follow their instructions.
   a. Your healthcare provider
   b. Your supervisor
3. Your supervisor will work with HR to determine appropriate next steps.

CLOSURE OF SITES / DEPARTMENTS / DISTRICT DUE TO COVID-19 DIAGNOSES

MPS does not have a “set” number of cases that will trigger a closure of a bus route, site, department, or the entire district. We will work closely with medical professionals and the Muskogee County Health Department to make those decisions. It is important to note that health officials at all levels are predicting interruptions for traditional on-campus learning for the upcoming school year. MPS will work to keep as much of the district open as possible.

NOTIFICATION WHEN MPS IN ALERTED TO POSITIVE CASES IN OUR SCHOOL SYSTEM

MPS will focus on confirmed cases of Covid-19 with our students and staff, but please understand we are very limited in what we are able to release when we do receive confirmations. We will strive to be as forthcoming as we can while respecting the privacy laws that protect our students and staff. We will cooperate with the county health agencies and local media sources to provide as much information as possible about sites and groups who might have been exposed. Without significant extenuating circumstances, district communication and details will be limited to buildings, grade levels, classrooms, and/or teams/performance groups. 

[School Site Letter Positive Covid-19 Case]
SOCIAL DISTANCING
Social distancing is an effective way to prevent potential infection. MPS employees, students, parents, and visitors should attempt to stay approximately 6 feet away from others and eliminating contact with others.

There WILL BE daily situations for staff and students - bus travel, recess, lines, hallways, classrooms, etc. where social distancing cannot take place. MPS will require the wearing of masks where possible, cleaning hands frequently throughout the day, and avoiding touching one's face as much as possible in order to reduce the chances of exposure.

If parents are not comfortable sending students back to school knowing that social distancing is not possible at all times, MPS will have Distance Learning available to all students in grades K through 12. The details of that program are outlined on Pages 14-25 of this document.

PERSONAL PROTECTIVE EQUIPMENT (PPE)
In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

Masks: Face masks are an important part of employee protection, as well as personal hygiene, social distancing, and frequent cleaning efforts.

Gloves: Touching your face with contaminated hands, whether gloved or not, poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands. Please remember to wash your hands properly as it is the number-one defense against any virus. Additionally, the proper removal of gloves reduces the risk of being exposed to contamination.

Please note that social distancing should still be practiced whenever possible even with the use of gloves and masks.

In addition to using PPE, please remember to:
- Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available
- Avoid touching your eyes, nose, and mouth
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow

MPS is committed to providing PPE to all staff. If a staff member feels that different or additional PPE is warranted, he or she should contact their supervisor as soon as possible.

Students will be given one mask at the beginning of each semester. Masks will not be provided daily. However disposable masks may be available based on supplies. MPS is requiring that students wear masks as detailed on page six. Based on current CDC Guidelines, we do recommend that whenever possible students (as appropriate for age) wear a mask.
MPS WORKSPACES / CLASSROOMS

Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc) throughout the day, giving special attention to commonly touched surfaces. Every effort is being made to secure ample supplies of hand sanitizer and sanitary wipes for each classroom and working area in the district.

All classrooms and working areas will be sanitized either in the evening after students leave or in the morning before students return.

Please note that proper equipment such as acceptable disinfectant and PPE should be used when cleaning individual workspaces.

There will be limited access to certain workspaces to reduce exposure to risks and ensure employee safety. Workspace usage is as follows:

**Capacity**—Directors and principals will monitor capacity numbers in the following areas with staff. **Conference Rooms, Breakrooms, Teachers’ Lounge, Copy Room, etc.**

Google Meeting and Zoom should be utilized whenever possible to avoid room capacity limits.

**FACILITIES CLEANING**

The safety of our employees and students are our first priority. Upon reopening, our schools will be completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean off the office and school before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.
GENERAL DISINFECTION MEASURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>AREA</th>
<th>FREQUENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workspaces</td>
<td>Classrooms, Offices</td>
<td>At the end of each day</td>
</tr>
<tr>
<td>Appliances</td>
<td>Refrigerators, Microwaves, Coffee Machines</td>
<td>Daily</td>
</tr>
<tr>
<td>Electronic Equipment</td>
<td>Copier Machines, Shared Computer Monitors, TV’s, Telephones, Keyboards</td>
<td>At the end of each use/day and/or between use</td>
</tr>
<tr>
<td>General Used Objects</td>
<td>Handles, Lights switches, sinks, restrooms</td>
<td>Multiple times a day</td>
</tr>
<tr>
<td>Buses</td>
<td>Bus Seats, Handles/Railing, Belts, Windows, Controls</td>
<td>2 times a day</td>
</tr>
<tr>
<td>COMMON AREAS</td>
<td>Cafeteria, Library, Conference Rooms, Gym, Common Areas</td>
<td>At the end of each day; between groups whenever possible Touchless hand sanitizers will be available in common areas.</td>
</tr>
</tbody>
</table>

GENERAL DISINFECTION MEASURES PROTOCOL
1. All areas of each building will be sanitized using the above schedules.
2. When supplies are available, teachers are strongly encouraged to have their students assist in the cleaning of the personal spaces at the beginning and end of each day.
3. Cleaning schedules may require sanitizing when possible during teacher planning periods.

DEEP CLEANING AND DISINFECTION PROTOCOL
Deep cleaning is triggered when an active employee or student is identified as positive for COVID-19 based on testing. Also, in the event that multiple students/staff are sent home from an area due to fever and or other symptoms.
1. A Clorox 360 machine or fogger will be used to sanitize the room/area at least 2 times before students or staff return to that area.
SIGNAGE
MPS will use signage whenever possible to designate: capacity in certain areas, closed for cleaning, safety areas for students and staff who may be symptomatic, temperature checkpoints, reminders to practice social distancing, etc.

Signage will be used at the front of each building to provide information about the expectations for mask use in that building.

FOOD DELIVERY
Use of any 3rd party food delivery service for the 2020-21 school year for staff and students is prohibited until further notice.

BUS DRIVERS/BUS PROTOCOLS
Transportation is committed to disinfecting the buses at a minimum:
1. Right before starting a route to pick up students or
2. Right after the morning and afternoon routes

Bus drivers must not report to work if they suspect they are sick or if they have symptoms such as fever or difficulty breathing, or have been in contact with other people who have any confirmed respiratory illness or disease the last 7 days.

Weather permitting, windows will be down on buses to increase the airflow through the vehicle.

With current bus rider numbers in MPS, this is an area where social distancing guidelines may not be met in many instances. It will be required that all students wear masks when riding the buses.

MPS has ordered 3 additional large-capacity buses to assist with spacing on the more crowded routes. Those buses will not arrive until later this fall.

BREAKFAST
This year all breakfast meals will be served breakfast in a bag style. Students who arrive before teacher duty time will still go to the cafeteria, and can eat their breakfast in that area. Students arriving after teacher report time, will take their breakfast in a bag to their homeroom.
Students will be spread out as much as possible to achieve distancing as possible.

LUNCH
Building leadership teams will build schedules and procedures to create as much distancing for students as possible. For example, MHS and the 7th & 8th Grade Academy are working to schedule three lunch periods instead of two, and adding additional areas where students can eat. Elementary schools will add additional tables where space allows.

RECESS
Each elementary will create a recess schedule and procedures that allows daily outdoor / indoor playtime for all students. Where possible, attention will be given in the schedule and procedures to reduce the number of students in any given area.

SOCIAL-EMOTIONAL WELL-BEING OF STUDENTS AND STAFF
The district/campus counselors will PROVIDE videos and resources for parents and teachers to access. The counselors will work with students individually or in small groups to address any well-being needs. The counselors will develop a student and staff survey at the start of the year to assess needs and current mindsets about the new school year. This survey will allow for individuals to give feedback on how to develop a stronger outreach program and support their needs.
STAFF TRAINING

1. Pre-return to school training-
   Presented remotely to ensure understanding and preparedness to align with this manual (Principals and Directors) - JULY 28-29
2. First Day Training/Orientation - STAFF DEVELOPMENT DAYS (8/03-8/07)
   Align local protocols and procedures with this manual; meeting area must adhere to social distancing protocols or present via digital - YouTube
3. Cleaning Crew Protocols
   Disinfection methods, comprehensive cleaning training

It is very important that all employees understand the safety requirements, protocols and expectations to ensure everyone and their communities stay safe and prevent the spread of the virus.

We will structure the training plan to effectively disseminate information to all teams and audiences.

Content Covered:
1. All training topics can be reinforced with signage in the buildings.
2. School/District checklists
3. Response Teams
4. Disinfection Measures
5. Transportation
6. Isolation protocols
7. On site health screening
8. Daily self-screenings
9. Visitors
10. Cleaning Crew Protocols

COMMUNICATION METHODS
To stay updated on the most up-to-date information:
1. Teachers, students, and parents need to check their email often.
2. Visit our district website
3. Follow our social media platforms- YouTube, Facebook, and Twitter
E-LEARNING ACADEMY

Our Mission:
To prepare and inspire all students to achieve their full potential

Our Values:
Integrity | Inclusiveness | Collaboration | Optimism

Why Muskogee E-Learning Academy
- Provides a personalized virtual learning opportunity to students from kindergarten through 12th grade
- Meets the diverse learning needs of our students
- Allows students to stay in our school district and receive a blended learning experience
- Taught by certified teachers who are committed to our student’s success
- A connection between the home and school to ensure we can help students learn, grow, and achieve
- Full-time program taught by
  - MPS teachers’ linked to an Edmentum teacher mentor
  - Trained on best practices of online teaching
  - EdOptions teachers used as needed
- Teachers will have scheduled Office Hours
- Register with enrollment center or on district website
  - Registration Monday, July 13 through Monday, Aug. 3
  - Change Program Form Deadline: Aug. 28
- Ability to transfer into the Traditional School Program Deadline is September 11, 2020.
- Online Access 24/7
- Ongoing parent access to student progress

Benefits for Families
- Students are a part of Muskogee Public Schools
- Gives families the flexibility to choose from full-time enrollment or a blended learning option
- Full Muskogee student experience available – extracurricular, sports, music, clubs, etc. at school sites
- Will receive a Muskogee Public School Diploma
- Flexible schedule that focuses on the individual needs of every student
- Certified teacher assigned to every student
- Teacher support with completion of online expectations
- Supports parents as the first and best teachers

Who is the E-Learning Student
- A student who needs a flexible schedule –
E-LEARNING ACADEMY

competitive athlete such as gymnast, dancer, etc.
• A family who needs a flexible schedule due to job commitments
• A student who needs a different learning environment
• A family that has concerns about COVID-19

Is a E-Learning Academy a Home School?
• E-Learning Academy:
  • Have state-certified public-school teachers
  • Take state assessment tests
  • Have attendance policy and academic progress requirements
  • Have an established curriculum determined by the school that students must follow
  • Require school grades, transcripts, report cards and parent conferences
  • Utilize strong school administrators
  • Are subject to academic and fiscal accountability requirements
  • Strictly adhere to school policies and procedures

Highly Qualified Teachers
• All courses provides highly qualified teachers certified specifically in the subject areas in which they teach.
• Teachers have the appropriate level of certification required by Oklahoma, and all teachers are carefully selected.
• All teachers mentored by an Edmentum Mentor who provides coaching and instructional support.
• Teachers are trained and encouraged to use many tools within our curriculum as well as external items on the Internet to help students achieve success.
• Courses are delivered using a variety of tools, such as Google Meets, Courseware Learning environment, live sessions, group discussions, and individual student work.
Elementary Platform

- Standards-aligned Instruction
- Project-based online curriculum taught by Muskogee teachers
- A broad range of courses, including Core K–5 Math, English Language Arts, Science, Social Studies, Art, and Art History and Health/PE Electives.

Philosophy Guiding the Elementary Curriculum

- Help students build creative problem-solving skills and independent thinking to thrive in today's fast-changing world through:

  **Active Learning**
  - Puts students at the center
  - Provides scaffolding
  - Sets the stage for mastery

  **Formative Assessments**
  - Help students achieve deeper learning
  - Offers frequent, early opportunities to assess students’ thinking and learning and to help course-correct accordingly

  **Summative Assessments**
  - Measure transferability
  - Provide testing through open-ended questions
  - Help prioritize assessing for mastery over recall

  **Project-Based Learning**
  - Builds engagement
  - Provides real-world challenges
  - Provides opportunities to use what is learned

  **Integrated Collaboration**
  - Provides peer engagement and a sense of community

  **Instructor Supports**
  - Guide teaching with a cohesive framework (PLUS)
  - Provide point-of-use notes and rubrics
PROJECT BASED LEARNING

Project Example

- Elementary projects are grade appropriate, relevant, and aligned to state standards.

Digital Experiences and Optional Printed Materials
Elementary Online Resources

The elementary curriculum is integrated with a variety of online resources - lessons, along with e-textbooks and traditional resources. Students are provided with a dynamic, fun and enriching experience that keeps them engaged and learning.

- Britannica® School
- Discovery™ Education STREAMING
- BrainPOP®
- Gizmos
- My Math
- Legends of Learning Science Games
- Prep Magic Next-Gen Simulations
- Science Fusion
- Science Dimensions® You Solve It Simulations
- Exact Path
Special Education Accommodations

Supports are included for struggling readers in ELA - English focuses on:
- Phonics
- Fluency
- Vocabulary
- Composition
- Background Knowledge
- Grammar

Key Features for Parents/Guardians as a Learning Coach

Curricula for virtual students
- A framework for teaching and learning
- Detailed teaching notes

Convenience and time-saving features
- Work from anywhere, on any desktop, tablet, or laptop
- Print-on-demand options
- An intuitive, easy-to-use interface
- Recommended daily lessons and an online calendar

Support and interaction
- Instructional support available from certified teachers
- Opportunities for collaboration and live interaction
- Support that is just a click or call away for users to find answers 24/7 with Calvert's new knowledge base
Our Courses

Edmentum offers more than 400 courses:

- Core, college and career preparation, Advanced Placement®, world languages, electives, and career technology education courses.
- A CTE library of 150+ courses is also available

The Learning Platform

- The 6-12 learning platform offers a standards-based online curriculum
- Accommodates individual needs and provides a learning environment that enables students to thrive
- Instructional approach used that incorporates differentiated instruction into the virtual classroom suitable for all learners, including students who are homebound.
Simple Technology: Unit and Course Activities

Quality Content: Engaging Content

- Students are engaged through an intuitive, easy-to-use learner interface.

- Students are presented with relevant, real-world situations; interactive lessons; technology-enhanced items; and animations and videos.

- Content provides students the opportunity to think critically, problem-solve, and be creative, practice what they are learning, and acquire new knowledge.

Simple Technology: Unit and Course Activities

- Students can submit their work for review, giving educators a chance to provide feedback.

- Engaging activities provide rigor in the course and allow students to work at their own pace.

- Educators are promptly notified once an assignment is submitted.

A record of all comments and feedback is readily available.
Lesson Activities

- Activities are available for use within a tutorial, in addition to text and graphic presentation:
  - Spread appropriately to break up the lesson and placed strategically to support content chunks.
  - Every tutorial makes full use of at least one rich media interaction
  - Additional media includes:
    - Lesson-embedded video (1–5 minutes)
    - Non-incidental animations (e.g., Hamlet in 30 Seconds.)
    - Specialized learning tools, such as graphing and visualization tools.
- Tutorials and lesson activities are linked to online resources

Student Tools

- Collaboration tools include:
  - Video upload
  - Document sharing
  - Chat with whiteboard
  - Topic-Specific Notebook where learners can take notes on important points
  - Dictionary
  - Glossary tool
  - Interactive games or simulations
  - Reader Support tool
  - Translation tool provides 18 languages

Warm Up Activities

- Lessons utilize warm ups to build on prior knowledge and provide context for the lesson.
Video Instruction
- Students can engage in various instructional videos to assist their learning.

ON SCREEN DEMOS
- Students can access instructional demonstration videos that enhance their learning and understanding of the content.

LIVE TEACHER INSTRUCTION
- Students will have lessons taught in “real” time with their assigned teacher.

GUIDED NOTES
- Guided Notes support student engagement in courses by providing a format to organize, understand, and apply lesson objectives. This can help students retain content better and improve outcomes on mastery tests.
TEACHER INTERACTION
• Students can message teachers at any time or access their teachers through video for on-screen live help.

REAL WORLD APPLICATIONS
• The online system incorporates real-world applications in both learning investigations and content presentation. The figure shows how the concept of kinetic energy is introduced in Middle School Physical Science. Note that the illustrations present kinetic energy in ways that students can relate to their everyday experiences.

TIMELINES & VIDEOS
• In many lessons, a powerful and natural implementation of real-time interactivity occurs in the use of timelines. Figures 7 and 8 come from a learning module on the history of US foreign policy. The student can click anywhere in the time line to scroll forward or backward. Clicking the specific dates indicated displays additional material in a multimedia format.
SUMMARY

- This partnership allows us to provide your child with a personalized learning experience and the same level of rigorous curriculum with exemplary instruction.
- Engaging, self-paced courses for grades K-12
- Collaborative relationship between teacher and parent coach.
- Constructivist learning approach through dynamic interactions between learner and curriculum
- Strives to create a connection between home and school so students can learn, grow, and achieve.
- Instructors communicate with you and your child regularly from enrollment through completion and are available when you or your student need support.
# INSTRUCTIONAL CALENDAR 20-21

## Muskoke Public Schools 2020-2021

## Instructional Calendar

### July 2020

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Inclement weather days will be taken as virtual days and will be taken off the end of the calendar.

Calendar Templates by Vertex42.com - https://www.vertex42.com/calendars/school-calendar.html
COVID-19 EMPLOYEE SCREENING

WEEKLY EMPLOYEE Covid-19 Screener

All Employees will complete this document prior to the start of work each week and submit this form to your direct supervisor before beginning work.

Week Of _____________ Employee Name____________
Site(s)___________ ID#___________

PLEASE ANSWER “YES” OR “NO” TO ALL OF THE FOLLOWING QUESTIONS THAT YOU CANNOT CONTRIBUTE TO ANY OTHER HEALTH CONDITION.

Do you have any of the following symptoms:

1) Yes No Fever or Feverish?
2) Yes No Chills?
3) Yes No A new cough?
4) Yes No Shortness of breath?
5) Yes No A new sore throat?
6) Yes No New Muscle Aches?
7) Yes No Headaches?
8) Yes No New Loss of Smell?
9) Yes No Been exposed to anyone who is currently quarantined for Covid-19
10) Yes No Traveled Outside the State This Week? Location______________

**States that the State of Oklahoma consider as hot spots: New York, New Jersey, Connecticut, California, Texas, Florida, Louisiana, and Washington

If you answered YES to any of the above questions, please wait to speak with your supervisor before beginning your work day. If you believe you are Covid-19 symptomatic today, do not clock in for work. Contact your supervisor immediately for directions. Follow procedures outlined in department meetings.

__________________ _____________
Signature Date

202 W. Broadway | Muskogee, OK 74401 | www.muskogeeps.org | 918-684-3700
Muskogee Families,

We are respectively asking that you go over the following questions with your student(s) each day before sending him/her to school. If the answer to any of these questions is “YES”, please do not send your student to school that day.

Further, please take your student’s temperature daily. If he/she has a temperature equal to or higher than 100 degrees, he/she needs to stay home. The student may return to school when they have been fever free for **3 days** without the use of medicine or a Covid-19 test confirming a negative prognosis and **48 hours** fever free without the use of medicine.

Please answer “YES” or “NO” to any of the following that you cannot contribute to any other health issue.

In the last week has your student experienced any of the following symptoms:

1) Yes No Fever or Feverish?
2) Yes No Chills?
3) Yes No A new cough?
4) Yes No Shortness of breath?
5) Yes No A new sore throat?
6) Yes No New Muscle Aches?
7) Yes No Headaches?
8) Yes No New Loss of Smell?
9) Yes No Been exposed to anyone who is currently quarantined for Covid-19
10) Yes No Traveled Outside the State? ______________ Location? **States that the State of Oklahoma consider as hot spots: New York, New Jersey, Connecticut, California, Texas, Florida, Louisiana, and Washington.**

If the answer is “Yes” to question # 9, please contact the school site for guidance.

My signature below indicates that I agree not to send my child to school if “YES” is answered on any of the following questions. **Please sign and date.**

______________________ _____________

202 W. Broadway | Muskogee, OK 74401 | www.muskogeeps.org | 918-684-3700
Muskogee Families,

We have been informed of a confirmed, positive case of Covid 19 in Mr. / Mrs. ______________
Class / Homeroom at ____________ (School Site).

The classrooms and areas that the student has been in will be thoroughly cleaned overnight.

We recommend you monitor your student for symptoms of Covid-19, contact your health professional, and should you choose to self-quarantine your student, please communicate with your student’s school site.

For medical related questions, your health care provider or the Muskogee County Health Department are the best resources for you.

Any questions related to policies or procedures at school, please call (site number) and we will assist you as quickly as possible.

If you believe your child was exposed, please do not bring them back into the building unless he / she is symptom free for 72 hours or has a documented, negative result on a Covid-19 test.

We know that in traditional, On-Campus education we cannot eliminate the virus, but by making wise choices we can certainly drastically reduce the spread. Please help us by working on the following with your student:

1) Use of a mask when distances of 6 feet cannot be maintained.
2) Frequent hand washing / sanitizing throughout the day - especially after nose blowing, coughing, sneezing, and restroom use.
3) Keeping hands off and away from other students.
4) Keeping hands off and away from his / her face.
5) Face coverings when distances of 6 feet cannot be maintained.
6) Sanitizing personal high touch areas before and after classes.

Thank you for your assistance.

Sincerely,

Name

Tile, School
Athlete Name: _______________________________  Date: __________

Sport: _______________________________

1. Have you been tested for COVID-19?  
   Yes____  No____

2. Are you experiencing severe acute lower respiratory illness symptoms (cough, shortness of breath) and fever?  
   Yes____  No____

3. Have you returned from overseas travel or from states/metropolitan areas considered hot spots for COVID-19 spread in the last 14 days?  
   Yes____  No____  
   ○ **States that the State of Oklahoma consider as hot spots: New York, New Jersey, Connecticut, California, Louisiana, Washington**

4. Have you been in close contact** with any person diagnosed (laboratory confirmed) with the COVID-19?  
   Yes____  No____  
   ○ **Close contact is defined as:**
      ■ Being within approximately 6 feet of a COVID-19 case for a prolonged period of time; close contact can occur while caring for, living with, visiting, or sharing a healthcare waiting area or room with a COVID-19 case, or
      ■ Having direct contact with infectious secretions of a COVID-19 case (e.g/ being coughed/sneezed on).

______________________________________________________________________________

Temperature: ____________

Athlete Initials: ____________

Coach Initials: ____________